

Learning Support Coordinators

Information for School Leaders and Boards



What are Learning Support Coordinators?

Learning Support Coordinators (LSCs) are dedicated, experienced teachers who help schools identify and respond to learners' needs earlier, and coordinate the support required for them to succeed.

By 2028, all state and state-integrated schools and kura with students in Years 1-8 will have access to an LSC.

The intention of the LSC role is to:

- › add dedicated time and specialist learning support expertise to your school
- › strengthen your school's learning support capability and coordination
- › support earlier identification of need and improved outcomes for learners.

This role is designed to complement and support school leadership, not replace it.

What LSCs do in your school

LSCs focus on enabling effective learning support across the school. They:

- › help identify learning support needs early
- › support teachers to plan and adapt learning programmes
- › coordinate support across school staff, whānau and external services
- › work alongside Ministry learning support teams and specialists
- › help build staff capability and consistent practice in learning support.

LSCs may work alongside learners, where needed, to understand and respond to support needs, but their primary role is to enable effective support across the system.

Who can be appointed to the LSC role

LSCs must be:

- › experienced registered teachers with a current full practising certificate
- › employed by a school board under the relevant collective agreement
- › fully released from classroom duties for their LSC role.

Principals cannot be allocated the LSC entitlement.

Using your in-school LSC staffing entitlement

Schools have flexibility to use their in-school LSC FTTE in ways that best suit their context.

Options include:

- › **appointing an in-school LSC**
- › **combining FTTE** with one or more schools
- › **banking staffing** for later use (with Ministry guidance).

For more information or support, we encourage you to contact GovHub (NZSBA).

Detailed role guidance and tools

Comprehensive guidance is available to support schools with appointing and using LSCs, including:

- › detailed role information
- › skills matrix
- › interview questions guide
- › combining FTTE checklist
- › payroll and implementation Q&As.

Access all resources at education.govt.nz/lsc

Setting up your LSC correctly in payroll

Schools must use the **S13 designation code in EdPay for all LSC roles** to ensure accurate payroll processing, correct use of your staffing entitlement, and accurate national monitoring and reporting.

If a staff member has more than one role (e.g. teacher + LSC), each role must be set up as a separate job with its own designation code. The S13 code should be applied to the LSC role and backdated to when the role began.

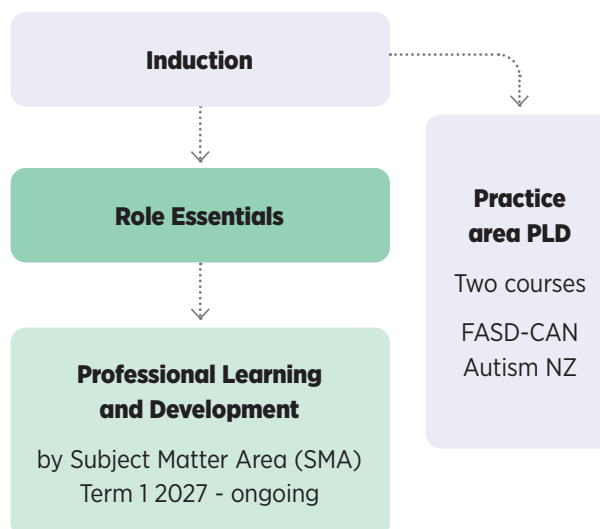
Step-by-step guidance is available on EdPay's website.

Cluster-based Learning Support Coordinators

There are no changes to the cluster LSC model. Cluster-based LSCs will continue to be allocated across school clusters, allowing boards and principals the flexibility to decide how the shared resource is used to meet the needs of learners across all schools in the cluster. The in-school LSC model and the cluster-based LSC model continue to operate side-by-side.

Induction and Professional Learning and Development (PLD)

A national learning pathway has been developed to support all LSCs to build the knowledge and skills needed for the role, and to strengthen nationally consistent practice.



Induction courses are available to everyone with an ESL on the Ministry's LMS and support essential knowledge and skills, even if you're not new to the role.

PLD Practice area courses are available now until the end of the year for all current LSCs (provided by FASD-CAN and Autism NZ).

Role Essentials builds clarity and confidence in the LSC role through practical, real world learning and consistent approaches to everyday practice, and again, is available to everyone with an ESL. This learning has been built specifically for our LSCs!

Where to go for more support

- › LSC information and guidance: education.govt.nz/lsc
- › Employment advice: GovHub (NZSBA).
- › Local support: Your regional Ministry team.

Key takeaways

- › LSCs are **dedicated, experienced teachers** focused on coordinating learning support.
- › The role is designed to **add capability** and support earlier identification of need.
- › **Induction and PLD** support consistent, high-quality practice.
- › Schools have **flexibility** in how they use their LSC staffing entitlement.
- › Principals cannot be appointed as LSCs.
- › Use **S13 designation code** for all LSC roles in EdPay.

