Appendix A: Eligibility to enrol in New Zealand Schools

Domestic student enrolment categories		Documentation you need to see to enrol someone in this category
Is the student a New Zealand citizen?	YES →	• NZ Birth Certificate before 1 January 2006, or • NZ Citizen by birth on Birth Certificate after 1 January 2006; or • Tokelauan, Cook Island or Niuean Birth Certificate, or Certificate of Naturalisation, or Certificate of Registration, or Letter of Confirmation, or • NZ Citizenship certificate
NO ↓		
Is the student a New Zealand or Australian resident?	YES →	Passport with Residence visa or other evidence
NO ↓		
Is the student an Australian citizen?	YES →	Australian passport
NO ↓		
Does the student fit into any of the categories listed in Appendix C, and have documents to support this?	YES →	They most likely are entitled to enrolment as a domestic student. Check the evidence requirements in Appendix C.
NO ↓		
Is the student in New Zealand unlawfully, ordinary resident in New Zealand, for at least 6 months, with parent or legal guardian and has not previously enrolled as an international student? Student should contact Local Office of MoE to apply for approval to enrol.	YES →	Student will supply an approval letter from MoE. School can enrol student following the procedure outlined in that letter.
STILL UNSURE? ↓		
• Check the full list of categories of domestic students and associated documentation in Appendix C; or • Call the e-Admin Contact Centre on 04 463 8383, email e.admin@education.govt.nz or • Call Immigration NZ on 0508 558 855 for clarification (with written permission from a parent/caregiver you can ask for information on a student's particular case).	→	If a student is not a domestic student, they should be enrolled as an international student, or may not be eligible to enrol in a New Zealand school.