

St Francis of Assisi Catholic School (738) Proposed Enrolment Scheme

St Francis of Assisi Catholic School is a State integrated school with a Special Character which is defined in their Integration Agreement as; The school is a Roman Catholic School in which the whole School community through the general School programme and in its Religious instructions and observances, exercises the right to live and teach the values of Jesus Christ. These values are as expressed in the Scriptures and in the practices, worship and doctrine of the Roman Catholic church, as determined from time to time by the Roman Catholic Bishop of the Diocese of Christchurch.

St Francis of Assisi Catholic School is a Catholic State integrated primary school for Years 1 to 8.

The School Board is responsible for enrolments and is required to work within the school's maximum roll as defined in their Integration Agreement. As the school is close to its maximum roll and/or there are more applicants than there are spaces available at the school, the school operates an enrolment scheme under Section 71 and Clause 16 of Schedule 20 to the Education and Training Act 2020.

Enrolment

The Integration Agreement for each school specifies the maximum roll of the school and the maximum number of Non-Preference students who may be enrolled. The St Francis of Assisi Catholic School Board is legally responsible for managing the roll within the numbers set down in the Integration Agreement.

Each year, the Board will advertise the number of places available at each year level and will assign these places in accordance with the following priority categories.

Area of Reasonable Convenience

The Area of Reasonable Convenience for St Francis of Assisi Catholic School is defined by Qualifying Parishes.

Qualifying Parishes means one (or more) of the following Catholic Parishes as defined by the Diocese and/or previously promulgated parishes that are now subsets of larger single parishes, again as defined by the Diocese:

Primary Qualifying Parish¹

- The former Parish of Mairehau

Secondary Qualifying Parish²

- Catholic Cathedral Parish

Normal intake is Year 1 however, applications for entry at other year levels will be considered if places are available.

Applications for enrolment close on the date published on the website (Closing Date). All criteria listed below will be assessed as at the Closing Date.

¹ Please note: The former Mairehau Parish incorporates the previous parishes of Mairehau, Burwood and Dallington

² The former Cathedral and Mairehau Parishes now form the larger **Catholic Cathedral Parish**

Priority of Enrolment

The Education and Training Act 2020 provides that “The children of parents who have a particular or general philosophical or religious connection with a State integrated school must be preferred to other children for enrolment at the school”³.

All applications for enrolment will be processed in the following order of priority:

Preference Applicants⁴

All preference students will be given priority over all non-preference students seeking enrolment at St Francis of Assisi Catholic School.

Priority 1 - Primary Qualifying Parish	Preference Applicant who, on the Closing Date, resides in the Primary Qualifying Parish. Applicants are to be prioritised as follows: <ol style="list-style-type: none"> a) Applicant is a sibling of a current student of the school. b) Applicant is a sibling of a former student of the school. c) Applicant is a child of a former student of the school. d) Applicant is a child of an employee of the school’s board or a child of a member of the school’s board. e) All other Preference Applicants who, on the Closing Date, reside in a Primary Qualifying Parish.
Priority 2 – Sibling of Current Student outside Primary Qualifying Parish	Preference Applicant who is a sibling of a current student of the school.
Priority 3 – Secondary Qualifying Parish	Preference Applicant who, on the Closing Date, resides in a Secondary Qualifying Parish. Applicants are to be prioritised as follows: <ol style="list-style-type: none"> a) Applicant is a sibling of a former student of the school. b) Applicant is a child of a former student of the school. c) Applicant is a child of an employee of the school’s board or a child of a member of the school’s board. d) All other Preference Applicants who, on the Closing Date, reside in a Secondary Qualifying Parish.
Priority 4	All other preference applicants who, on the Closing Date, reside outside a Qualifying Parish

If the total number of applications from Preference students is less than the number of places available, all Preference Applicants will be enrolled.

Non-Preference Applicants

Priority 5 – Primary Qualifying Parish	Non-Preference Applicant who, on the Closing Date, resides in the Primary Qualifying Parish. Applicants are to be prioritised as follows: <ol style="list-style-type: none"> a) Applicant is a sibling of a current student of the school. b) Applicant is a sibling of a former student of the school. c) Applicant is a child of a former student of the school.
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³ [Schedule 6, Clause 26 – Preference of enrolment](#)

⁴ Definition at the end of this document

	<p>d) Applicant is a child of an employee of the school's board or a child of a member of the school's board.</p> <p>e) All other Non-Preference Applicants who, on the Closing Date, reside in a Primary Qualifying Parish.</p>
Priority 6 – Sibling of Current Student outside Primary Qualifying Parish	Non-Preference Applicant who is a sibling of a current student of the school.
Priority 7 – Secondary Qualifying Parish	<p>Non-Preference Applicant who, on the Closing Date, resides in the Secondary Qualifying Parish. Applicants are to be prioritised as follows:</p> <p>a) Applicant is a sibling of a former student of the school.</p> <p>b) Applicant is a child of a former student of the school.</p> <p>c) Applicant is a child of an employee of the school's board or a child of a member of the school's board.</p> <p>d) All other Non-Preference Applicants who, on the Closing Date, reside in a Secondary Qualifying Parish.</p>
Priority 8	All other Non-Preference Applicants.

Non-Preference Applicants may be considered for enrolment only if enrolment places remain after all Preference Applicants have been enrolled and the total roll is still less than the maximum specified in our Integration Agreement. The maximum number of places available for Non-Preference Applicants will be governed by the maximum allowable under the Integration Agreement.

Additional Entitlement to Enrol

Preference Applicants who are siblings of St Francis of Assisi Catholic School students enrolled at the date that the enrolment scheme is implemented by the Board, will be considered to be Priority 1a applicants as per [Section 75 of the Education and Training Act 2020](#).

[Section 75 \(3\)](#) of the Education and Training Act 2020 sets out the definition of a "sibling" for these purposes.

The School will maintain a list of students enrolled at the time of the implementation of the enrolment scheme by the Board in order to enable determination of eligibility to enrol under this provision. If applying for enrolment under this part of the enrolment scheme, the sibling's name and evidence of a sibling relationship may be required by the school.

This provision will only apply to Preference Applicants who are siblings of a student who was enrolled at (attending) the school at the implementation date. This provision will not apply to Preference Applicants who have a sibling who attended the school at the implementation date, but who are no longer enrolled at the Preference Applicant's start date.

Note that the date of implementation is the date at which the School Board officially adopted the enrolment scheme, rather than the date at which the enrolment scheme commences.

Parental Consent

- Non-Preference Applicants accept they will be attending a Catholic Special Character school and that their place is conditional on their participation in the Catholic Special Character of the School.

- All Applicants accept that they will be required to pay attendance dues as set by the Proprietor and these are compulsory.

Allocation of Places and Wait List

If there are more Applicants in categories than there are places available, places will be allocated in priority order until a category is reached where the number of spaces available in that category is insufficient to accommodate the number of eligible students. Places will then be allocated by **ballot**.

If the total number of Applicants is greater than the number of places available, unsuccessful Applicants will have their names recorded on a waiting list within their relevant priority category (or sub-category). Applicants on the waiting list may be offered places at a later date if places become available. The waiting list will remain current until the School Board next notifies the public that it is inviting applications for the next enrolment intake.

Notifications for Pre-Enrolment Processes

The School Board must place a public notice in a medium appropriate to the area served by the School, indicating the likely number of places available and the significant pre-enrolment dates and procedures that will apply.

Maximum Roll

The school roll will be managed within the Maximum Roll authorised by the Ministry of Education and prescribed in the School Integration Agreement and in terms of the Education and Training Act 2020 (Schedule 6).

Qualifying Parishes Written Descriptions

Primary Qualifying Parish: The former Parish of Mairehau

Starting from the intersection of Edgeware Road and Cranford Street;

- North along the east side of Cranford Street to the Christchurch Northern Corridor (SH1)
- North east along the east side of the Christchurch Northern Corridor (SH1) to Winters Road
- East along the south side of Winters Road to Queen Elizabeth II Drive
- East along the south side of Queen Elizabeth II Drive to Hills Road
- North on the east side of Hills Road to McSaveney's Road
- East along the south side of McSaveney's Road to Marshland Road
- North along the east side of Marshland Road to Spencerville Road
- North east along the south side of Spencerville Road to Lower Styx Road
- South along the west side of Lower Styx Road to Heyders Road
- North east along the south side of Heyders Road to the coastline
- South along the coastline to a point that aligns with the intersection of Marine Parade and Bowhill Road
- South west to the intersection of Marine Parade and Bowhill Road
- South west along the north side of Bowhill Road to Rockwood Avenue
- North west along the east side of Rockwood Avenue to Travis Road
- North west along the north side of Travis Road to Anzac Drive
- South along the west side of Anzac Drive to the Avon River (Ōtākaro)
- West and south west along the northern bank of the Avon River (Ōtākaro) to a point that aligns with the intersection of Wainoni Road and Bickerton Street
- South east across the country to the intersection of Wainoni Road and Bickerton Street
- South east along the south side of Bickerton Street to Pages Road
- South west along the north side of Pages Road to Kearneys Road
- South along the west side of Kearneys Road to Rudds Road

- West along the north side of Rudds Road to Cypress Street
- South along the west side of Cypress Street to Ruru Road
- South west along the north side of Ruru Road to McGregors Road
- South west along the west side of McGregors Road to Hay Street
- South west along the west side of Hay Street to Linwood Avenue
- North west along the north east side of Linwood Avenue to the Avon River (Ōtākaro)
- West along the northern bank of the Avon River (Ōtākaro) to a point that aligns with Stanmore Road
- North to Stanmore Road and north along the east side to North Avon Road
- West along the north side of North Avon Road to Stapletons Road
- North along the east side of Stapletons Road to Dudley Street
- West along the north side of Dudley Street to Hills Road
- North along the east side of Hills Road to Edgeware Road
- West along the north side of Edgeware Road to Cranford Street

Secondary Qualifying Parish: Catholic Cathedral Parish

Starting from the intersection of Fendalton Road and Holmwood Road;

- North east along the south side of Holmwood Road to Rossall Street
- North west along the east side of Rossall Street to Rugby Street
- North east along the south side of Rugby Street to Papanui Road
- South east along the west side of Papanui Road to Holly Road
- North east along the south side of Holly Road to Springfield Road
- North along the east side of Springfield Road to Edgeware Road
- East along the south side of Edgeware Road to Cranford Street
- North along the east side of Cranford Street to the Christchurch Northern Corridor (SH1)
- North east along the east side of the Christchurch Northern Corridor (SH1) to Winters Road
- North east along the south side of Winters Road to Queen Elizabeth II Drive
- East along the south side of Queen Elizabeth II Drive to Hills Road
- North on the east side of Hills Road to McSaveney's Road
- East along the south side of McSaveney's Road to Marshlands Road
- North along the east side of Marshlands Road to Spencerville Road
- North east along the south side of Spencerville Road to Lower Styx Road
- South along the west side of Lower Styx Road to Heyders Road
- North east along the south side of Heyders Road to the coastline
- South along the coastline to a point that aligns with the intersection of Marine Parade and Bowhill Road
- South west to the intersection of Marine Parade and Bowhill Road
- South west along the north side of Bowhill Road to Rockwood Avenue
- North west along the east side of Rockwood Avenue to Travis Road
- North west along the north side of Travis Road to Anzac Drive
- South along the west side of Anzac Drive to the Avon River (Ōtākaro)
- West and south west along the northern bank of the Avon River (Ōtākaro) to a point that aligns with the intersection of Wainoni Road and Bickerton Street
- South east along the south side of Bickerton Street to Pages Road
- South west along the north side of Pages Road to Kearneys Road
- South along the west side of Kearneys Road to Rudds Road
- West along the north side of Rudds Road to Cypress Street
- South along the west side of Cypress Street to Ruru Road
- South west along the north side of Ruru Road to McGregors Road

- South west along the west side of McGregors Road to Hay Street
- South west along the west side of Hay Street to Linwood Avenue
- North west along the north east side of Linwood Avenue to Aldwins Road
- South west along the north west side of Aldwins Road to Ferry Road
- North west along the north side of Ferry Road to a point that aligns with Isabella Place
- South west along the west side of Isabella Place to the terminus
- South west across country to the intersection of Grenville Street and Ensors Road
- South west along the west side of Ensors Road to the northern bank of the Heathcote River (Ōpāwaho)
- West along the northern bank of the Heathcote River (Ōpāwaho) to a point that aligns with the intersection of Wilsons Road and Waltham Road
- North to the intersection of Fifield Terrace and Waltham Road and north west along the east side of Waltham Road to Rogers Street
- South west along the north side of Rogers Street to Huxley Street
- North west along the north east side of Huxley Street to Milton Street
- South west along the north side of Milton Street to Strickland Street
- North west along the east side of Strickland Street to Antigua Street
- North along the east side of Antigua Street to Oxford Terrace
- South west along the north side of Oxford Terrace to Hagley Avenue
- South west along the north side of Hagley Avenue to Moorhouse Avenue
- West along the north side of Moorhouse Avenue to Deans Avenue
- North along the east side of Deans Avenue to Fendalton Road
- North west along the east side of Fendalton Road to Holmwood Road

Definitions

“Applicant” means a student applying for acceptance onto the student roll of the School.

“The Board” means The School Board of St Francis of Assisi Catholic School.

“Closing Date” means the publicly notified date in each year by which applications for enrolment at the School are to be received.

“Diocese” means the Catholic Diocese of Christchurch.

“Employee” means a person employed directly by the School on either a fixed term employment agreement or on an enduring agreement for continuous employment.

“Catholic Cathedral Parish” means the Catholic Parish as defined by the Diocese. This is made up of the former parishes of;

- Mairehau (made up of the former parishes of Mairehau, Burwood and Dallington)
- Cathedral (made up of the former parishes of Cathedral and Christchurch North)

“Maximum Roll” means the maximum number of students that should be enrolled for attendance at the School as prescribed from time to time under its Integration Agreement.

“Non-Preference Applicants” means Applicants who do not hold a Preference of Enrolment Certificate.

“Preference Applicants” means Applicants who hold a Preference of Enrolment Certificate.

Preference criteria relating to enrolment at the School is established by the **Catholic Bishop of Christchurch** and any issues relating to obtaining preference certificates must be resolved with the relevant priest or a bishop-appointed parish preference committee member.

The New Zealand Catholic Bishops Conference (NZCBC) has defined⁵ five criteria for establishing parents' connection with Catholic State-integrated schools such as to give Preference of Enrolment which are:

- 5.1 The child has been baptised or is being prepared for baptism in the Catholic Church.
- 5.2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
- 5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 5.4 With the agreement of the child's parent/legal guardian, a significant familial adult such as a grandparent, aunt or uncle who is actively involved in the child's upbringing undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of a child's non-Catholic parents/guardians is preparing to become a Catholic.

"Primary Qualifying Parish" means the following Catholic Parish as defined by the Diocese:

- The former parish of Mairehau (including the former Burwood and Dallington Parishes)

"Proprietor" means the Roman Catholic Bishop of Christchurch.

"Secondary Qualifying Parish" means the following Catholic Parish as defined by the Diocese:

- Catholic Cathedral Parish

"School" means St Francis of Assisi Catholic School.

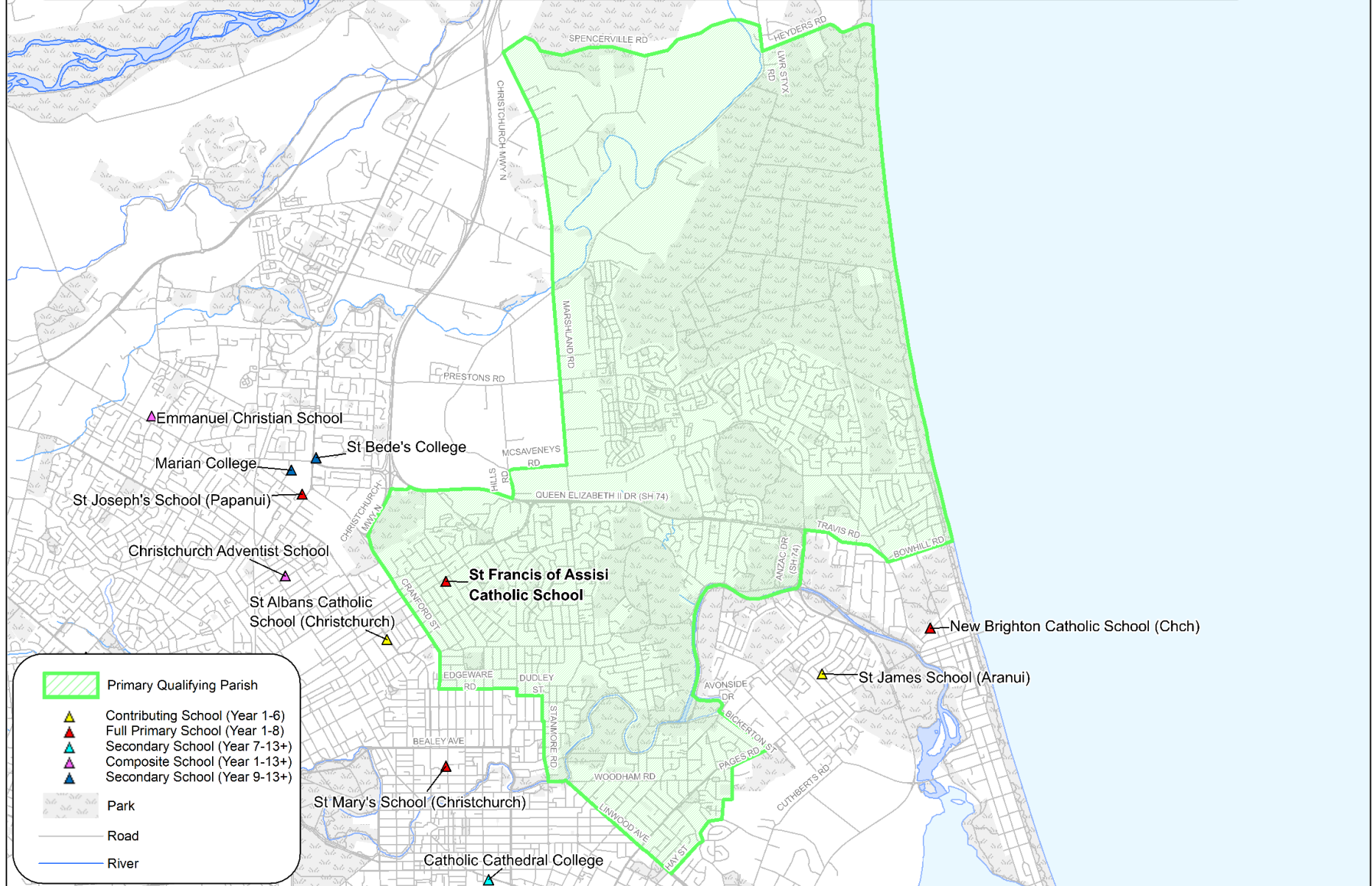
Words which refer to the singular shall include the plural and vice-versa.

Notes

- The selection processes described above will be the basis for students applying to enrol either at the beginning of, or during the school year.

⁵ [Guidelines for The Granting of Preference of Enrolment in New Zealand Catholic Schools, November 2018.](#)

St Francis of Assisi Catholic School Primary Qualifying Parish



St Francis of Assisi Catholic School Primary and Secondary Qualifying Parishes

