Te Tāhuhu o te Mātauranga
Ministry of Education

Scenarios to support reviews of Emergency processes

Note: *Thinking about a range of scenarios often helps services to review emergency procedures, using them is not required.*

Here are some starting points for you to consider.

Scenario1:

Q- Are you near an industrial factory, chemical plant or petrol station?

You are outside and begin to smell a strong acrid smell, it makes your throat tickle. When you look around, you see in the distance dark grey smoke billowing into the sky. **What do you do?**

Scenario 2:

Q- Are you near a river or creek?

It's almost the end of the day and it's been raining heavily for the last hour. The river / creek is lapping the banks, your last child is due to leave in 2 hours. **What do you do?**

Scenario 3:

You have a court order on file which show a specific named person is not able to have contact with one of the children attending the service. They are also the child's parent and have arrived in the middle of the day to collect their child. **What do you do?**

The person is now very agitated, is swearing and begins pushing you to gain access into the classroom where children are playing. **What do you do?**

Would you do something different if the person was armed with a weapon?

Scenario 4:

You are serving lunch and have a meal left over. After doing a head count, you identify one of the children is missing.

You look around the classroom and in the playground, and cannot find them. **What do you do?**

Scenario 5:

You are contacted by NZ Police and advised there is an armed offender in the local area. **What do you do?**

Parents are beginning to arrive they are distressed and want to collect their child. **What do you do?**

Scenario 6:

An earthquake has occurred which is strong enough to cause damage to properties and roads in your area. **What do you do?**

After the initial event, you have identified all of the children are safe and un-harmed although they are upset. One of your team left unexpectedly and another is distressed and crying. **What do you do?**

An aftershock has created a wide gap in one of the exterior walls, it's raining outside. **What do you do?**

One child has not been collected. **What do you do?**