



Report: 2024/25 In-Principle Expense Transfers for Charter School Agency

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|-----------------|-------------------------|-----------|-------------|
| To: | Hon David Seymour | | |
| CC: | Hon Erica Stanford | | |
| Date: | 3 June 2025 | Deadline: | 6 June 2025 |
| Security Level: | In-Confidence | Priority: | High |
| From: | Kevin Martin | Phone: | 04 439 5442 |
| Position: | Chief Financial Officer | METIS No: | 1348229 |

Why are we sending this to you?

- The purpose of this paper is to seek your approval of a proposed in-principle expense transfer for the Charter School Agency.

What action do we need, by when?

- Please sign the attached submission and send to the Minister of Finance before 1pm Friday 6 June 2025.

Key facts, issues and questions

- Treasury has been consulted and their feedback has been reflected in this submission.

Alignment with Government priorities

1. The June Technical Adjustment process allows for departments to make certain technical adjustments ahead of the end of the financial year to allow for managing anticipated changes to expenditure in the 2024/25 financial year.

Background

June Technical Adjustment Process

2. The criteria under which Joint Ministers can approve changes with financial implications are set out in the Cabinet Office Circular CO (18) 2, 'Proposals with Financial Implications and Financial Authorities'.
3. Related baseline funding will only be updated through the 2025 October Baseline Update (OBU) following confirmation of the final amounts available for transfer and completion of the audited 2024/25 financial statements
4. To meet the requirements of CO (18) 2, the transfer request must meet the following criteria:
 - a. The reason for the delay must be attributable to a factor outside of the department's control for a specific and discrete project and the costs cannot be met from the baseline of the year to which the transfer is proposed.
 - b. Funding must only be transferred from the current financial year to one or more of the next three financial years to ensure fiscal neutrality.
 - c. The transfer must be within the same appropriation.
 - d. Funding for a specific and discrete project should not be repeatedly transferred.
5. The Charter School Agency 2024/25 Technical Adjustment Process submission document is generated by Treasury's CFISnet system. Each section has a character limit of 1,000 characters.

2024/25 June Technical Submission

In-Principle Expense Transfers

6. The Charter School Agency is seeking to transfer \$4.150 million to 2025/26 to meet charter school funding obligations which were not paid in 2024/25 due to delays outside of the Agency's control.

Financial Implications

7. Treasury has been consulted and their feedback has been reflected in the attached submission document.

Next Steps

8. You will receive a written response from the Minister of Finance in late June 2025.

Recommended Actions

The Charter School Agency recommends you:

a. **agree** to submit the proposed in-principle expense transfers from 2024/25 to 2025/26 outlined in the attached proposed submission letter for the Charter School Agency to the Minister of Finance

Agree / Disagree

b. **sign** the attached letter "2024/25 June Technical Adjustment Process Vote Education submission – Charter School Agency" and send to the Minister of Finance on 6 June 2025

Agree / Disagree

c. **note** the transfers will be formally appropriated by Joint Ministers in the 2025 October Baseline Update, when the amount of underspend in 2024/25 for each appropriation can be confirmed following completion of the 2024/25 audited financial statements

Noted

d. **agree** that this Education Report is not proactively released at this time as the proposed in-principle transfers are subject to the approval of the Minister of Finance.

Agree / Disagree

Signed



Kevin Martin
Chief Financial Officer
Te Pou Rangatōpū | Corporate
Date: 03/06/2025



Hon David Seymour
Associate Minister of Education

Date: 3/6/25

Annex

The following are annexed to this paper:

Annex A: 2024/25 June Technical Adjustment Process Vote Education submission –
Charter School Agency

Proactively Released



MP for Epsom
Deputy Prime Minister
Minister for Regulation
Associate Minister of Education
Associate Minister of Finance
Associate Minister of Health
Associate Minister of Justice

Hon Nicola Willis
Minister of Finance
Parliament Buildings
WELLINGTON

6 June 2025

2024/25 June Technical Adjustment Process

Submission for Vote Education – Charter School Agency

Introduction

This report covers those items requiring technical adjustments for the Charter School Agency under Vote **Education** through the June Technical Adjustment Process.

I confirm that none of the changes contained in this update require Cabinet decisions at this time.

The Annex 1 referred to below is attached to this letter, and has also been provided to the Treasury via the CFISnet System.

Annex 1 withheld under section 9(2)(f)(iv).

The proposed technical adjustments are as follows:

In-Principle Expense or Capital Transfers

The identifier and name of each proposed In-Principle Expense or Capital Transfer is listed below, and the full detail of each request is outlined in Annex 1.

| Request ID | Request Title |
|------------|------------------------|
| 468 | Charter School Funding |

Recommendations

I agree and recommend that you:

1. **agree** to the in-principle expense transfers from 2024/25 to 2025/26 outlined in this letter;
2. **authorise** the Minister of Finance and the Associate Minister of Education to jointly agree to the final amount(s) to be transferred for the in-principle expense transfers outlined in Annex 1 of this letter, following completion of the 2024/25 audited financial statements, with no impact on the operating balance and/or net debt across the forecast period;

Signed

Hon David Seymour
Associate Minister of Education
Date: