**Andersons Bay School (3703)**

**Enrolment Scheme**

Commences 17 May 2016

The guidelines for development and operation of enrolment schemes are issued under Schedule 20, Clause 3 (3) of the Education and Training Act 2020 for the purpose of describing the basis on which the Secretary’s powers in relation to enrolment schemes will be exercised.

**Home Zone**

**All students who live within the home zone described below shall be eligible to enrol at the school.**

The Home Zone includes addresses on both sides of the boundary roads mentioned in the description unless otherwise stated.

Starting from then intersection of Marne Street and Portobello Road, the home zone follows:

* South-west along Portobello Road until Andersons Bay Road
* South-east along Andersons Bay Road until Musselburgh Rise
* South-east along Musselburgh Rise until Tainui Road
* South-east along Tainui Road until Arawa Street
* North-east along Arawa Street until Aotea Street
* South-east along Aotea Street until Dundonald Street
* South-west along Dundonald Street until Norman Street
* South-east along Norman Street until Tahuna Street
* East along Tahuna Street until Tomahawk Road
* East along Tomahawk Road until Centre Road
* North along Centre Road until Highcliff Road
* East along Highcliff Road until Karetai Road
  + Including Karetai Road
* West back along Highcliff Road until Somerville Street
* North-west along Somerville Street until Marne Street
* West along Marne Street until Portobello Road

Each year, applications for enrolment in the following year from in-zone students will be sought by a date that will be published by public notice in a medium appropriate to the area served by the school. This will enable the board to assess the number of places that can be made available to students who live outside the home zone.

**Special Programmes**

This priority category is not applicable at this school because the school does not run a Special programme approved by the Secretary.

**Out of Zone Enrolments**

Each year the School Board will determine the number of places which are likely to be available in the following enrolment period(s) for the enrolment of students who live outside the home zone. The Board will publish this information by public notice in a medium appropriate to the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolments will be processed in the following order of priority:

**First Priority**              This priority is not applicable at this school because the school does not run a special programme approved by the Secretary for Education.

**Second Priority**         will be given to applicants who are siblings of current students.

**Third Priority**             will be given to applicants who are siblings of former students.

**Fourth Priority**          will be given to any applicant who is a child of a former student of the school.

**Fifth Priority** will be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.

**Sixth Priority** will be given to all other applicants.

If there are more applicants in any priority groups than there are places available, selection within the priority group will be by ballot conducted in accordance with [instructions by the Secretary](https://www.education.govt.nz/assets/Enrolment/Secretarys-Guidelines-March-2023.pdf), under [Schedule 20, Clause 3 (1)](https://www.legislation.govt.nz/act/public/2020/0038/latest/LMS177647.html) of the Education and Training Act 2020. Parents will be informed of the date of any ballot by public notice in a medium appropriate to the area served by the school.

**Applicants may be required to give proof of In Zone address, or proof to support their application if seeking enrolment under the Out of Zone priorities.**