

Vladka Smith

From: Angus Woodhams
Sent: Friday, 24 March 2023 12:08 pm
To: Nicole Williams
Cc: 9(2)(a); Marta Besier
Subject: RE: OOHMA next steps

Yea looks good. We'll be making it clear to host schools that increases in funding are out of scope.

Also the review/stocktake are the same thing. So in order of action, it will be:

1. Initial scoping meetings
2. Stocktake/review (if agreed be management)

Have edited below.

Ngā mihi,

Angus Woodhams | Senior Adviser, School Support
Te Pae Aronui
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From: Nicole Williams <Nicole.Williams@education.govt.nz>
Sent: Friday, 24 March 2023 11:58 am
To: Angus Woodhams <Angus.Woodhams@education.govt.nz>
Cc: 9(2)(a) @education.govt.nz; Marta Besier <Marta.Besier@education.govt.nz>
Subject: RE: OOHMA next steps

Hi Angus-

that is very useful - and thanks for getting it to us quickly.



Nicole Williams | Principal Advisor, Te Ranga Tikanga Kaimahi | Employment Relations
Te Puna Ohumahi Mātauranga | Education Workforce
DDI +6444638563 |

From: Angus Woodhams <Angus.Woodhams@education.govt.nz>
Sent: viernes, 24 de marzo de 2023 11:20 a. m.
To: Nicole Williams <Nicole.Williams@education.govt.nz>
Subject: OOHMA next steps

Kia ora Nicole,

Here is the rough plan for OOHMA next steps agreed with my manager and 9(2)(a) .

I want OOHMA staff to feel we are working with them, so I don't want to put the cart before the horse and define a review before we've done the initial scoping. We don't have official sign off for a full review anyway, only the initial scoping meetings.

Informal scoping meetings

2-3 host schools across three regions.

Speaking with lead OOHMA contact from that school, so likely to be the coordinator.

Starting early Term 2.

Agenda items:

- Whakawhanaungatanga
- Check in how things are going
- Find out what's on top for them
- Discuss if the ministry were to review programme, what should it look like, what groups should we involve, what should the terms of reference be – Being clear that increasing overall funding cannot be within the scope of any review.
- Discuss how the programme might be made more equitable
- Agree next steps and draft timelines

The Review

If a review is done, it will likely include a stocktake of the programme, who is using it (students, parents, tutors etc), their demographics, their thoughts on programme benefits, aspirations for future and information from host schools about how it is administrated, what works, what doesn't, how they want things improved.

If the review is done, proposals for improvement of the programme could be developed and consulted on before going to Hautū for sign off.

Ngā mihi,

Angus Woodhams | Senior Adviser, School Support
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Vladka Smith

From: Angus Woodhams
Sent: Thursday, 30 March 2023 11:28 am
To: Anne Bell
Cc: Mata Gilbert 9(2)(a)
Subject: RE: OOHMA mtg request

I'm happy for you to adjust the agenda, but we don't have official sign off for a full review, so we can't promise it. Also we can't discuss pay and conditions because this is a separate process with the employment relations team. Increases in funding are also off the table. Senior leaders have been very clear on this.

The purpose of the meeting in my mind is to build relationships, see what their most pressing issues are and see what they think the terms of reference of a review should be.

It is an informal start to what I hope will be a review. Happy to take a call to discuss.

I'm working out of town next week and but am able to make an in person meeting from the week after (im mindful it will be holidays then).

Ngā mihi,

Angus Woodhams | Senior Adviser, School Support
Te Pae Aronui
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From: Anne Bell <Anne.Bell@education.govt.nz>
Sent: Thursday, 30 March 2023 11:19 am
To: Angus Woodhams <Angus.Woodhams@education.govt.nz>
Cc: Mata Gilbert <Mata.Gilbert@education.govt.nz>; 9(2)(a) @education.govt.nz
Subject: OOHMA mtg request

Kia Ora Angus

Mata has forwarded your recent emails to me for response.

I am appreciative that you are signalling an interest in hearing from coordinators. They have been pretty bruised by changes in the past. I don't think we can have a genuine meeting if we put barriers on attendee numbers, discussion points and time limit the conversation and are unclear about whether there is going to be a review.

We are happy to host a hui here in Lower Hutt but suggest there needs to be reconsideration about what the purpose of the meeting is and how those objectives can be achieved.

Anne Bell | Senior Education Advisor
Te Mahau | Te Tai Runga

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From: Angus Woodhams <Angus.Woodhams@education.govt.nz>

Sent: Monday, 27 March 2023 4:36 pm

To: Mata Gilbert <Mata.Gilbert@education.govt.nz>

Subject: RE: OOHMA meetings

Oh that's great Mata!

Yes please do organise a time for us all to meet. Online is fine, but I'm happy to come out to the Hutt if coordinators would rather meet in person.

You probably only need 2-3 schools. But it's totally up to you.

I've attached a template agenda that can be adapted once you know who is coming.

Ngā mihi,

Angus Woodhams | Senior Adviser, School Support
Te Pae Aronui

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From: Mata Gilbert <Mata.Gilbert@education.govt.nz>

Sent: Monday, 27 March 2023 8:05 am

To: Angus Woodhams <Angus.Woodhams@education.govt.nz>

Subject: RE: OOHMA meetings

Mōrena Angus

I hope you are well and have had a lovely weekend.

Thank you so much for your email. This sounds really good and a great opportunity for the OOHMA coordinators to sharing their thoughts/ideas about the program with you.

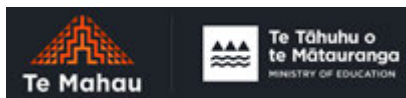
I would love to take this chance for our region please.

Ngā mihi mahana

Mata

P.O. Box 100 | Te Mahau | Te Tai Runga (South)
19 Market Grove, Lower Hutt

DDI-04 463 8691
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From: Angus Woodhams <Angus.Woodhams@education.govt.nz>

Sent: Friday, 24 March 2023 12:24 pm

To: 9(2)(a) <[REDACTED]@education.govt.nz>; Madisen Su'A <Madisen.SuA@education.govt.nz>; Suzette Mitchell <Suzette.Mitchell@education.govt.nz>; Yvonne Paul <Yvonne.Paul@education.govt.nz>; Jude Fawcett <Jude.Fawcett@education.govt.nz>; Mata Gilbert <Mata.Gilbert@education.govt.nz>; Megan Hannigan <Megan.Hannigan@education.govt.nz>; Ruth Sullivan <Ruth.Sullivan@education.govt.nz>; 9(2)(a) <[REDACTED]@education.govt.nz>

Subject: OOHMA meetings

Kia ora koutou,

I hope you've had a lovely week.

To continue the data gathering on the current state of OOHMA and ideas for future, I'd love to have some preliminary meetings with OOHMA staff. Which regions are interested in hosting some meetings?

Please let me know before you start contacting anyone.

The request

Could you please pick 2-3 of your host schools and invite them (and me) to a Teams meeting? – good to pick ones that are engaged and experienced in the programme

Who should you invite? I think it is probably best to invite the lead contact from that school, so it'd likely be the coordinator. So ideally there'd only be 4-5 of us total in the meeting for your region.

I want this just to be an informal chat. A bit of whanaungatanga, check in how things are going, find out what's on top for them and discuss a possible review of the programme.

I have included a template agenda you can adapt for the meetings.

Ngā mihi,

Angus Woodhams | Senior Adviser, School Support
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AGENDA

Out of Hours Music and Art [Region name] Preliminary Engagement Meeting

Date: TBC

Time: TBC [60 minutes]

Venue: Team

Attendees: Name Name Name

Topic	Owner	Allocated time
1. Karakia	[Region Lead] [or Angus if not keen]	2
2. Introductions/Whakawhanaungatanga	[Region Lead]	10
3. Current state of OOHMA <ul style="list-style-type: none"> • What's on top • What is working well • What needs improving • If the ministry were to review programme, what should it look like, what groups should we involve, what should the terms of reference be • How the programme might be made more equitable 	[Name of Regional lead] + Angus	20
4. Future state of OOHMA – What do you want for the future?	All	28 mins

Out of scope – any discussion of pay and conditions or increases in funding.

Agenda

Out of Hours Music and Art [Region name] Preliminary Engagement Meeting, TBC TBC [60 minutes]

Vladka Smith

From: Angus Woodhams
Sent: Thursday, 1 June 2023 2:12 pm
To: Andrea Williams
Cc: Doug Ferry
Subject: OOHMA review
Attachments: OOHMA Review Commissioning Document.docx; OOHMA schools 1.6.23.xlsx

Kia ora Andrea,

As discussed please find attached the commissioning document for the OOHMA review. I've also included the latest school list with added EQI number.

I just checked with Pamela Cohen that she is happy with the engagement approach which she is. She suggests that Directors, Takiwā Hautū and the minister's office may want visibility of this.

If you are happy with it I'll go ahead and let me know what you think of Pamela's suggestion.

At very least I will and have in the past included Managers Integrated Services in emails signalling a review.

Ngā mihi,

Angus Woodhams | Senior Adviser
School Governance, Practice and Pathways | Te Pae Aronui

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In-house commissioning template

Who is requesting the work?	Angus Woodhams/Doug Ferry
What have you been asked to do or what is the problem you are trying to solve?	A review of the Out of Hours Music and Art.
<p>What are you wanting to achieve?</p> <ul style="list-style-type: none"> • What outcomes • Products • Deliverables 	<p>A review of the programme to gain visibility of the programme's operations and public sentiment about it.</p> <p>An additional aim is to determine how the programme might better align with Te Tāhuhu and Te Mahau strategies:</p> <ul style="list-style-type: none"> • Equity and excellence. • Giving effect to te triti • Priority to local voice • Greater responsiveness, accessibility • Improving feedback loops/information flows <p>Areas to gather data:</p> <ul style="list-style-type: none"> • who is using OOHMA (students, parents, tutors etc), • their demographics • Whānau thoughts on programme benefits and aspirations for future • information from host schools and staff about how it is administrated, what works, what doesn't and how they want things improved. <p>The review will consist primarily of surveys for OOHMA staff and whānau. Should additional detail be needed, targeted meetings will be held with OOHMA staff who indicate their desire to engage further.</p> <p>There is an additional area that has been raised by the sector, that of secondary school itinerant music provision and how this might be better aligned with OOHMA, to create a pathway for students that supports curriculum attainment. As this is an initial idea, we would like to start by having scoping conversations with:</p> <ul style="list-style-type: none"> • Institute of Registered Music Teachers • Music Education New Zealand Aotearoa • Aotearoa New Zealand Association of Art Educators • Other relevant peak bodies recommended by the sector • Internal staff with a role in managing Itinerant Music Teacher funding and policy <p>Consultation will include gathering background about the sector and capturing any pressing needs or issues present and views about the link between primary and secondary out of hours provision.</p>



	<p>Deliverables</p> <p>The data gathered by this review will be used to create a comprehensive overview of the programme, its value and recommendations on how to improve the programme,</p> <p>We will take the recommendations out for consultation with OOHMA host schools.</p> <p>A memo for Hautū Sean will then be created outlining the findings and recommending improvements to the programme.</p>			
Who is the audience? Eg Internal/external/Minister	<p>OOHMA staff OOHMA parents Peak bodies Te Tāhuhu staff</p>			
What other reports/workshops will this piece of work inform?	<p>The OOHMA Service Guidance</p>			
When do you want the task completed?	<p>End term 3 2023</p>			
Who is leading the development of the work? Is there a sub-lead?	<p>Angus Woodhams Takiwā OOHMA leads</p> <p>TPA Sector Change and Implementation team will be consulted to ensure the external consultation timeline works with other consultations taking place.</p>			
What is out of scope?	<p>Increases in the total funding of the programme</p>			
What information do you require	Who provides the information	Notes/comments	Required	
			Y	N
How OOHMA staff operate the programme and their views on it	Host schools	Takiwā lead, Angus support		
OOHMA whānau views and aspirations for the programme	Via Host schools	Takiwā lead, Angus support		
Secondary school out of hours provision background	Peak bodies	Angus lead		
Secondary school out of hours provision internal operations	Te Tāhuhu	Angus lead		

Signed:

Manager: Doug Ferry



Appendix background:

A scoping survey of host schools has been completed, along with a meeting with a OOHMA host school. The survey yielded [30 responses](#) from across the motu, providing a range of questions they'd like the ministry to ask when reviewing the programme and a clear indication that there is a need to review the programme.

Additionally regional staff have indicated a desire for a review of the programme.

The employment relations team reported that during the recent ACE Collective Agreement negotiations for OOHMA staff, claimants were very keen for a review to take place. The team indicated to the PPTA that initial scoping of the review was underway.

Finally in a submission to the Education and Workforce select committee 2021, the Ministry committed to "reviewing the [hours] redistribution process in order to meet demand" and to finalise a service guide to ensure consistent standards of practice across the country. This was in response to [a petition](#) in 2020 demanding better pay and conditions for OOHMA staff.

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Funding Compone	Organisation Name	Organi EQI num	Region
Out of Hours	Melville Primary School	1824	545 Waikato
Out of Hours	Papakura High School	101	541 Auckland
Out of Hours	Oceanview Heights School	2110	538 Canterbury/Chatham Islands
Out of Hours	Manawatū College	205	530 Wellington
Out of Hours	Tāmaki School	1526	524 Auckland
Out of Hours	Maraeroa School	2903	520 Wellington
Out of Hours	Levin Intermediate	2887	518 Wellington
Out of Hours	Te Aratai College	337	518 Canterbury/Chatham Islands
Out of Hours	Cobden School	3322	515 Nelson/Marlborough/West Coast
Out of Hours	Bathgate Park School	647	514 Otago/Southland
Out of Hours	Deanwell School	1710	513 Waikato
Out of Hours	Putāruru College	494	512 Waikato
Out of Hours	Newfield Park School	2118	507 Otago/Southland
Out of Hours	Tamatea Intermediate	2685	502 Hawke's Bay/Tairāwhiti
Out of Hours	TKKM o Te Whanau Tahī	1618	500 Canterbury/Chatham Islands
Out of Hours	Te Kura o Tuahiwi	3563	499 Canterbury/Chatham Islands
Out of Hours	Avalon School	2803	499 Wellington
Out of Hours	Frankton School	1721	498 Waikato
Out of Hours	Whanganui Intermediate	2477	496 Taranaki/Whanganui/Manawatū
Out of Hours	Kedgley Intermediate	1329	496 Auckland
Out of Hours	Lincoln Heights School	1341	496 Auckland
Out of Hours	Te Kuiti Primary School	2008	495 Waikato
Out of Hours	Greenmeadows Intermediate	1300	493 Auckland
Out of Hours	Heretaunga Intermediate	2575	492 Hawke's Bay/Tairāwhiti
Out of Hours	Maeroa Intermediate	1792	492 Waikato
Out of Hours	Grantlea Downs School	2111	492 Canterbury/Chatham Islands
Out of Hours	Western Heights High School	151	492 Bay of Plenty/Wairiki
Out of Hours	Pakuranga Intermediate	1417	491 Auckland
Out of Hours	Kelston School	1331	486 Auckland
Out of Hours	Otaki College	240	485 Wellington
Out of Hours	Gisborne Intermediate	2566	485 Hawke's Bay/Tairāwhiti
Out of Hours	Chisnallwood Intermediate	3314	484 Canterbury/Chatham Islands
Out of Hours	Napier Intermediate	2619	483 Hawke's Bay/Tairāwhiti
Out of Hours	Fairfield Intermediate	1715	482 Waikato
Out of Hours	Victory Primary School	3231	480 Nelson/Marlborough/West Coast
Out of Hours	Waitaki Girls' High School	366	480 Otago/Southland
Out of Hours	Gore High School	396	479 Otago/Southland
Out of Hours	Te Awamutu Intermediate	2001	479 Waikato
Out of Hours	Avondale Intermediate	1212	477 Auckland
Out of Hours	Wairakei School (Christchurch)	3577	476 Canterbury/Chatham Islands
Out of Hours	Oamaru Intermediate	3784	475 Otago/Southland
Out of Hours	Balclutha School	3710	475 Otago/Southland
Out of Hours	Merrilands School	2197	474 Taranaki/Whanganui/Manawatū
Out of Hours	Tauranga Intermediate	1990	474 Bay of Plenty/Wairiki
Out of Hours	Matamata Intermediate	1812	472 Waikato
Out of Hours	Silverdale Normal School	1940	471 Waikato
Out of Hours	Whakatane High School	144	471 Bay of Plenty/Wairiki

Out of Hours	Morrinsville Intermediate	1833	468 Waikato
Out of Hours	Waimataitai School	3572	467 Canterbury/Chatham Islands
Out of Hours	Southland Girls' High School	405	467 Otago/Southland
Out of Hours	Christchurch East School	3317	467 Canterbury/Chatham Islands
Out of Hours	Broadgreen Intermediate	3184	466 Nelson/Marlborough/West Coast
Out of Hours	Nayland Primary School	3208	463 Nelson/Marlborough/West Coast
Out of Hours	Nelson Intermediate	3210	462 Nelson/Marlborough/West Coast
Out of Hours	Casebrook Intermediate	3309	461 Canterbury/Chatham Islands
Out of Hours	Motueka South School	3206	460 Nelson/Marlborough/West Coast
Out of Hours	Papamoia College	6963	458 Bay of Plenty/Wairiki
Out of Hours	Central Southland College	399	457 Otago/Southland
Out of Hours	Bohally Intermediate	2812	457 Nelson/Marlborough/West Coast
Out of Hours	Pukekohe Intermediate	1452	456 Auckland
Out of Hours	Aberdeen School	1680	455 Waikato
Out of Hours	Collingwood Area School	290	455 Nelson/Marlborough/West Coast
Out of Hours	Pukete School	1908	455 Waikato
Out of Hours	Taupo School	1989	453 Bay of Plenty/Wairiki
Out of Hours	Elmgrove School	3778	451 Otago/Southland
Out of Hours	Waitakiri Primary School	685	451 Canterbury/Chatham Islands
Out of Hours	Takaka Primary School	3226	450 Nelson/Marlborough/West Coast
Out of Hours	Mornington School	3776	450 Otago/Southland
Out of Hours	Breens Intermediate	3299	450 Canterbury/Chatham Islands
Out of Hours	Burnside Primary School	3305	449 Canterbury/Chatham Islands
Out of Hours	Golden Bay High School	292	448 Nelson/Marlborough/West Coast
Out of Hours	Ōtūmoetai Intermediate	1878	446 Bay of Plenty/Wairiki
Out of Hours	Waimea Intermediate	3233	445 Nelson/Marlborough/West Coast
Out of Hours	Mt Maunganui Intermediate	1837	445 Bay of Plenty/Wairiki
Out of Hours	Matamata Primary School	1813	444 Waikato
Out of Hours	Tahuna Normal Intermediate	3839	443 Otago/Southland
Out of Hours	Tainui School	3841	442 Otago/Southland
Out of Hours	Birkdale North School	1229	441 Auckland
Out of Hours	Darfield High School	346	440 Canterbury/Chatham Islands
Out of Hours	Wakefield School	3234	440 Nelson/Marlborough/West Coast
Out of Hours	Fergusson Intermediate (Trentham)	2841	440 Wellington
Out of Hours	Kirkwood Intermediate	3396	439 Canterbury/Chatham Islands
Out of Hours	Motupipi School	3207	438 Nelson/Marlborough/West Coast
Out of Hours	The Terrace School (Alexandra)	3844	437 Otago/Southland
Out of Hours	Dovedale School	3188	434 Nelson/Marlborough/West Coast
Out of Hours	Weston School	3864	434 Otago/Southland
Out of Hours	Nelson Central School	3209	433 Nelson/Marlborough/West Coast
Out of Hours	Tawa Intermediate	3034	433 Wellington
Out of Hours	Freyberg Community School	1280	431 Auckland
Out of Hours	Havelock North Intermediate	2572	430 Hawke's Bay/Tairāwhiti
Out of Hours	Kapiti College	247	428 Wellington
Out of Hours	Palmerston North Intermediate	2419	428 Taranaki/Whanganui/Manawatū
Out of Hours	Ranzau School	3214	427 Nelson/Marlborough/West Coast
Out of Hours	Pirongia School	1897	425 Waikato
Out of Hours	Berkley Normal Middle School	1695	423 Waikato

Out of Hours	Cromwell Primary School	3729	422 Otago/Southland
Out of Hours	Christchurch South Karamata Interme	3318	421 Canterbury/Chatham Islands
Out of Hours	Central Takaka School	3225	420 Nelson/Marlborough/West Coast
Out of Hours	Te Parito Kōwhai Russley School	3496	418 Canterbury/Chatham Islands
Out of Hours	Cobham Intermediate	3323	410 Canterbury/Chatham Islands
Out of Hours	Beckenham Te Kura o Pūroto	3291	409 Canterbury/Chatham Islands
Out of Hours	Newlands Intermediate	2924	408 Wellington
Out of Hours	Avonhead School	3287	405 Canterbury/Chatham Islands
Out of Hours	Heaton Normal Intermediate	3372	404 Canterbury/Chatham Islands
Out of Hours	St Martins School	3534	402 Canterbury/Chatham Islands
Out of Hours	Hillcrest Normal School	1739	401 Waikato
Out of Hours	George Street Normal School	3740	400 Otago/Southland
Out of Hours	Marian Catholic School (Hamilton)	2094	400 Waikato
Out of Hours	Te Raekura Redcliffs School	3483	400 Canterbury/Chatham Islands
Out of Hours	Lincoln Primary School	3412	399 Canterbury/Chatham Islands
Out of Hours	Mt Pleasant School	3443	397 Canterbury/Chatham Islands
Out of Hours	Aquinas College	482	397 Bay of Plenty/Wairiki
Out of Hours	Merrin School Ngā Whetū Kohara	3434	396 Canterbury/Chatham Islands
Out of Hours	St Joseph's Catholic School (Fairfield)	1946	392 Waikato
Out of Hours	Arrowtown School	3930	391 Otago/Southland
Out of Hours	Sumner School	3546	387 Canterbury/Chatham Islands
Out of Hours	Marshall Laing School	1362	387 Auckland
Out of Hours	St Mary's Catholic School (Tauranga)	1959	385 Bay of Plenty/Wairiki
Out of Hours	Miramar North School	2916	383 Wellington
Out of Hours	Raroa Normal Intermediate	2972	381 Wellington
Out of Hours	Murrays Bay Intermediate	1386	381 Auckland
Out of Hours	Westburn Te Kura O Hereora	3589	380 Canterbury/Chatham Islands
Out of Hours	Belmont Intermediate	1225	380 Auckland
Out of Hours	Elmwood Normal School	3334	377 Canterbury/Chatham Islands
Out of Hours	Auckland Normal Intermediate	1211	374 Auckland
Out of Hours	Fendalton Open Air School	3338	369 Canterbury/Chatham Islands

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Vladka Smith

From: Angus Woodhams
Sent: Friday, 9 June 2023 10:49 am
To: Jude Fawcett
Subject: RE: OOHMA review a go!

This is a good question and we need to consider this. It may mean we have to go back to the drawing board with how we distribute hours. But I think first it is best to get as much information about how the programme is currently operating and the sector's views/aspirations before we are able to figure out how to improve things.

My initial answer is other schools aren't included because there isn't enough funding and the programme has been stuck in a holding pattern of rolling over provision to the same schools over the years. This needs to change if we are to be more equitable. Please do keep the questions coming!

Ngā mihi,

Angus Woodhams | Senior Adviser
School Governance, Practice and Pathways | Te Pae Aronui
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From: Jude Fawcett <Jude.Fawcett@education.govt.nz>
Sent: Tuesday, 6 June 2023 9:19 am
To: Angus Woodhams <Angus.Woodhams@education.govt.nz>
Subject: RE: OOHMA review a go!

Kia ora Angus

After reading the Commissioning Document can I please ask one questions – I see you are reviewing those involved in the programme = current schools, students, whānau. Most of the concerns I have had are from the wider sector of schools that know very little about the programme. The biggest query I get why it is not offered to other schools. We have many much lower equity level schools in rural areas that have no access to this programme.

Ngā mihi

Jude

Jude Fawcett | Lead Advisor
Te Mahau | Te Tai Whenua
DDI +6467576422 | Mobile +9(2)(a)

From: Angus Woodhams <Angus.Woodhams@education.govt.nz>
Sent: Friday, 2 June 2023 9:23 AM


To: 9(2)(a) @education.govt.nz; Tim Andersen <Tim.Andersen@education.govt.nz>; Christopher Wells <Christopher.Wells@education.govt.nz>; Esther Bathula <Esther.Bathula@education.govt.nz>; 9(2)(a) @education.govt.nz; Cassandra Tossell <Cassandra.Tossell@education.govt.nz>; Madisen Su'A <Madisen.SuA@education.govt.nz>; Suzette Mitchell <Suzette.Mitchell@education.govt.nz>; Linda Collins <Linda.Collins@education.govt.nz>; Yvonne Paul <Yvonne.Paul@education.govt.nz>; Sandra Kersey <Sandra.Kersey@education.govt.nz>; Cherie Clark <Cherie.Clark@education.govt.nz>; Jude Fawcett <Jude.Fawcett@education.govt.nz>; Mata Gilbert <Mata.Gilbert@education.govt.nz>; Te Rangipai Renata <TeRangipai.Renata@education.govt.nz>; Anne Bell <Anne.Bell@education.govt.nz>; Megan Hannigan <Megan.Hannigan@education.govt.nz>; Helen Watson <Helen.Watson@education.govt.nz>; Jacques Munro <Jacques.Munro@education.govt.nz>; Ruth Sullivan <Ruth.Sullivan@education.govt.nz>; Vanessa Goodwin <Vanessa.Goodwin@education.govt.nz>; 9(2)(a) @education.govt.nz; Catherine Hendry <Catherine.Hendry@education.govt.nz>
Subject: OOHMA review a go!

Kia ora koutou,

For those that don't know me, I'm Angus, from the School Governance, Practice and Pathways team in Te Pae Aronui. I'm the lead on Out of Hours Music and Art.

I'm very pleased to say we've been given the green light to review OOHMA!

Attachment 3a

Before I launch into any grand plans, it's important you all are happy with the approach.  [So please find the commissioning document here.](#) Any feedback or ideas please let me know.

I'll try find a time for us discuss plans, or just email your approval.

But I plan to do the bulk of this work myself. At a minimum all I'd need support with is feedback on plans and distribution of surveys to host schools. I'll send the surveys to you for feedback before they are finalised too.

If you want to be more involved, do say, I'd be happy to work with you!

It has been suggested Directors and takiwā Hautū should have visibility of this. If you'd like to tell yours, let me know, or I can manage it.

Apologies if I've included the wrong people in this message, I'm unsure about how the restructure is going for you, so I've included what I assume are the line managers of the OOHMA leads for each region. Please let me know if I've got this wrong.

Ngā manaakitanga,

Angus Woodhams | Senior Adviser
School Governance, Practice and Pathways | Te Pae Aronui

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Vladka Smith

From: Angus Woodhams
Sent: Friday, 25 August 2023 3:09 pm
To: Anne Bell; Christopher Wells; Esther Bathula; 9(2)(a); Cassandra Tossell; Madisen Su'A; Suzette Mitchell; Yvonne Paul; Jude Fawcett; Mata Gilbert; Ruth Sullivan; 9(2)(a) AnneMarie Kelly; Carly Ave
Subject: OOHMA Review - Actions Required
Attachments: OOHMA Review - Whānau survey.docx
Importance: High

Kia ora koutou,

Please find below the surveys for the OOHMA review. There are three surveys, one for whānau, tutors and all other OOHMA staff + school leadership/boards. Can you please send these to your lead OOHMA contact at each host school ASAP and confirm with me after you've contacted them all.

I've drafted an email you can send to the schools. If they have questions they can contact you directly. If you need any assistance, do get in touch with me.

Kia ora,

This email contains online survey's for the Out of Hours Music and Art (OOHMA) review. This review aims to help the Ministry of Education better understand how OOHMA is operating now and your aspirations for the future of the programme. There are three surveys, each for a different group outlined below. Please send the individual survey out to each group. The deadline to get responses back is the **15th of September 2023**.

We have attached a printable version of the whānau survey, if they can't access the online survey. When you collect these in, can you please scan them and email them to us.

When the survey closes, the Ministry will compile the responses and develop proposals for improvements. We'll provide more information about next steps after this. For now, the OOHMA programme will operate as normal in 2024.

If you have any questions, please don't hesitate to get in touch with us.

Surveys:

<https://www.surveymonkey.com/r/SNGLRLQ> – This survey is for all OOHMA whānau. Parents and carers of students who are accessing OOHMA.

<https://www.surveymonkey.com/r/PMXNDZS> – This survey is for all OOHMA tutors who deliver lessons in music and art.

<https://www.surveymonkey.com/r/PMX7HY2> – This survey is for all other OOHMA funded staff (e.g. coordinators, facilitators etc) and other host school personnel such as principals and Boards. It is up each host school to decide who should fill in this survey. You can have multiple different people fill it in.

All survey responses are anonymous.

Ngā mihi nui,
X Regional office team

Ngā mihi,

Angus Woodhams | Senior Adviser
School Governance, Practice and Pathways | Te Pae Aronui

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education.govt.nz

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers equitable and excellent outcomes



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Survey for parents/carers of children accessing Out of Hours Music and Art (OOHMA)

This survey should take you 10 minutes to complete.

Kia ora,

The Ministry of Education is currently collecting information about the out of hours music and arts (OOHMA) programme to help us better understand how the programme is currently operating and to help shape the programme in the future.

This anonymous survey is aimed at parents of children who are currently accessing OOHMA. It contains questions aimed at better understanding how you use OOHMA and how you feel about it. Any of the questions in this survey can be skipped if you wish.

This is a voluntary survey and if you don't choose to take part, this will not affect you or your child. We aim to use the information we gather to improve OOHMA for your children.

For more information contact your local OOHMA host school.

Background information about OOHMA

OOHMA has been providing tuition of music and arts classes to primary school aged children, who can't usually access them, since the mid-1950s. It has supported thousands of children to have an opportunity to learn music and arts subjects. Most classes are music classes such as string instruments (violin, cello, guitar etc.), woodwind instruments (recorder, flute, clarinet etc.), and more. There are also arts classes such as performing arts, drawing and photography.

Privacy statement

Completion of this survey is voluntary and you can choose which questions you wish to answer. Information collected through the survey will be securely held by the Ministry of Education and will be deleted once no longer required.

The survey doesn't ask for your identity and we will not seek to identify you or your whānau through your answers. For your privacy, we recommend you do not provide information in any free-text answers which will identify you or your whānau. You will not be identifiable in any report arising from this review.

If any identifiable personal information is inadvertently collected through the survey, we will treat this in accordance with the Privacy Act 2020.

<<Choose an office>>

temahau.govt.nz

Demographic questions

For this section, we are collecting this information to know more about who is using OOHMA, so we can understand if the funding is going to children who need it most.

All questions are voluntary, so please skip any that you aren't comfortable answering.

1. How many of your children are using OOHMA?
 - a. 1
 - b. 2
 - c. 3
 - d. 4 or more

2. How long have they been using OOHMA for?
 - a. Just started
 - b. A term
 - c. One year
 - d. Two years
 - e. More than two years

3. How old are your children that are accessing OOHMA? (you can circle more than one for multiple children)
 - a. 5-7 years
 - b. 8-10 years
 - c. 11-13 years
 - d. 14+ years

4. What gender is your child/ren? (you can circle more than one for multiple children)
 - a. Male
 - b. Female
 - c. Other

5. What ethnicity is your child/ren? (you can circle more than one)
 - a. Māori
 - b. Pacifica
 - c. NZ/European
 - d. Other

6. What is your household income per year?
 - a. \$0-30,000
 - b. \$30,001 – 90,000
 - c. \$90,001 – 120,000
 - d. \$120,001 – 200,000
 - e. \$200,000+
 - f. Prefer not to say

What is being accessed with OOHMA

1. What classes are your child/ren going to? (circle all that apply)
 - a. Woodwind (Oboe, Clarinet, Flute, Saxophone etc)
 - b. Strings (Violin, Cello etc)
 - c. Keyboards/Piano
 - d. Percussion
 - e. Vocal
 - f. Visual Arts
 - g. Performance Arts (Drama, Kapa Haka)
 - h. Dance
 - i. Poetry
 - j. Other

2. What days and times are your children attending OOHMA? (circle all that apply)
 - a. During the week
 - b. Weekends
 - c. Lunch time
 - d. After school
 - e. Before school

3. Are you happy with the location where OOHMA is held?
 - a. Yes
 - b. No
 - c. None of the above

4. If you said no to question 3, why aren't you happy with where OOHMA is held?

5. Do you have to pay for your child/ren to access OOHMA? (Circle all that apply)
 - a. Yes (fees for OOHMA)
 - b. Yes (fees to hire instruments, equipment or for stationery etc)
 - c. No

6. Which of the following make it difficult for your child to have OOHMA lessons (circle all that apply):
 - a. - Cost
 - b. - Transport
 - c. - Location
 - d. - Other, please write it here:

7. If you like, you can tell us more about any barriers you and your whānau face when accessing music/arts tuition.

8. What other classes would your child/ren like to do?

Programme benefits/outcomes (if possible discuss this with your child/ren)

1. What do you think have been the main benefit(s) from accessing OOHMA? Please note you can choose more than one option. (Circle all that apply)
 - a. Learning new skills
 - b. Making friends
 - c. Developing teamwork skills
 - d. Increasing self-confidence
 - e. Increasing wellbeing
 - f. Increasing interest in school
 - g. Improving academic outcomes
 - h. Encouraging more involvement in the arts
 - i. Other (open text question)
2. If you wish to, please expand on your answer above
3. Does your child/ren want to continue doing art and/or music in secondary school?
 - a. Yes
 - b. No
 - c. Not sure
4. Would they like to have a job in the arts and/or music in the future?
 - a. Yes
 - b. No
 - c. Not sure
5. Has your child/ren entered any competitions or music exams?
 - a. Yes
 - b. No
6. As a parent/carer would you like to be involved in supporting the running of the OOHMA programme? (If yes circle all that apply)
 - a. Teaching lessons
 - b. Helping with administration
 - c. Organising events
 - d. Finding additional funding and support for your local OOHMA host school
 - e. Other please specify here:

Future of OOHMA

1. Are there any changes you'd like to suggest for the OOHMA programme?

2. How could OOHMA better meet your and your child/ren's needs? Please circle all that apply
 - a. Providing classes at no cost
 - b. More variety of classes
 - c. Holding classes at a school closer to home

3. When should classes be held? Please circle all that apply
 - i. Before school
 - ii. Lunch time
 - iii. After school
 - iv. Weekends
 - v. School Holidays

4. Please let us know your other ideas how OOHMA could better meet you and your child/ren's needs?

Closing

Please provide any further comments you may have on the OOHMA programme.

Vladka Smith


From: Angus Woodhams
Sent: Thursday, 7 September 2023 11:35 am
To: Anne Bell; Christopher Wells; Esther Bathula; 9(2)(a); Cassandra Tossell; Madisen Su'A; Suzette Mitchell; Yvonne Paul; Jude Fawcett; Mata Gilbert; Ruth Sullivan; 9(2)(a); AnneMarie Kelly; Carly Ave; Virginia Guerin
Subject: OOHMA applications 2024

Kia ora koutou,

I'm mindful that applications for 2024 are due 1st Oct (this is in the holidays). So I think it'll be best to have a soft deadline of the 22nd September and hard deadline of 16th Oct for host schools. You can make your own determinations of what deadlines are best to set for the host schools.

Your deadline will likely be 3rd November, to get the allocations of your region into the resourcing team, so they can determine the administration grant payments ready for the January operations grant payment to schools.

out of scope

I've edited an application form that you might want to send out:  [2024 OOHMA Application form.xlsx](#), but use your own forms/ways if that is your preference.

OOHMA in 2024 will be the same as usual while any changes from the review are developed. Any changes will be implemented in 2025.

Auckland: if you want, you can get schools to request their normal number of tutor hours and then add the hours of other OOHMA staff on top of it, to get a total number of hours requested.

Any questions please do get in touch.

Ngā mihi,

Angus Woodhams | Senior Adviser
School Governance, Practice and Pathways | Te Pae Aronui
DDI +6444630968

From: Angus Woodhams
Sent: Tuesday, 5 September 2023 2:47 pm
To: Anne Bell <Anne.Bell@education.govt.nz>; Christopher Wells <Christopher.Wells@education.govt.nz>; Esther Bathula <Esther.Bathula@education.govt.nz>; 9(2)(a)@education.govt.nz; Cassandra Tossell <Cassandra.Tossell@education.govt.nz>; Madisen Su'A <Madisen.SuA@education.govt.nz>; Suzette Mitchell <Suzette.Mitchell@education.govt.nz>; Yvonne Paul <Yvonne.Paul@education.govt.nz>; Jude Fawcett <Jude.Fawcett@education.govt.nz>; Mata Gilbert <Mata.Gilbert@education.govt.nz>; Ruth Sullivan <Ruth.Sullivan@education.govt.nz>; 9(2)(a)@education.govt.nz; AnneMarie Kelly <AnneMarie.Kelly@education.govt.nz>; Carly Ave <Carly.Ave@education.govt.nz>
Subject: OOHMA - Tutor survey.

Kia ora koutou,

Should schools ask for it, I've attached a paper copy of the Tutor survey. They can scan in responses and email back to you.

General update: survey response numbers are going well. 169 Whānau, 19 Host Schools, 30 Tutors. I'm hoping we get more host school responses, as there are about 130 of them! Hopefully they are just considering their responses before answering.

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