

Lucy Jordan

From: Fuetanoa Seinafo
Sent: Thursday, 2 March 2023 3:14 pm
To: rachel.skelton
Subject: Re: Urgent meeting required re Rolleston College

Thanks Rachel. I'm at a school. I'll give you ring when I'm out. Catch up soon. Fue

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Thursday, 2 March 2023, 2:47 pm
To: Coralanne Child <Coralanne.Child@education.govt.nz>; Fuetanoa Seinafo <FuetanoaKose.Seinafo@education.govt.nz>; Martin Connell <Martin.Connell@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; 9(2)(a) @me.com; 9(2)(a) @rollestoncollege.nz; Karyn Wilson <Karyn.Wilson@education.govt.nz>
Subject: Urgent meeting required re Rolleston College

Kia ora Coralanne

We have had a 9(2)(g)(i) meeting today at the college regarding property and the senior campus.

We are seeking an urgent meeting to look at a way forward. We do not like to make contact unless it is very important as we know how busy you are. We believe in this case what we need to discuss is both urgent and important.

Can we please book a time in the next week to discuss?

Kind Regards

Rachel

--



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

Released Under the Official Information Act 1982

Lucy Jordan

From: Hamish Dennis
Sent: Friday, 10 March 2023 11:41 am
To: Rachel Skelton
Cc: Fuetanoa Seinafo; Martin Connell; Simon Cruickshank; 9(2)(a)
Subject: RE: Numbers

Thankyou Rachel,

I'll get the team to review this, review our past projections and consider any new information that has become available.

Ngā mihi

Hamish

Hamish Dennis | Lead Advisor Network (Canterbury & Chatham Is.)
Te Mahau | Te Tai Runga
Te Tāhuhu o te Mātauranga | Ministry of Education
DDI +6433787797

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Friday, 10 March 2023 10:39 am
To: Hamish Dennis <Hamish.Dennis@education.govt.nz>
Cc: Fuetanoa Seinafo <FuetanoaKose.Seinafo@education.govt.nz>; Martin Connell <Martin.Connell@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; 9(2)(a) @rollestoncollege.nz; 9(2)(a) @me.com
Subject: Re: Numbers

Kia ora Hamish

Please find attached the summary regarding roll numbers and the completed template that you sent to me on Friday.

Many thanks and have a nice weekend

Rachel

On Tue, Mar 7, 2023 at 4:41 PM Hamish Dennis <Hamish.Dennis@education.govt.nz> wrote:

Kia ora Rachel,

Happy to help out,

Settling on a projection is often an iterative process, and different methodologies may be best applied to different time scales (the best method of short term projection is unlikely to be the best method for long term projection)

One of the factors that will come into play over the medium to long term is the effect of population bubbles moving through the year levels.

A non-local example is the Burnside High School area. This area was an area dominated by young families. As these families aged, a population bubble moved through primary, then secondary year levels, then out of compulsory education, leaving primary schools, then secondary school with more space than needed to meet local demand. As most parents remained at their home, this resulted in a significantly lower local demand for secondary education than had been the case earlier.

There is a very high prevalence of young families in Rolleston, and in particular in new housing in Rolleston. This may result in a crest in demand, but the scope for further growth in Rolleston over the next 5 – 10 years means that the roll is less likely to crash, and more likely to stabilise over the medium to long term.

While we will continue to monitor private plan changes, and the outcome of the current consultation regarding council planning for Greater Christchurch ([Consultation underway now](#)) to evaluate and review the total potential demand for secondary education in Rolleston over the long term, a key focus at this time needs to be the rolls of schools over the short to medium term (next 5-10 years).

While we routinely gather information regarding school rolls and council planning / building consents etc,

You may have access to data that we do not hold - including enrolment intentions (including any new enrolments planned to start over coming months as families move into the area), and anticipated retention rates (number of students likely to move on to further training or employment either during, or at the end of the year).

As I said, this is an iterative process, if you can provide the March 2023 roll information as per the template, plus some initial estimates of the trends as you see it over the next 2-3 years, we will add to it, bring it back to you and collectively build up the picture of where we are likely to land over the short, medium, and long term.

1

Yes, the Master Plan capacity for Rolleston College across the two sites takes account of plan changes approved, as well as development previously enabled but not yet actioned (planned growth within the current infrastructure boundaries)

Short to medium term projections are generally based in a large part on the rolls (and projected rolls) of the contributing primary schools, with some input from building consenting information. Longer term projections (such as those used for Master Planning considerations) tend to focus on Household and Population projections, and account for anticipated new residential development.

Please note that while the enabling of medium density development will have a large impact for some areas, for other areas the market for higher density housing may be lower.

2

While Te Rōhutu Whio only opened in 2022, the roll reached 137 by October 2022, and has grown significantly in 2023, due to the very rapid rate of residential growth in 2021 and 2022. The roll is largest at junior year levels, which will grow the roll rapidly in future years.

There is also a large volume of additional land to the east of Te Rōhutu Whio that is within existing development boundaries.

3

Yes, additional property provision at Lemonwood Grove School is in response to local residential growth, including large subdivisions fast-tracked under the COVID-19 Recovery (Fast-track Consenting) Act 2020, and further subdivisions signalled within the current planning boundaries (and within the school zone)

4

It is anticipated that additional primary schooling provision will be required in Rolleston in the future.

5 – nothing to add from a Network perspective

6

As outlined above, the student per dwelling ratio varies from location to location, and will change for the same area over time.

For the short to medium term, the greatest accuracy of secondary projections has been demonstrated by analysis based on the current and projected number of primary aged students feeding into secondary provision, and analysis of retention rate into Years 12 and 13.

Ngā mihi nui

Hamish

Hamish Dennis | Lead Advisor Network (Canterbury & Chatham Is.)
Te Mahau | Te Tai Runga

Te Tāhuhu o te Mātauranga | Ministry of Education

DDI +6433787797

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Sent: Sunday, 5 March 2023 2:04 pm

To: Hamish Dennis <Hamish.Dennis@education.govt.nz>

Cc: Fuetanoa Seinafo <FuetanoaKose.Seinafo@education.govt.nz>; Martin Connell

<Martin.Connell@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; 9(2)(a)

9(2)(a) <@rollestoncollege.nz>; 9(2)(a) <@me.com>

Subject: Re: Numbers

Sorry - one more question -

6.) What is your per dwelling calculation to determine potential student population in new subdivisions?

Thanks

Rachel

On Sun, Mar 5, 2023 at 1:50 PM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Kia ora Hamish

Just a couple of questions as I complete this work... 9(2)(a)

. At least I have a good team to help and have roped in a couple of my SLT team member to assist.

In order to complete the roll projections tables you have sent me accurately and provide the accompanying commentary of how I got there I need to have a bit more detail provided from the Ministry of Education if that's ok?

I have spent quite a bit of time on Education Counts over the weekend looking at student population data and am getting the primary principals to check my figures and add their current student population data as of March 2023.

1.) Have the Selwyn District Council Plan changes that are now operative - i.e. Change 75, 76 and 78 been factored into the forecast projections for the Rolleston College Population? These operative plan changes see **1185 new properties under construction now** in our school zone. I will provide more depth and detail in the report I am writing to accompany the template you have provided. I know in your October report I can see: *The local District Councils are currently developing a new Spatial Plan for Greater Christchurch. This will indicate where residential development will be enabled in future years. The Spatial plan, and the private plan changes that are progressing prior to the Spatial Plan being in place, introduce a high likelihood that there will be further growth above that projected in later years.*

Obviously the adoption of the medium density residential standards will also have some big implications not only for green fields/rural developments but also for subdivision in existing areas. Many Rolleston homes sit on large sections.

2.) Plan change 71 and 73 that are currently at stages 11 of 12 of the district planning change process would put an additional 2760 homes into our zone - have these changes been factored in and is this the reason for the expedience in the stage 2 building of Te Röhutu Whio currently built for 450 but being expanded to cater for 750. This is despite having a roll as of July 2022 of 117? Or is this related to their technology provisioning? As one of our feeder schools, understanding this is important as this thinking will obviously also affect our planning as we are their local high school.

Overview

Te Röhutu Whio school was opened on term 1 2022. It is in the north-eastern side of Rolleston just out of Christchurch city. It is in an area that has with further residential growth underway and planned. Te Röhutu Whio school opened with a capacity to teach 450 students spaces, provided through technology teaching spaces. The school has been master-planned for 750 student spaces.

The expansion to the campus will entail a new 2 storey 13Ts block with new hard court, playground and COLA. (Covered Outdoor Learning Area).

RFx Outcome

This tender has been awarded.

- Southbase Construction Limited – NEW ZEALAND
Value \$ 1,097,215

Further Award Information:

Design and Build contract based on NZS3916:2013

Awarded value of \$1,097,215 relates to D&B contract stage 1 (Design).

Award Date: Thursday, 2 March 2023 (Pacific/Auckland UTC+13:00)

Date RFx was completed/updated: Friday, 3 March 2023 2:00 PM (Pacific/Auckland UTC+13:00)

3.) I assume that (maybe incorrectly) the expansion of Lemonwood Grove school is to cater for current growth and also to be well planned for Plan Change 75,76 and 78 as all fall within their home zone - and ours?

4.) Are there any more primary schools in planning stages that fall inside the Rolleston College feeder school area and consequently feed to the student population of Rolleston College?

5.) Martin/Simon - this might be more of a question for you - what is the *Broader Outcome Initiative* as attributed towards schools?

I think that is all for now but if you could get back to me on those couple of items it would allow me to continue to get this work done as quickly as possible and hopefully affect the outcomes for our school :)

Kind Regards

Rachel

On Fri, Mar 3, 2023 at 5:12 PM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Kia ora Hamish

Thank you for that.

I will have this to you as soon as possible once I have heard from the primary school principals and the Selwyn District Council.

Hopefully by Wednesday at the very latest.

Have a nice weekend

Rachel

On Fri, 3 Mar 2023 at 4:53 PM, Hamish Dennis <Hamish.Dennis@education.govt.nz> wrote:

Kia ora Rachel,

Very happy to work with you on reviewing and revising the roll projections we have for your school,

If you / your team are able to fill out the attached table, I will get the analysts here to combine it with data that we hold, and review the projections we have previously made – and the methodology behind them.

It would also be really helpful if you / your team were able to include a couple of paragraphs about the data that has informed your estimates.

Ngā mihi

Hamish

Hamish Dennis | Lead Advisor Network (Canterbury & Chatham Is.)
Te Mahau | Te Tai Runga

Te Tāhuhu o te Mātauranga | Ministry of Education
DDI +6433787797

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Friday, 3 March 2023 3:27 pm
To: Fuetanoa Seinafo <FuetanoaKose.Seinafo@education.govt.nz>; Hamish Dennis <Hamish.Dennis@education.govt.nz>; Martin Connell <Martin.Connell@education.govt.nz>
Subject: Numbers

You don't often get email from rachel.skelton@rollestoncollege.nz. [Learn why this is important](#)

Kia ora Hamish

Fue has requested I contact you about our Yr 12 and 13 numbers.

If we only used today's numbers then our current Yr 11s and Yr 10's would be Yr 12 and Yr 13 at the Senior Campus.

We currently have 400 learners in Yr 11 and 369 in Yr 10 so 769 learners total. If we were also to take a proportion of Yr 11's (this year's Yr 9 cohort) to the Senior Campus or in fact all of our Yr 11' by the end of 2025 that would be

1,129 learners. This is only 371 short of the stage 1 (of 2) build roll we were previously told the school would be built to and the number we have shared with our school community.

We know how quickly schools grow in Rolleston - our sea of prefabricated classrooms are testament to that.

It would be better to be prepared for the growth that will come with this fully separate campus rather than on the backfoot as we have been for the last few years??

Hope this is helpful

Rachel

--



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

--

Roll Projections										
School Profile Number:										
Date:										
Outside Technology Roll: <i>(if applicable)</i>										
If your school does not have an enrolment scheme please ignore the Out-of-Zone (ooze) rows										
Please complete the table below and exclude all international fee paying (IFP) student enrolments.										
The total roll needs to include all students (except IFP). The number of OUTZ, ORS, Special Programme and Maori Medium students then need to be recorded separately. (Students may be counted in multiple rows - for example, an out-of-zone ORS funded student may also be within a Maori Medium class and would also be included in the Total Roll)										
	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15	Total
Total Actual Roll (1 March 2022)										0
- Out of Zone Enrolment (OUTZ)										0
- ORS (High)										0
- ORS (Very High)										0
- Maori Medium (Levels 1&2)										0
- Other Special Programme										0
		0			0				0	0
Total Actual Roll (1 March 2023)										0
- Out of Zone Enrolment (OUTZ)										0
- ORS (High)										0
- ORS (Very High)										0
- Maori Medium (Levels 1&2)										0
- Other Special Programme										0
		0			0				0	0
Total Predicted Roll (1 March 2024)										0
- Out of Zone Enrolment (OUTZ)										0
- ORS (High)										0
- ORS (Very High)										0
- Maori Medium (Levels 1&2)										0
- Other Special Programme										0
		0			0				0	0
Total Predicted Roll (1 March 2025)										0
- Out of Zone Enrolment (OUTZ)										0
- ORS (High)										0
- ORS (Very High)										0
- Maori Medium (Levels 1&2)										0
- Other Special Programme										0
		0			0				0	0
Total Predicted Roll (1 March 2026)										0
- Out of Zone Enrolment (OUTZ)										0
- ORS (High)										0
- ORS (Very High)										0
- Maori Medium (Levels 1&2)										0
- Other Special Programme										0
		0			0				0	0

Released Under the Official Information Act 1982

Roll Projections

School Profile Number:

654

Date:

8/3/2023

Please fill in Yellow Cells

Outside Technology Roll: (if applicable)

-

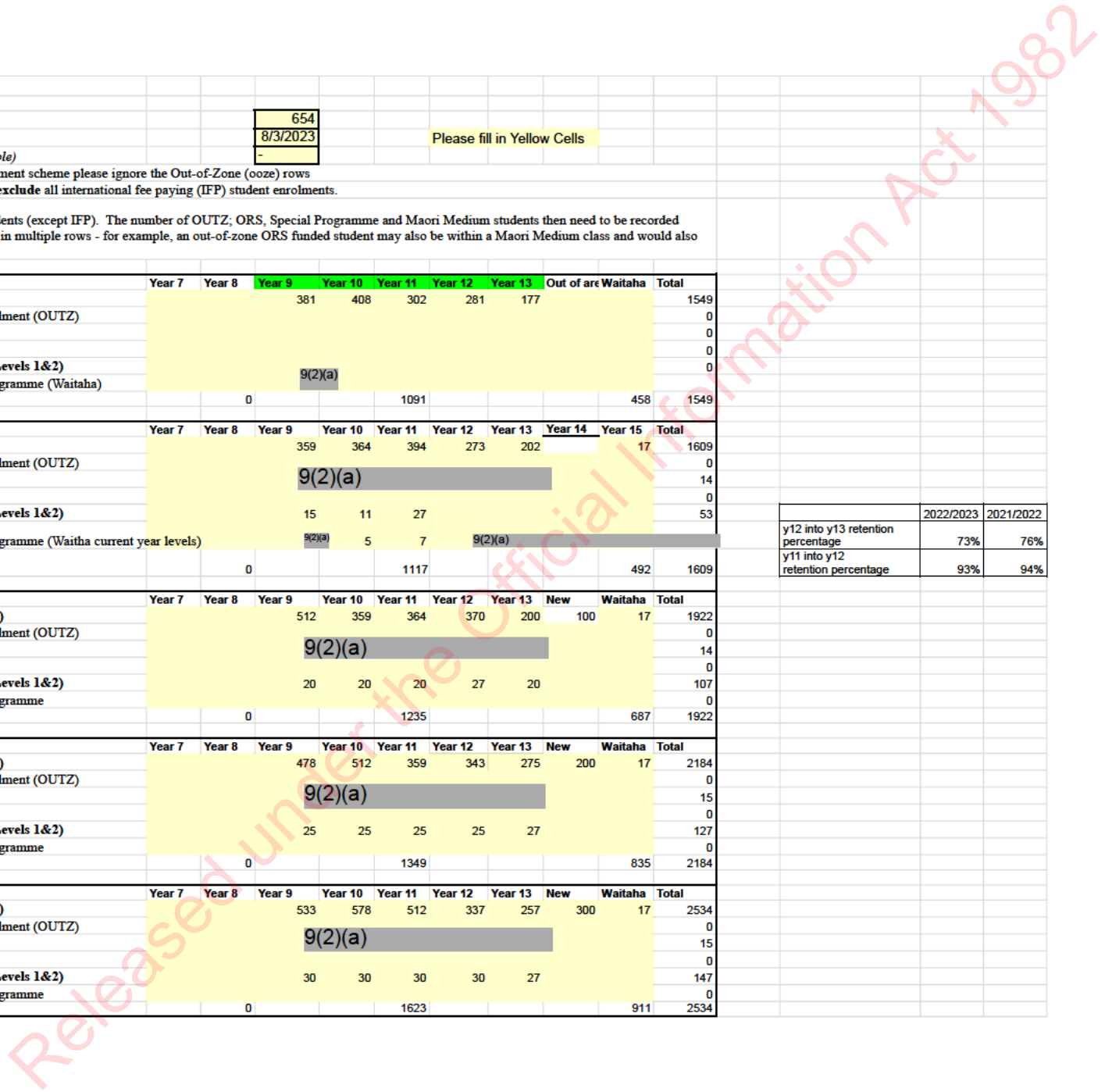
If your school does not have an enrolment scheme please ignore the Out-of-Zone (ooze) rows

Please complete the table below and **exclude** all international fee paying (IFP) student enrolments.

The total roll needs to include all students (except IFP). The number of OUTZ; ORS, Special Programme and Maori Medium students then need to be recorded separately. (Students may be counted in multiple rows - for example, an out-of-zone ORS funded student may also be within a Maori Medium class and would also be included in the Total Roll)

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Out of zone Waitaha	Total	
Total Actual Roll (1 March 2022)			381	408	302	281	177		1549	
- Out of Zone Enrolment (OUTZ)									0	
- ORS (High)									0	
- ORS (Very High)									0	
- Maori Medium (Levels 1&2)			9(2)(a)						0	
- Other Special Programme (Waitaha)		0			1091			458	1549	
Total Actual Roll (1 March 2023)			359	364	394	273	202	17	1609	
- Out of Zone Enrolment (OUTZ)									0	
- ORS (High)			9(2)(a)						14	
- ORS (Very High)									0	
- Maori Medium (Levels 1&2)			15	11	27				53	
- Other Special Programme (Waitaha current year levels)			9(2)(a)	5	7	9(2)(a)			0	
		0			1117			492	1609	
Total Predicted Roll (1 March 2024)			512	359	364	370	200	100	17	1922
- Out of Zone Enrolment (OUTZ)										0
- ORS (High)			9(2)(a)							14
- ORS (Very High)										0
- Maori Medium (Levels 1&2)			20	20	20	27	20			107
- Other Special Programme		0			1235			687		1922
Total Predicted Roll (1 March 2025)			478	512	359	343	275	200	17	2184
- Out of Zone Enrolment (OUTZ)										0
- ORS (High)			9(2)(a)							15
- ORS (Very High)										0
- Maori Medium (Levels 1&2)			25	25	25	25	27			127
- Other Special Programme		0			1349			835		2184
Total Predicted Roll (1 March 2026)			533	578	512	337	257	300	17	2534
- Out of Zone Enrolment (OUTZ)										0
- ORS (High)			9(2)(a)							15
- ORS (Very High)										0
- Maori Medium (Levels 1&2)			30	30	30	30	27			147
- Other Special Programme		0			1623			911		2534

	2022/2023	2021/2022
y12 into y13 retention percentage	73%	76%
y11 into y12 retention percentage	93%	94%





Rolleston College

Horoeka Haemata

We hope this report helps with the iterative process, and provides some different methodologies to be applied over the short term projection for 2022-2026. It also gives some plan changes that will have a significant impact on the Rolleston Schooling Network when operative.

Projections for Rolleston College as provided by MOE Network Team 12th October 2022. Two models presented on the student population based on the population of the town.

Historic Rolls and Roll projections for Rolleston College.

Note that the school opened for Year 9 enrolments in 2017, opening to an additional year level each year.

March	Year 9	Year 10	Year 11	Year 12	Year 13	Total
2017	221	0	0	0	0	221
2018	213	220	0	0	0	433
2019	259	208	218.6	0	0	685.6
2020	252	266	216.4	203.4	0	937.8
2021	351	273	280.6	200.4	158.6	1263.6
2022	350	365	282.8	262.4	168	1428.2
Projection Estimate A	Year 9	Year 10	Year 11	Year 12	Year 13	Total
2023 proj.	376	389	401	267	203	1636
2024 proj.	399	407	410	371	208	1795
2025 proj.	440	432	429	380	289	1970
2026 proj.	430	477	456	397	296	2056
2027 proj.	452	466	503	422	310	2153
2028 proj.	523	490	492	466	329	2300
Projection Estimate B	Year 9	Year 10	Year 11	Year 12	Year 13	Total
2023 proj.	387	415	410	268	208	1688
2024 proj.	415	440	448	381	220	1904
2025 proj.	461	472	475	417	320	2145
2026 proj.	451	524	510	442	359	2286
2027 proj.	474	513	566	474	380	2407
2028 proj.	548	539	554	526	408	2575

Waitaha - Te Rito Harakeke

Whilst Waitaha School is a separate school to Rolleston College the learners on the Waitaha roll are learning within the physical environment of campus 1 and therefore need to be included in the calculation for this purpose.

Rolleston College Kahui Ako feeder school data

Data Sourced - 2022 Education Counts. March 2023 column added by Kahui Ako Principals

Feeder School 2022 Data	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Total Roll in July 2022	Total Roll March 2023
West Rolleston	103	100	106	115	103	85	93	52	757	747
Lemonwood Grove	109	120	83	77	88	62	47	49	635	692
Clearview	106	91	84	99	99	107	146	96	828	798
Rolleston	72	89	102	95	82	105	105	106	756	722
Rolleston Christian	39	35	23	21	32	20	26	20	216	216? (estimate)
West Melton	47	69	50	50	78	52	55	39	440	425
Weedons	18	18	21	20	18	26	14	18	153	143
Te Rohutu Whio	33	10	15	15	17	9	10	8	117	190
Burnham	12	18	23	18	16	12	16	9	124	130
Totals	539	550	507	510	533	478	512	397	4026	4063
Senior Campus Cohort first year	2033	2032	2031	2030	2029	2028	2027	2026		

Senior Campus Cohort year based on Yr 12 and 13

If based on inclusion of the Yr 11 cohort (which has always been a possibility in the design brief) - The cohort will arrive one year earlier.

- West Melton Primary School has 70 learners in Yr 7 in 2023 - 20 up on the year prior.

As an aside an Education Counts report on school sizes across the motu highlights that of the 5 largest full primary schools in NZ, 3 of them are in Rolleston.

As per Ministry of Education predictions below from Network Team October 2022 report:

Under the following projections, the Year 9-10 roll is likely to be between 1000 and 1100 in 2028, and the Year 11-13 roll is likely to be between 1300 and 1500. Under the following projections, the Year 9-11 roll is likely to be between 1500 and 1640 in 2028, and the Year 12-13 roll is likely to be between 800 and 930. Further roll growth will occur in later years (2029 onwards), due to sustained growth in Primary school rolls (resulting from sustained residential development of a type that is attractive to young families).

Consequently - if the cohort size changes dramatically the Senior Campus has to be able to cater for Yr 11, 12 and 13 as the Junior Campus will rapidly reach capacity.

Imminent Building work to commence at Feeder Schools:

Data obtained from GETs site. Shows planning for growth in increasing capacity/stage 2 building work. This will have a flow on effect for the Rolleston College Population.

If the Ministry of Education can predict 60% growth in Te Rohutu Whio and significant growth at Lemonwood Grove and base this on building/subdivisions then the same logic must be applied to the growth of the college.

Te Rohutu Whio

Overview

Te Rōhutu Whio school was opened on term 1 2022. It is in the north-eastern side of Rolleston just out of Christchurch city. It is in an area that has large amounts of continual residential development with further residential growth underway and planned. Te Rōhutu Whio school opened with a capacity to teach 450 students spaces, provided through 18 general teaching space as well as 6 specialist technology teaching spaces. The school has been master-planned for 750 student spaces.

The expansion to the campus will entail a new 2 storey 13Ts block with new hard court, playground and COLA. (Covered Outdoor Learning Area).

RFX Outcome

This tender has been awarded.

- Southbase Construction Limited - NEW ZEALAND
Value \$ 1,097,215

Further Award Information:

Design and Build contract based on NZS3916:2013

Awarded value of \$1,097,215 relates to D&B contract stage 1 (Design).

Award Date: Thursday, 2 March 2023 (Pacific/Auckland UTC+13:00)

Date RFX was completed/updated: Friday, 3 March 2023 2:00 PM (Pacific/Auckland UTC+13:00)

Lemonwood Grove

Lemonwood Grove School was planned for a master plan capacity of 750 learners.

Stage 1 was built in 2017 to cater for 450 learners.

Stage 1.5 (3 Prefabs) were added in 2020 because roll exceeded MOE expectations prior to Stage 2 expansion being built. New master plan capacity with these 840 learners.

Stage 2 plan was brought forward by 6 months and was completed at the end of 2021. Build capacity now 840 learners.

Stage 3 announced to be completed midway through 2024 due to the rapid and exponential growth in our zone.

Taking our possible master plan capacity to 1140. ***At no stage part of the original plan

***Housing in Lemonwood Grove School zone is different to what was envisioned in the acquisition stages of land in 2015. The plan above clearly shows the predicted roll growth during the build and the reality is at least 400 learners different.

Student Population for Rolleston College coming to the campus from outside of the feeder primary schools

Data related to out of area. Learners that may have come from schools outside of our feeder schools and moved into our home zone from around NZ and overseas. In the first few years this was 40/60 - it now averages well over 100 - it is currently at 97 at the very beginning of the 2023 year. This can be attributed to new families with High School age children moving into the local area.

Without the calculation for per dwelling being provided to us it is difficult for us to be more accurate.

Year	In zone enrollments from non feeder schools	Detail
------	---	--------

Released under the Official Information Act 1982

12	Broadfield School	6	0	0	0	6
13	Emmanuel Christian School	0	0	0	0	0
14	Halswell School	9(2)(a)	0	0	0	9(2)(a)
15	Kaiapoi North	1	0	0	0	
16	Lincoln Primary	1	0	0	0	
17	Oaklands School	1	0	0	0	
18	Rakaia School	1	0	0	0	
19	Springston School	9(2)(a)	0	0	0	
20	Templeton Primary	10	0	0	0	10
21	Yaldhurst Model	9(2)(a)	0	0	0	9(2)(a)
22						
23	Christchurch South Int	9(2)(a)	0	0	0	9(2)(a)
24	Casebrook Intermediate	0	1	0	0	
25	Cobham Intermediate	9(2)(a)	0	0	0	
26	Heaton Intermediate		0	0	0	
27	Kirkwood Intermediate	5	0	0	0	5
28	Ashburton Intermediate	9(2)(a)	0	0	0	9(2)(a)
29	Tahuna Intermediate		0	0	0	
30						
31	Burnside High	0	0	9(2)(a)	0	9(2)(a)
32	Darfield High	0	0	0	0	0
33	Ellesmere College	0	0	9(2)(a)	0	9(2)(a)
34	Glenfield College	0	0		0	
35	Hillmorton High	0	0		0	
36	Hornby High	0	0		0	
37	Horowhenua College	0	0		0	
38	Kerikeri High	0	0		0	
39	Lincoln High	0	0		0	
40	Linwood College	0	0		0	
41	Matamata College	0	0		0	
42	Nayland College	0	0		0	
43	Nelson Girls	0	0		0	
44	Onslow College	0	0		0	
45	Papanui High	0	0		0	
46	Rangi Ruru	1	0	0	0	
47	Riccarton High	0	0	9(2)(a)	0	
48	Raphael House Rudolf Steiner	0	0		0	
49	Tauranga Girls	0	0		0	
50	Timaru Girls	0	0		0	
51	Waimea College	0	0		0	
52	Westlake Boys	0	0		0	
53	Westlake Girls	0	0		0	9(2)(a)
54	Kapiti College	0	0		0	
55	Nelson College	0	0		0	
56	Avonside Girls	0	0	0	0	
57	Manurewa High	0	0	9(2)(a)	0	
58	Kaikorai Valley	0	0		0	
	Northcote College	0	0	9(2)(a)	0	9(2)(a)
	Long Bay College	0	0		0	
	Central Southland	0	0		0	
	Ararira Springs	9(2)(a)	0	0	0	9(2)(a)
	Catholic Cathedral	0	0	9(2)(a)	0	
	Home Schooled	9(2)(a)	0	0	0	
	Mairehau Primary		0	0	0	
	Middleton Grange	0	0	9(2)(a)	0	
	Riccarton School	9(2)(a)	0	0	0	
	Sacred Heart		0	0	0	
	St Theresas		0	0	0	
	Te One		0	0	0	
	Matamata Christian		0	0	0	
	Queenspark		0	0	0	
	Broadgreen Intermediate		0	0	0	
	Newlands Intermediate		0	0	0	
	Nelson Intermediate		0	0	0	
	Belfast Primary		0	0	0	
	Te Kura	0	0	2	0	
	Overseas	9(2)(a)			0	5
	International Learners	0	0	0	0	0
	Tertiary	0	0	9(2)(a)	0	9(2)(a)

Released under the Official Information Act 1982

77	Home Schooled	0	0	9(2)(a)	0	9(2)(a)
78	Kingsview School	9(2)(a)	0	0	0	
79	Knights Stream	0	0	0	9(2)(a)	0
80	Merrin School	9(2)(a)	0	0	0	9(2)(a)
81	Riccarton School		0	0	0	
82	Russley School		0	0	0	
83	Sacred Heart		0	0	0	
84	Sandspit Road		0	0	0	
85	Selwyn House		0	0	0	
86	St Joseph's Timaru		0	0	0	
87	St Teresas Riccarton		0	0	0	
88	Te Kura		0	9(2)(a)	0	
89	Tertiary	0	0		0	
90	Overseas	0	0	0	0	0
91	International Learners	0	0	0	0	0
54	Palmerston North Girls	0	0	9(2)(a)	0	9(2)(a)
55	Papatoetoe High	0	0		0	
56	Rangi Ruru	0	0	0	0	0
57	Riccarton High	0	0	0	0	0
58	Rutherford College	0	0	9(2)(a)	0	9(2)(a)
59	Shirley Boys	0	0		0	
60	St Dominic's Cathedral College	0	0		0	
61	St Patricks Silverstream	0	0		0	
62	St Peter's PN	0	0		0	
63	Tauranga Boys	0	0		0	
64	Tauranga Girls	0	0		0	
65	Upper Hutt College	0	0		0	
66	Villa Maria	9(2)(a)	0	0	0	
67	Waiau Area	0	0	9(2)(a)	0	
68	Waiuku College	0	0		0	
69	Westland High	0	0		0	
70	Whangarei Girls	0	0		0	
71						
72	Avonhead School	9(2)(a)	0	0	0	9(2)(a)
73	Catholic Cathedral	0	0	9(2)(a)	0	
74	Glenorchy School	1	0	0	0	
75	Halswell Residential	0	0	0	0	0
76	Highfield School	9(2)(a)	0	0	0	9(2)(a)
32	Ao Tawhiti	0	0	0	0	0
33	Aparima College	0	0	9(2)(a)	0	9(2)(a)
34	Avonside Girls	0	0		0	
35	Burnside High	0	0		0	
36	Darfield High	9(2)(a)	0		0	
37	Ellesmere College		0		0	
38	Havelock North High	0	0		0	
39	Hillmorton High	0	0	0	0	0
40	Hornby High	0	0	0	0	0
41	Horowhenua College	0	0	9(2)(a)	0	9(2)(a)
42	James Hargest College	0	0		0	
43	Kaikorai Valley	0	0		0	
44	Kaikoura High	0	0		0	
45	Kaipara College	0	0		0	
46	Lincoln High	0	0		0	
47	Linwood College	0	0		0	
48	Long Bay College	0	0		0	
49	MacLeans College	0	0		0	
50	Marlborough Boys	0	0		0	
51	Marlborough Girls	0	0		0	
52	Mountainview High	9(2)(a)	0	0	0	
53	Our Lady of Assumption		0	0	0	

Released under the Official Information Act 1982

Lincoln Primary	9(2)(a)	0	0	0	9(2)(a)
Templeton Primary	6	9(2)(a)	0	0	
Halswell Residential	0	0	0	0	0
Oaklands School	9(2)(a)	0	0	0	9(2)(a)
Breens Intermediate		0	0	0	
Chisnallwood Intermediate		0	0	0	
Christchurch South Int		0	0	0	
Cobham Intermediate		0	0	0	
Heaton Intermediate	0	0	0	0	0
Kirkwood Intermediate	5	0	0	0	5
Ashburton Intermediate	9(2)(a)	0	0	0	9(2)(a)
Balmacewen Intermediate		0	0	0	
Birkdale Intermediate		0	0	0	
Newlands Intermediate		0	0	0	
Palmerston North Intermediate		0	0	0	
Muritai School	9(2)(a)	0	0	0	9(2)(a)
Ramarama School		0	0	0	
Redcliffs School	0	9(2)(a)	0	0	9(2)(a)
Reremoana School	9(2)(a)	0	0	0	
Riccarton School	0	0	0	0	0
Russley School	9(2)(a)	0	0	0	9(2)(a)
St Teresa's Riccarton		0	0	0	
Te Waka Unua		0	0	0	
Waitaha School		0	0	0	
Westburn School		0	0	0	
Ao Tawhiti	0	0	0	0	0
Ashburton College	0	0	9(2)(a)	0	9(2)(a)
Avonside Girls	0	0	0	0	0
Botany Downs	0	0	9(2)(a)	0	9(2)(a)
Bream Bay College	0	0		0	
Burnside High	0	0		0	
Cashmere High	0	0		0	
Darfield High	0	0	0	0	0
Ellesmere College	0	0	0	0	0
Hillmorton High	0	0	9(2)(a)	0	9(2)(a)
Hornby High	0	0		0	
Lincoln High	0	0		0	
Nayland College	0	0		0	
Opihi College	9(2)(a)	0	0	0	
Riccarton High	0	0	9(2)(a)	0	9(2)(a)
Rangi Ruru	0	0		0	
Villa Maria	0	0		0	
Catholic Cathedral	0	0		0	
Roncalli College	0	0		0	
St Andrews College	0	0		0	
St Thomas of Canterbury	0	0		0	
Mt Aspiring College	0	0		0	
Geraldine High	0	0	9(2)(a)	0	9(2)(a)
Howick College	0	0		0	
James Hargest College	0	0		0	
John Paul College	0	0		0	
Kaikoura High	0	0		0	
Long Bay College	0	0	0	0	0
Macleans College	0	0	9(2)(a)	0	9(2)(a)
Mairehau High	0	0		0	
Marlborough Boys	0	0		0	
Marlborough Girls	0	0		0	
Newlands College	0	0		0	
Otago Boys	0	0		0	
St Bernard's College	0	0		0	
Tararua College	0	0		0	

Released under the Official Information Act 1982

		Timaru Girls	0	0	9(2)(a)	0	9(2)(a)
		Waimate High	9(2)(a)	0	0	0	
		Wakatipu High	0	0	9(2)(a)	0	
		Westlake Boys	0	0		0	
		Home Schooled	9(2)(a)	0	0	0	9(2)(a)
		Te Kura	0	0	0	0	0
		Tertiary	0	0	9(2)(a)	0	9(2)(a)
		Overseas	9(2)(a)	0	10	0	12
		International Learners	0	0	0	0	0

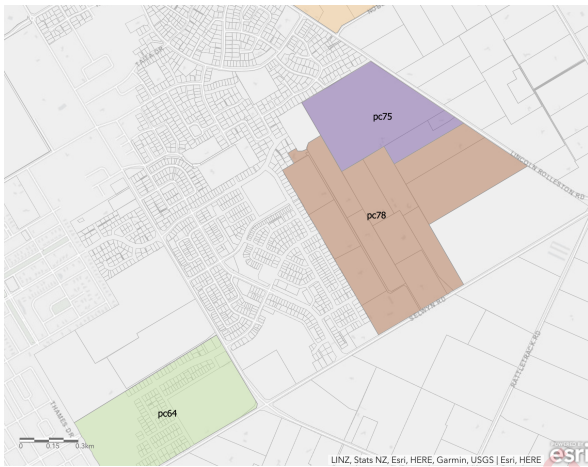
Released under the Official Information Act 1982

Wider Selwyn Implications

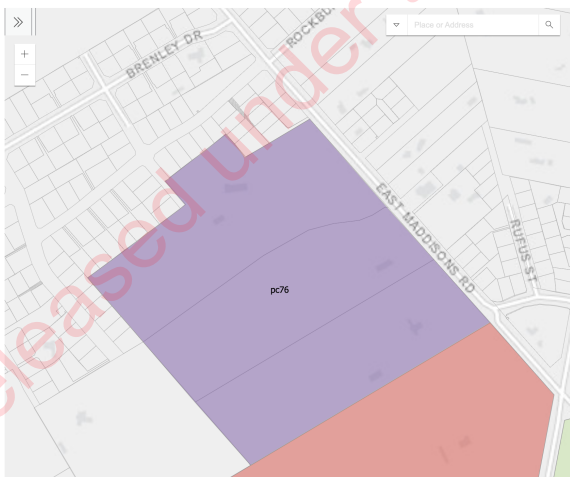
Plan change requests in the Selwyn District that will have a direct impact on student population as they fall within the school home zone are:

- 1.) **Already operative - Residential homes currently under construction = 1185 residences**

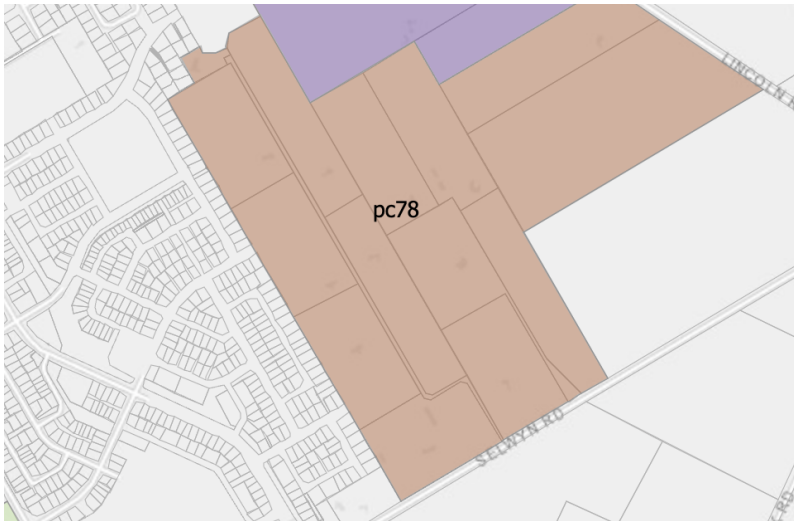
Private plan change request 75: rezone approx. 24 hectares in Rolleston - Operative as of 7th September 2022. **280 residential sites.**



Private plan change request 76: rezone approx. 13 hectares in Rolleston - Operative as of 7th September 2022. **155 residential sites.**



Private plan change request 78: rezone approx. 63 hectares in Rolleston - by rezoning approximately 63 hectares of current rural land in Rolleston to residential land. **750 residential sites.** This site borders the Senior Campus and became operative as of 7th September 2022.



2.) Two Proposed Plan changes at stage 11 of 12 - decision to be made May/June 2023

Private plan change request 71: rezone approx. 53 hectares in Rolleston - As per flow chart below - currently at stage 11 of 12. The request seeks a change to the Operative Selwyn District Plan by rezoning approximately 53 hectares of current rural land in East Rolleston to residential land. This would enable approximately **660 residential sites**. Amendments to Rolleston Outline Development Plan Area 4 are also proposed.

Private plan change request 73: rezone approx. 160 hectares in Rolleston - currently at stage 11 of 12. The request seeks a change to the Operative Selwyn District Plan by rezoning approximately 160 hectares of land in two separate locations on Dunns Crossing Road, Rolleston. This would enable approximately **2100 residential sites** and two commercial areas.

3.) One Proposed Plan Change at stage 7 of 12

Private plan change request 77: rezone approx. 50 hectares in West Melton: This would enable approximately **130 residential sites**.

4.) One Proposed Plan Change at stage 3 of 12 - open for submission until March 2023

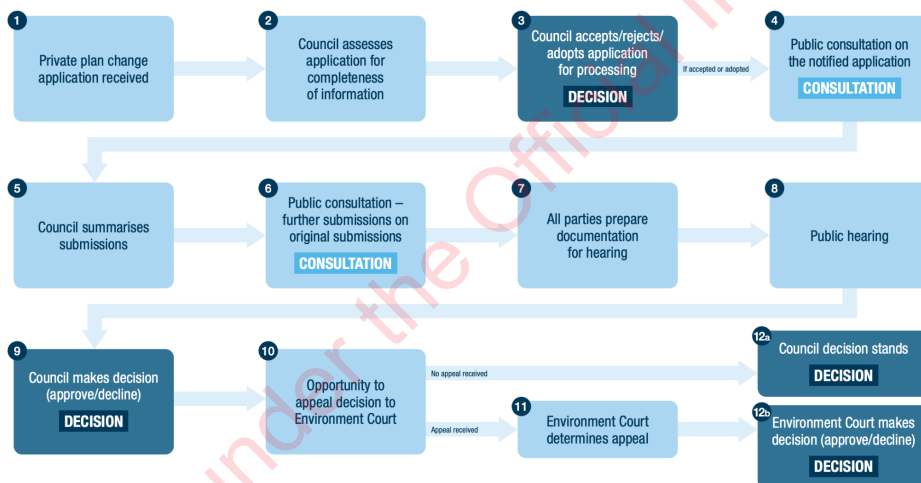
Private plan change request 77: rezone approx. 50 hectares in West Melton: On 17 December 2020 Marama Te Wai Limited lodged a private plan change request with the Council. The request seeks a change to the Operative Selwyn District Plan by rezoning approximately 50 hectares of current rural land in West Melton to residential land. This would enable approximately **525 residential sites**.

5.) Additional Proposed Plan Changes - Stage 10 of 12 - If these particular changes go through there will be major impact.

Plan Change 81 Rejected but could be appealed in Environment Court. Rolleston Industrial Developments Limited lodged a private plan change request with the Council. The request seeks a change to the Operative Selwyn District Plan by rezoning approximately 28 hectares of current rural land in Rolleston to Living MD. At its meeting on 8 February 2023, the Council considered the recommendation of the Commissioner in respect of the plan change request. Council resolved at this meeting to accept the Commissioner's recommendation on Plan Change 81 as its formal decision, and decline the plan change request. This decision has been publicly notified on 22 February 2023, providing an opportunity for parties involved in Plan Change 81 to lodge an appeal against the decision by 5th April 2023. ***This development is very close to the Senior Campus.***

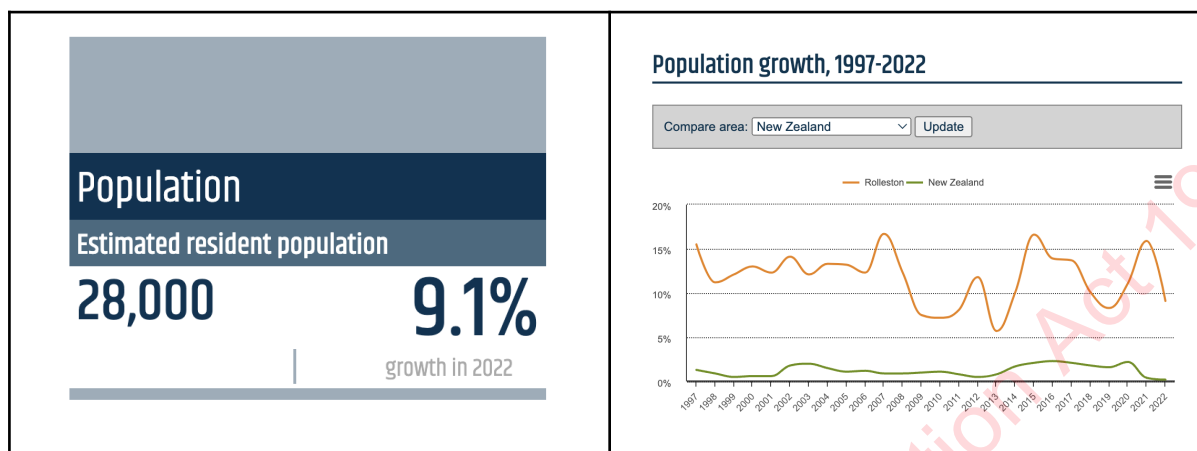
Same decision reached on plan change 81 can be appealed in environment court up to 5th April - Brookside Road Residential Limited lodged a private plan change request with the Council. The request seeks a change to the Operative Selwyn District Plan by rezoning approximately 110 hectares of current rural land in Rolleston to Living MD and Business 1.

How does the private plan change process work?



Released under the Official Information Act 1982

Additional Rolleston/West Melton related Information:



<https://ecoprofile.infometrics.co.nz/Rolleston>

Figures drafted in 2020 by Selwyn District Council: Note Rolleston zone includes - Rolleston West Melton and a proportion of rural.

Appendix 1: Population / Household / Dwelling Tables

The year number is the total population / household / dwelling at the 30th of June in that year.

Population by Township

Township	LTP 2021 – 2031 (Constrained)														
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Rolleston	19,720	20,618	21,516	22,189	22,862	23,534	24,207	24,879	25,820	26,760	27,707	28,650	29,591	30,511	31,430
Lincoln	7,783	8,153	8,524	8,865	9,206	9,547	9,887	10,228	10,283	10,337	10,553	10,769	10,985	11,196	11,407
Prebbleton	4,977	5,228	5,478	5,697	5,916	6,136	6,355	6,574	6,674	6,773	6,918	7,063	7,207	7,349	7,490
West Melton	2,420	2,581	2,743	2,733	2,722	2,712	2,702	2,692	2,680	2,668	2,762	2,855	2,948	3,039	3,130
Leeston	2,592	2,647	2,703	2,739	2,775	2,812	2,848	2,884	2,873	2,861	2,953	3,044	3,136	3,225	3,315
Darfield	3,374	3,461	3,549	3,619	3,689	3,760	3,830	3,900	3,967	4,033	4,122	4,211	4,300	4,387	4,474
Burnham	867	867	866	862	859	855	851	848	844	840	840	840	840	840	840
Tai Tapu	531	546	562	567	573	579	584	590	588	586	596	607	617	627	637
Springston	506	509	512	511	510	509	508	507	506	504	507	510	513	516	519
Castle Hill	371	393	415	434	453	471	490	509	540	571	573	575	576	578	580
Coalgate / Glentunnel / Whitecliffs	1,194	1,232	1,271	1,291	1,311	1,330	1,350	1,370	1,403	1,436	1,443	1,451	1,459	1,467	1,475
Doyleston	310	315	320	322	324	326	329	331	335	339	339	338	338	338	338
Dunsandel	477	481	485	487	489	491	493	495	497	499	501	504	507	509	512
Hororata	574	589	605	610	615	620	625	630	638	646	649	652	655	658	661
Kirwee	999	1,020	1,042	1,043	1,045	1,046	1,047	1,049	1,052	1,055	1,071	1,088	1,105	1,121	1,138
Lake Coleridge	168	172	176	179	182	185	188	190	195	200	201	202	203	204	205
Rakaia Huts	308	308	308	306	305	304	303	302	300	299	300	300	300	301	301
Sheffield / Waddington	471	490	510	520	529	539	549	559	574	590	593	596	600	603	606
Southbridge	983	1,006	1,029	1,040	1,052	1,063	1,075	1,086	1,098	1,109	1,110	1,111	1,113	1,114	1,116
Springfield	475	479	483	486	489	492	494	497	502	508	511	514	518	521	525
Rural	22,372	22,745	23,119	23,402	23,686	23,969	24,252	24,536	24,876	25,215	25,348	25,483	25,621	25,756	25,894
Total	71,471	73,843	76,215	77,904	79,592	81,280	82,968	84,656	86,243	87,829	89,596	91,363	93,130	94,861	96,592
Annual Change		2,372	2,372	1,688	1,688	1,688	1,688	1,688	1,587	1,587	1,767	1,767	1,767	1,731	1,731

Lucy Jordan

From: 9(2)(a)
Sent: Wednesday, 22 November 2023 5:04 pm
To: Rachel Skelton
Subject: Re: Assistant Principal Roles 2 FTTE

Thanks heaps Rachel. I realise it is hard when it appears the goalposts are shifting. They are for us too and we want to ensure success for you.

Let's make 330 on Wednesday and I'll review anything you have put through in the meantime.

Ngā mihi

9(2)(a)

9(2)(a) | Manager Integrated Services

Te Mahau | Te Tai Runga

9(2)(a)
Christchurch Office

education.govt.nz

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Wednesday, November 22, 2023 4:57:23 PM
To: 9(2)(a) @education.govt.nz
Cc: Fuetanoa Seinafo <FuetanoaKose.Seinafo@education.govt.nz>
Subject: Re: Assistant Principal Roles 2 FTTE
Kia ora

I have 12-1pm or after 3pm on Wednesday next week.

What time would suit you best?

I have started to adapt the job description and timeline to focus on infrastructure but certainly when it was written the focus from Te Mahau was to make sure that the development of curriculum was the key driver of these positions rather than buildings.

I will send through what we have ahead of the meeting.

Rachel

On Wed, Nov 22, 2023 at 4:21 PM 9(2)(a) @education.govt.nz wrote:

Kia ora Rachel,

Fue and I are really happy to come and meet with you. We are determine to support to gain the staffing you need.

Are you available next Wednesday from midday onwards?

Ngā mihi

9(2)(a)

9(2)(a) | Manager Integrated Services
Te Mahau | Te Tai Runga

9(2)(a)

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Wednesday, 22 November 2023 12:57 pm
To: 9(2)(a) <[9\(2\)\(a\)@education.govt.nz](mailto:9(2)(a)@education.govt.nz)>
Cc: Karyn Wilson <Karyn.Wilson@education.govt.nz>; Cameron Winsloe <cameron.winsloe@rollestoncollege.nz>;
Sophie Ralph <sophie.ralph@rollestoncollege.nz>; Fuetanoa Seinafo <FuetanoaKose.Seinafo@education.govt.nz>
Subject: Re: Assistant Principal Roles 2 FTTE

Kia ora 9(2)(a) and Fue

The understanding I had was that these roles would be reviewed at the end of 2023 and there would be support from the local office for this to continue.

This is why I raised the roles with you - thank you for going back to Fue and providing this communication.

I am not sure I feel support here from your response.

I seek a meeting with you and Fue to clarify as I am very happy to rewrite job descriptions and timetines but would like some more guidance around this.

Kind Regards

Rachel

On Wed, Nov 22, 2023 at 12:42 PM 9(2)(a) <[9\(2\)\(a\)@education.govt.nz](mailto:9(2)(a)@education.govt.nz)> wrote:

Kia ora Rachel,

I have caught up with Fue around the discussions setting up the SRS in 2022. Please see attached the confirmation letter sent to you regarding the setting up of these roles which clearly states that they end in Dec 2023.

Fue's understanding is that at this time, there would be a review of how the roles have been going and what the focus for 2024 would be.

During the meeting with you, I reinforced that the funding for these roles comes from the build development. The provision of 2 FTE is not to provide more administrative support for the leadership team, but to prepare the school for operation on two sites. The job descriptions you have supplied do not specifically support this development in 2024. They appear more as an administrative role.

In order for these to be approved for 2024, we would need more clarity as to how 2 FTE are preparing the school for operation under two sites. The front page of the job descriptions talk to this but it is not supported in the timeline for 2024.

Please can you give more specifics in this timeline that will help with the progression to 2 sites.

I must also reiterate that there is no guarantee of funding of these roles into the future so we want to make sure we are making good use of the time available to prepare for the change.

Ngā mihi

9(2)(a)

9(2)(a) Manager Integrated Services
Te Mahau | Te Tai Runga

9(2)(a)

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Sent: Monday, 20 November 2023 10:23 am

To: 9(2)(a) <[redacted]@education.govt.nz>; Karyn Wilson <Karyn.Wilson@education.govt.nz>; Cameron Winsloe <cameron.winsloe@rollestoncollege.nz>; Sophie Ralph <sophie.ralph@rollestoncollege.nz>

Subject: Assistant Principal Roles 2 FTTE

Kia ora 9(2)(a)

Thank you for the meeting last week.

With regard to the two assistant principal roles - one to support the development of the junior campus and one to support the senior campus - it was our understanding that these two positions would continue until the end of 2024 and this is what we presented to Karyn and Fue when the positions were originally proposed. Please see Job Descriptions and timeline submitted to the Ministry of Education on the 16th June 2022.

We have noted they drop off the portal at the beginning of 2024? (See below)

Given the work that still needs to happen between now and the opening of the school in 2025 these positions would be vital to the support of the school in developing the split campus model whilst running an existing school.

Many thanks

Rachel

PAY PERIOD 16 - 20 18/10/2023 - 26/12/2023				PAY PERIOD 21 - 22 27/12/2023 - 23/01/2024			
FTTE	UNITS	MMA	SMA	FTTE	UNITS	MMA	SMA
98.16	131	69	4	96.16	131	69	4
1589				1589			
90.70	120	69	4	90.70	120	69	4
3.54	9	--	--	1.54	9	--	--
--	9	--	--	--	9	--	--
1.54	--	--	--	1.54	--	--	--
--	--	--	--	--	--	--	--
2.00	--	--	--	--	--	--	--
2.00	--	--	--	--	--	--	--

--



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

--



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

--



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

Released under the Official Information Act 1982

Assistant Principal Special Project Curriculum Development Transforming Futures

4 Units

Job Title:	Assistant Principal - Transforming Futures
Responsible to:	Principal, Associate Principal/s, Kahui Ako Within School Lead for Transitions, Future Pathways Coordinator (Careers).
Functional Relationships:	<p>The Senior Leader has functional relationships with the following:</p> <ul style="list-style-type: none"> ● Principal ● Board of Trustees ● Staff ● Learners ● Parents, caregivers and whānau ● Community ● SLT Team ● Assistant Principal - Build Communities
Scope:	This job description provides an overall scope of the Assistant Principal role at Rolleston College, senior campus . As the senior campus is in its formation stages, this Assistant Principal position is likely to evolve with the opening of the campus. This will take place over time through discussion with the Principal and Board of Trustees. Will eventually work at the senior campus, with a focus on curriculum development.

Key Areas	Key Responsibilities
Curriculum Development	<p>Responsible for the development of the senior curriculum innovative specialised curriculum. This includes the following key outcomes:</p> <ul style="list-style-type: none"> - Development of a robust senior curriculum aligned with the NZC offering unique opportunities to senior learners with external provider opportunities and work ready partnerships. - Review current senior structures to align with a dual campus to support NCEA changes. - Provide assistance in review of master plan to support FF and E and ICT. - Procurement of FF and E and ICT to support curriculum delivery.
Cultural Responsibility	<p>Responsible for culturally responsive pedagogy and leadership that empowers and supports the Rolleston Spirit disposition of Transforming Futures within the senior college. This learner-centred approach will acknowledge our whakatauki 'He kakāno i ruia mai i rangiatea' - 'The seed shall not be lost', which ensures that all learners are supported with their future pathway beyond the college.</p> <p>This includes the following key outcomes:</p> <ul style="list-style-type: none"> - Enhancing the working relationship with Te Taumutu runanga - Demonstrate a commitment to Māori achieving success as Māori and to our bicultural partnership in Aotearoa / New Zealand through our cultural narrative
Transitions Between Junior & Senior Campus & beyond	<p>Responsible for the development of Graduate Profiles that include academic achievement, Rolleston Spirit dispositions, critical skills and personal attributes to equip learners for future education and/or employment pathways.</p> <p>A brief overview of what the Graduate Profiles for different year levels could include is outlined below:</p> <ul style="list-style-type: none"> - Build Communities Year 11 Graduate Profile <ul style="list-style-type: none"> - Rolleston Spirit Dispositions - Senior Learning Goal/s - Study or Work placement opportunities - Transform Futures Year 12/13 Graduate Profile <ul style="list-style-type: none"> - Rolleston Spirit Dispositions - NCEA Qualifications - Study or Work placement opportunities

External Partnerships	<p>Establish and build partnerships for business & tertiary pathways.</p> <p>This includes the following key outcomes:</p> <ul style="list-style-type: none"> - The development of a register of business partnerships, tertiary study opportunities, apprenticeships and work experience opportunities that includes contacts with both local and national tertiary providers, businesses and apprenticeship programmes. - To work alongside the Future Pathways Coordinator to ensure there is a wide range of contacts for learners to access in Selwyn and the wider community. - MoU
Internal Intensives	<p>Establish and build programmes within the college in specialist areas.</p> <p>This includes, but is not limited to, specific specialists programmes in areas including Humanities, Design/Production, STEM, Performance (Arts/HPE)</p> <ul style="list-style-type: none"> - Set up intensive programmes in specialist areas as part of regular senior timetables, allowing for experiences in intensives for junior learners - Work through and establish NZQA accreditation for intensive programmes in senior school.

Transitional Functionality - Portfolio related to transition or task and duties to relieve other duties directly related to transition.

Timeline

2022 - Term 2	<p>Connections with outside - scoping of local education providers</p> <p>Support of Bilingual provision - establish relationships with key stakeholders</p> <p>Academies/ Structures - exploring & establishing authentic connections based on learner and community need.</p>
2022 - Term 3	<p>Support of Bilingual provision - whānau hui with current cohort as part of community consultation</p> <p>Connections with outside - scoping of local business including mapping the izone</p> <p>Connection with outside educational providers - with SHW</p> <p>Lead the course selection process including senior course selection evening</p>
2022 - Term 4	<p>Connections with outside - scoping of local business including mapping the izone & town centre businesses</p> <p>People Leadership - Careers/Pathways</p> <p>Support of Bilingual provision</p> <p>Connection with outside educational providers - SHW</p>
2023 - Term 1	<p>Connections with outside - izone & town centre careers roadshow</p> <p>Transitions between campuses - Graduate profile (joint) - who? Why? When? How?</p> <p>People Leadership - Careers/Pathways</p> <p>Council liaison regarding facilities and opportunities</p>
2023 - Term 2	<p>Transitions between campuses - Graduate profile (joint) - who? Why? When? How?</p> <p>People management - Careers/Pathways</p> <p>Connections with outside - work experience with future pathways coordinator in Rolleston.</p> <p>Careers expo & Transforming Futures Day</p>
2023 - Term 3	<p>Transitions between campuses - Graduate profile (joint) - who? Why? When? How?</p> <p>People Leadership - Careers/Pathways</p> <p>Assistance with the development of split timetable - or resourcing to take on other tasks of timetabler during this development.</p> <p>Senior course selection evening & parent info evening</p>
2023 - Term 4	<p>Transitions between campuses - Graduate profile (joint) - who? Why? When? How?</p> <p>People Leadership - Careers/Pathways</p> <p>Senior course allocation with whānau & timetabler</p>
2024 - Term 1	<p>Creation of process for implementation of Graduate profile</p> <p>Connection with outside educational providers and businesses and associated MoU</p>

	Transitions out. Repeat of roadshow from 2023 Assistance with creation of whanau spirit cross campus events People management - Careers/Pathways
2024 - Term 2	Assistance with creation of whanau spirit cross campus events People management - Careers/Pathways
2024 - Term 3	Interviews with all Yr 11 Learners using graduate profile to create pathways plan Assistance with creation of whanau spirit cross campus events People management - Careers/Pathways
2024 - Term 4	Assistance with creation of whanau spirit cross campus events People management - Careers/Pathways
2025	Continuation of roles established since creation of the role.

Released under the Official Information Act 1982

Assistant Principal Special Project Curriculum Development Building Communities

4 Units

Job Title:	Assistant Principal - Building Communities
Responsible to:	Principal, Associate Principal/s, Kahui Ako Relationships and Engagement, Ako Leaders, Whanau Leaders, Advisory Leaders
Functional Relationships:	<p>The Senior Leader has functional relationships with the following:</p> <ul style="list-style-type: none"> ● Principal ● Board of Trustees ● Staff ● Learners ● Parents, caregivers and whānau ● Community ● SLT Team ● Senior Leader - Transforming Futures
Scope:	This job description provides an overall scope of the Assistant Principal role at Rolleston College, junior campus . As the junior campus is already established this Assistant Principal position is going to be an important link both with feeder primary schools and with the equivalent position at the senior campus. There will be a focus on curriculum implementation and review of our current curriculum.

Key Areas	Key Responsibilities
Curriculum Development	<p>Responsible for the development of the junior integrated curriculum.</p> <p>This includes the following key outcomes:</p> <ul style="list-style-type: none"> - Using review data to refine and refresh to align our current curriculum in accordance with best practice. - Data analysis to feed into a graduate profile. - Maintain and enhance current community learning partnerships both academic and pastoral. - Build whānau and pastoral curriculum to create an explicit connection with the senior campus.
Cultural Responsibility	<p>Culturally responsive pedagogy and leadership that is empowering supports transforming futures within as part of the Rolleston Spirit.</p> <p>This learner-centred approach will acknowledge our whakatauki 'He kakāno i ruia mai i rangiatea' - 'The seed shall not be lost', which ensures that all learners are supported with their transition between campuses</p> <p>This includes the following key outcomes:</p> <ul style="list-style-type: none"> - Enhancing the working relationship with Te Taumutu runanga - Demonstrate a commitment to Māori achieving success as Māori and to our bicultural partnership in Aotearoa / New Zealand through our cultural narrative
Transitions Between Primary feeder schools & Senior Campus.	The development of Graduate Profiles that include academic achievement, Rolleston Spirit dispositions, critical skills and personal attributes to equip learners for transition to the senior campus. This work to be done alongside Senior Leadership team and in partnership with the Assistant Principal - Transforming Futures.
Learning Design review	Assist DP's responsible for Connected and Ako with enacting Junior Learning Design review using information from the full staff reflection on dimensions review against the 9 Grow Waitaha Dimensions.
Partnerships between campuses	<p>Liaison with both campuses pastoral and academic teams</p> <p>Leadership of programs to enhance connection</p> <p>Organization of key cross campus events</p>

Transitions in	<p>Liaison with feeder schools through</p> <ul style="list-style-type: none"> - School promotional visit - Open night coordinator - Data & pastoral information gathering to support transitions - Learning Support needs identified & liaison with LSC/SENCo in feeder schools for extended transition - Enrolment interview coordination - Welcome morning coordination - Class placement
----------------	--

Transitional Functionality - Portfolio related to transition or task and duties to relieve other duties directly related to transition.

Timeline

2022 - Term 2	<p>Transitions portfolio - enrolment packs to schools, open night Internal graduate profile - between years Support bilingual provision development</p>
2022 - Term 3	<p>Transitions portfolio - school meetings meet the teacher, enrolment interview Support bilingual provision development</p>
2022 - Term 4	<p>Transitions portfolio - Welcome morning, class placement of Year 9's and 10s for following year Personal Leadership - Ako Leaders Support bilingual provision development</p>
2023 - Term 1	<p>Graduate profile (joint) - who? Why? When? How? Personal Leadership - Ako Leaders Junior Learning Design review - Innovation hub Support bilingual provision development</p>
2023 - Term 2	<p>Transitions portfolio - 3 way learning conversations/Careers + responsibilities from previous year Personal Leadership - Ako Leaders Junior Learning Design review - Innovation hub Support bilingual provision development</p>
2023 - Term 3	<p>Assistance with the development of split timetable - or resourcing to take on other tasks of timetabler during this development. Personal Leadership - Ako Leaders Junior Learning Design review - Innovation Hub Support bilingual provision development</p>
2023 - Term 4	<p>Junior Learning Design review - Innovation Hub Personal Leadership - Ako Leaders Support bilingual provision development</p>
2024 - Term 1	<p>Development of whanau spirit cross campus events/calendar Assist in set up intensive programmes in specialist areas allowing for experiences in intensives for junior learners Personal Leadership - Ako Leaders Support bilingual provision development</p>
2024 - Term 2	<p>Development of whanau spirit cross campus events/calendar Assist in set up intensive programmes in specialist areas allowing for experiences in intensives for junior learners Personal Leadership - Ako Leaders Support bilingual provision development</p>
2024 - Term 3	<p>Development of whanau spirit cross campus events/calendar Assist in set up intensive programmes in specialist areas allowing for experiences in intensives for</p>

	junior learners Personal Leadership - Ako Leaders Support bilingual provision development
2024 - Term 4	Personal Leadership - Ako Leaders Interviews with Yr 11 Learners and whanau
2025	Continuation of roles established since creation of the role.

Released under the Official Information Act 1982



8 August 2022

The Principal
Rolleston College: Haroeka Haemata
PO Box 86045
Rolleston West
Rolleston 7658

Tēnā koe Rachel

Special Reasons Staffing

This letter is to confirm that the Ministry of Education has approved a request for Special Reasons Staffing. Rolleston College: Haroeka Haemata will be provided with additional Special Reasons Staffing of 2.0 Full-Time Teacher Equivalent (FTTE) from Term 4 2022 through to Term 4 2023. This additional staffing is intended to assist with the provision of two additional Assistant Principal positions as the school progresses from one campus to two separate campuses.

An updated Staffing Entitlement notice, showing the addition of 2.0 FTTE Special Reasons Staffing from 5 October 2022 (pp15) to 26 December 2023 (pp20), will be available on the Secure Data Portal next Wednesday.

The Ministry of Education provides Special Reasons Staffing for a specific purpose and timeframe.

If you have unused staffing at the end of the Banking Staffing balancing period, the Full-Time Teacher Equivalent allocated as Special Reasons Staffing will be deducted from the under-used staffing entitlement before reimbursement calculation is made.

If an extension of Special Reasons Staffing is identified prior to the end of the specified timeframe, you should contact Fuetanoa Kose Seinifo, Education Manager, FuetanoaKose.Seinifo@education.govt.nz.

Ngā mihi

Coralanne Child
Director Education, Canterbury and Chatham Islands
Te Mahau | Te Tai Runga (South)

cc: Karyn Wilson – Education Advisor
Emma Royal – Education Advisor
Cherie Hunt – Principal Advisor School Network

Lucy Jordan

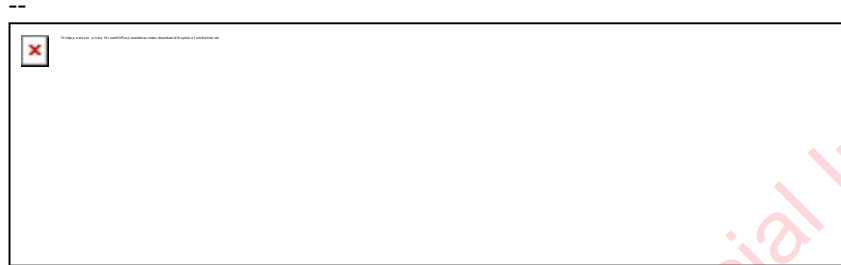
From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Tuesday, 28 November 2023 12:31 pm
To: 9(2)(a) Fuetanoa Seinafo
Subject: Assistant Principal roles with infrastructure focus
Attachments: Assistant Principal Special Project - Building Communities (3).pdf; Assistant Principal Special Project - Transforming Futures (3).pdf

Kia ora

Just ahead of our meeting tomorrow I have adjusted both job descriptions to have more of an infrastructure focus.

This probably puts them more in line with the actual jobs that Cam, Sophie and I do but having the Assistant Principals roles allows us to have the release to do this whilst they continue to drive more of the curriculum planning.

Rachel



Released under the Official Information Act 1982

Assistant Principal Special Project Curriculum Development Building Communities

4 Units

Job Title:	Assistant Principal - Building Communities
Responsible to:	Principal, Associate Principal/s, Kahui Ako Relationships and Engagement, Ako Leaders, Whanau Leaders, Advisory Leaders
Functional Relationships:	<p>The Senior Leader has functional relationships with the following:</p> <ul style="list-style-type: none"> ● Principal ● Board of Trustees ● Staff ● Learners ● Parents, caregivers and whānau ● Community ● SLT Team ● Senior Leader - Transforming Futures
Scope:	<p>This job description provides an overall scope of the Assistant Principal role at Rolleston College, junior campus. As the junior campus is already established this Assistant Principal position is going to be an important link both with feeder primary schools and with the equivalent position at the senior campus. There will be a focus on curriculum implementation and review of our current curriculum. Support of building projects on junior site, staging of physical transitions and decanting infrastructure to new campus.</p>

Key Areas	Key Responsibilities
Curriculum Development	<p>Responsible for the development of the junior integrated curriculum.</p> <p>This includes the following key outcomes:</p> <ul style="list-style-type: none"> - Using review data to refine and refresh to align our current curriculum in accordance with best practice. - Data analysis to feed into a graduate profile. - Maintain and enhance current community learning partnerships both academic and pastoral. - Build whānau and pastoral curriculum to create an explicit connection with the senior campus. - Support of the multiple building projects - Courts, extension and carving studio on junior site.
Cultural Responsibility	<p>Culturally responsive pedagogy and leadership that is empowering supports transforming futures within as part of the Rolleston Spirit.</p> <p>This learner-centred approach will acknowledge our whakatauki 'He kakāno i ruia mai i rangiatea' - 'The seed shall not be lost', which ensures that all learners are supported with their transition between campuses</p> <p>This includes the following key outcomes:</p> <ul style="list-style-type: none"> - Enhancing the working relationship with Te Taumutu runanga - Demonstrate a commitment to Māori achieving success as Māori and to our bicultural partnership in Aotearoa / New Zealand through our cultural narrative <p>Support of development of infrastructure to deliver Te Ao Maori and bi-lingual provision on both campuses. Current Campus - Carving Studio and Culturally connected manifestations.</p>
Transitions Between Primary feeder schools & Senior Campus.	<p>The development of Graduate Profiles that include academic achievement, Rolleston Spirit dispositions, critical skills and personal attributes to equip learners for transition to the senior campus. This work to be done alongside Senior Leadership team and in partnership with the Assistant Principal - Transforming Futures.</p> <p>-</p>
Learning Design review	<p>Assist DP's responsible for Connected and Ako with enacting Junior Learning Design review using information from the full staff reflection on dimensions review against the 9 Grow Waitaha Dimensions.</p>

Partnerships between campuses	<p>Liaison with both campuses pastoral and academic teams</p> <p>Leadership of programs to enhance connection</p> <p>Organization of key cross campus events</p> <p>Support of design of infrastructure to support pastoral care on junior campus - in particular student support services building inc FFE</p>
Transitions in	<p>Liaison with feeder schools through</p> <ul style="list-style-type: none"> - School promotional visit - Open night coordinator - Data & pastoral information gathering to support transitions - Learning Support needs identified & liaison with LSC/SENCo in feeder schools for extended transition - Enrolment interview coordination - Welcome morning coordination - Class placement

Transitional Functionality - Portfolio related to transition or task and duties to relieve other duties directly related to transition.

Timeline

2022 - Term 2	<p>Transitions portfolio - enrolment packs to schools, open night</p> <p>Internal graduate profile - between years</p> <p>Support bilingual provision development</p>
2022 - Term 3	<p>Transitions portfolio - school meetings meet the teacher, enrolment interview</p> <p>Support bilingual provision development</p>
2022 - Term 4	<p>Transitions portfolio - Welcome morning, class placement of Year 9's and 10s for following year</p> <p>Personal Leadership - Ako Leaders</p> <p>Support bilingual provision development</p>
2023 - Term 1	<p>Graduate profile (joint) - who? Why? When? How?</p> <p>Personal Leadership - Ako Leaders</p> <p>Junior Learning Design review - Innovation hub</p> <p>Support bilingual provision development</p>
2023 - Term 2	<p>Transitions portfolio - 3 way learning conversations/Careers + responsibilities from previous year</p> <p>Personal Leadership - Ako Leaders</p> <p>Junior Learning Design review - Innovation hub</p> <p>Support bilingual provision development</p>
2023 - Term 3	<p>Assistance with the development of split timetable - or resourcing to take on other tasks of timetabler during this development.</p> <p>Personal Leadership - Ako Leaders</p> <p>Junior Learning Design review - Innovation Hub</p> <p>Support bilingual provision development</p>
2023 - Term 4	<p>Junior Learning Design review - Innovation Hub</p> <p>Personal Leadership - Ako Leaders</p> <p>Support bilingual provision development</p>
2024 - Term 1	<p>Development of whanau spirit cross campus events/calendar</p> <p>Assist in set up intensive programmes in specialist areas allowing for experiences in intensives for junior learners</p> <p>Personal Leadership - Ako Leaders</p> <p>Support bilingual provision development</p> <p>Building meetings PSG and associated workstreams</p> <p>Weekly Facility Expansion Meetings and associated workstreams</p>

	Strategic infrastructure meetings and associated follow up and work streams FFE selection
2024 - Term 2	Development of whanau spirit cross campus events/calendar Assist in set up intensive programmes in specialist areas allowing for experiences in intensives for junior learners Personal Leadership - Ako Leaders Support bilingual provision development Building meetings PSG and associated workstreams Weekly Facility Expansion Meetings and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection
2024 - Term 3	Development of whanau spirit cross campus events/calendar Assist in set up intensive programmes in specialist areas allowing for experiences in intensives for junior learners Personal Leadership - Ako Leaders Support bilingual provision development Strategic infrastructure meetings and associated follow up and work streams FFE selection Assistance in decanting infrastructure and repurposing
2024 - Term 4	Personal Leadership - Ako Leaders Interviews with Yr 11 Learners and whanau Strategic infrastructure meetings and associated follow up and work streams FFE selection Assistance in decanting infrastructure and repurposing
2025	

Released under the Official Information Act 1982

Assistant Principal Special Project Curriculum Development Transforming Futures

4 Units

Job Title:	Assistant Principal - Transforming Futures
Responsible to:	Principal, Associate Principal/s, Kahui Ako Within School Lead for Transitions, Future Pathways Coordinator (Careers).
Functional Relationships:	<p>The Senior Leader has functional relationships with the following:</p> <ul style="list-style-type: none"> ● Principal ● Board of Trustees ● Staff ● Learners ● Parents, caregivers and whānau ● Community ● SLT Team ● Assistant Principal - Build Communities
Scope:	This job description provides an overall scope of the Assistant Principal role at Rolleston College, senior campus . As the senior campus is in its formation stages, this Assistant Principal position is likely to evolve with the opening of the campus. This will take place over time through discussion with the Principal and Board of Trustees. Will eventually work at the senior campus, with a focus on curriculum development. Support of the co-ordination of building projects on senior site and staging of physical transitions.

Key Areas	Key Responsibilities
Curriculum Development	<p>Responsible for the development of the senior curriculum innovative specialised curriculum. This includes the following key outcomes:</p> <ul style="list-style-type: none"> - Development of a robust senior curriculum aligned with the NZC offering unique opportunities to senior learners with external provider opportunities and work ready partnerships. - Review current senior structures to align with a dual campus to support NCEA changes. - Provide assistance in review of master plan to support FF and E and ICT. - Procurement of FF and E and ICT to support curriculum delivery. - Support of staging of permanent buildings and modular provision
Cultural Responsibility	<p>Responsible for culturally responsive pedagogy and leadership that empowers and supports the Rolleston Spirit disposition of Transforming Futures within the senior college. This learner-centred approach will acknowledge our whakatauki 'He kakāno i ruia mai i rangiatea' - 'The seed shall not be lost', which ensures that all learners are supported with their future pathway beyond the college.</p> <p>This includes the following key outcomes:</p> <ul style="list-style-type: none"> - Enhancing the working relationship with Te Taumutu runanga - Demonstrate a commitment to Māori achieving success as Māori and to our bicultural partnership in Aotearoa / New Zealand through our cultural narrative <p>Support of development of infrastructure to deliver Te Ao Maori and bi-lingual provision. Assistance with the development of whare and cultural markers on the Senior Campus</p>
Transitions Between Junior & Senior Campus & beyond	<p>Responsible for the development of Graduate Profiles that include academic achievement, Rolleston Spirit dispositions, critical skills and personal attributes to equip learners for future education and/or employment pathways.</p> <p>A brief overview of what the Graduate Profiles for different year levels could include is outlined below:</p> <ul style="list-style-type: none"> - Build Communities Year 11 Graduate Profile <ul style="list-style-type: none"> - Rolleston Spirit Dispositions - Senior Learning Goal/s - Study or Work placement opportunities

	<ul style="list-style-type: none"> - Transform Futures Year 12/13 Graduate Profile <ul style="list-style-type: none"> - Rolleston Spirit Dispositions - NCEA Qualifications - Study or Work placement opportunities
External Partnerships	<p>Establish and build partnerships for business & tertiary pathways. This includes the following key outcomes:</p> <ul style="list-style-type: none"> - The development of a register of business partnerships, tertiary study opportunities, apprenticeships and work experience opportunities that includes contacts with both local and national tertiary providers, businesses and apprenticeship programmes. - To work alongside the Future Pathways Coordinator to ensure there is a wide range of contacts for learners to access in Selwyn and the wider community. - MoU
Internal Intensives	<p>Establish and build programmes within the college in specialist areas. This includes, but is not limited to, specific specialists programmes in areas including Humanities, Design/Production, STEM, Performance (Arts/HPE)</p> <ul style="list-style-type: none"> - Set up intensive programmes in specialist areas as part of regular senior timetables, allowing for experiences in intensives for junior learners - Work through and establish NZQA accreditation for intensive programmes in senior school.

Transitional Functionality - Portfolio related to transition or task and duties to relieve other duties directly related to transition.

Timeline

2022 - Term 2	<p>Connections with outside - scoping of local education providers Support of Bilingual provision - establish relationships with key stakeholders Academies/ Structures - exploring & establishing authentic connections based on learner and community need.</p>
2022 - Term 3	<p>Support of Bilingual provision - whānau hui with current cohort as part of community consultation Connections with outside - scoping of local business including mapping the izone Connection with outside educational providers Lead the course selection process including senior course selection evening</p>
2022 - Term 4	<p>Connections with outside - scoping of local business including mapping the izone & town centre businesses People Leadership - Careers/Pathways Support of Bilingual provision Connection with outside educational providers</p>
2023 - Term 1	<p>Connections with outside - izone & town centre careers roadshow Transitions between campuses - Graduate profile (joint) - who? Why? When? How? People Leadership - Careers/Pathways Council liaison regarding facilities and opportunities Building meetings design and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection</p>
2023 - Term 2	<p>Transitions between campuses - Graduate profile (joint) - who? Why? When? How? People management - Careers/Pathways Connections with outside - work experience with future pathways coordinator in Rolleston. Careers expo & Transforming Futures Day Building meetings design and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection</p>
2023 - Term 3	<p>Transitions between campuses - Graduate profile (joint) - who? Why? When? How?</p>

	<p>People Leadership - Careers/Pathways Assistance with the development of split timetable - or resourcing to take on other tasks of timetabler during this development. Senior course selection evening & parent info evening Building meetings design and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection</p>
2023 - Term 4	<p>Transitions between campuses - Graduate profile (joint) - who? Why? When? How? People Leadership - Careers/Pathways Senior course allocation with whānau & timetabler Building meetings design and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection</p>
2024 - Term 1	<p>Creation of process for implementation of Graduate profile Connection with outside educational providers and businesses and associated MoU Transitions out. Repeat of roadshow from 2023 Assistance with creation of whanau spirit cross campus events People management - Careers/Pathways Building meetings PSG and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection</p>
2024 - Term 2	<p>Assistance with creation of whanau spirit cross campus events People management - Careers/Pathways Building meetings PSG and associated workstreams Weekly Facility Expansion Meetings and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection</p>
2024 - Term 3	<p>Interviews with all Yr 11 Learners using graduate profile to create pathways plan Assistance with creation of whanau spirit cross campus events People management - Careers/Pathways Building meetings PSG and associated workstreams Weekly Facility Expansion Meetings and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection</p>
2024 - Term 4	<p>Assistance with creation of whanau spirit cross campus events People management - Careers/Pathways Building meetings PSG and associated workstreams Weekly Facility Expansion Meetings and associated workstreams Strategic infrastructure meetings and associated follow up and work streams FFE selection</p>
2025	

Lucy Jordan

From: 9(2)(a)
Sent: Thursday, 30 November 2023 9:06 am
To: Rachel Skelton
Cc: Fuetanoa Seinafo; Pene Abbie; Cherie Hunt
Subject: Follow-up form yesterday

Kia ora Rachel,

Thanks so much for your time yesterday. It was really good to connect and be on the same page going forward. I think it was especially useful to have the whakapapa of the support for Rolleston College and yourself, and as a background for Pene.

I will process the Special Reasons Staffing as discussed and will let you know how we get on.

I have included Cherie Hunt in this email. As discussed, Cherie is really happy to get alongside you regarding staffing planning. She brings a wealth of experience in getting the most out of your entitlement. I will leave you two to connect.

Wishing you a smooth path to the end of term.

Ngā manaaki
9(2)(a)

9(2)(a) | Manager Integrated Services
Te Mahau | Te Tai Runga

9(2)(a)
Christchurch Office

[education.govt.nz](https://www.education.govt.nz)

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers equitable and excellent outcomes



Lucy Jordan

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Friday, 1 December 2023 11:12 am
To: Karyn Wilson
Cc: 9(2)(a) Pene Abbie
Subject: Re: Funding : Two extra Assistant Principal Positions 2024

1000 times thank you :)

9(2)(g)(i)

On Fri, Dec 1, 2023 at 11:09 AM Karyn Wilson <Karyn.Wilson@education.govt.nz> wrote:

Kia ora Rachel

I can confirm that the following funding has been approved.

Funding has been provided in support of two extra Assistant Principal positions at Rolleston College Haroeka Haemata to manage the development of the second campus and begin the transition process for the College operating on a single site to a college operating on two sites with a junior campus and separate senior campus.

These positions will continue to be supported starting from the beginning of Term 1 2024 till the end of Term 4 2024.

Congratulations.....

Karyn

Karyn Wilson | Senior Adviser
Te Mahau | Te Tai Runga

DDI +6433787364 | Mobile 9(2)(a)
Christchurch Office

education.govt.nz

*He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers equitable and excellent outcomes*



Te Mahau

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

Lucy Jordan

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Tuesday, 14 February 2023 5:11 pm
To: Fuetanoa Seinafo
Subject: Property Meeting supports

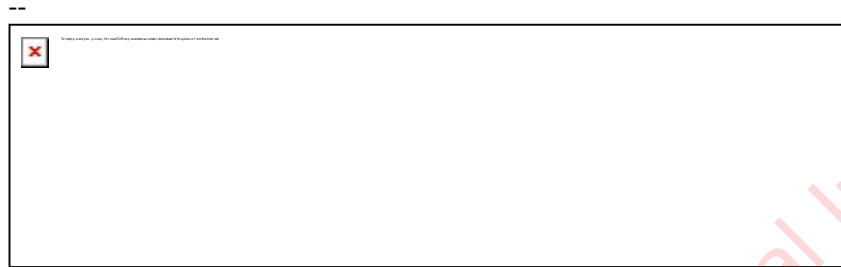
Kia ora Fue

I have shared with you the potential supports we discussed with the property team today.

I think Sam Fowler will reach out to you and Coralanne to discuss further?

Thanks

Rachel



Released under the Official Information Act 1982

Lucy Jordan

From: rachel.skelton
Sent: Wednesday, 21 February 2024 7:36 am
To: 9(2)(a)
Cc: Martin Connell; Pene Abbie; Sam Fowler; David Hobern
Subject: Re: Rolleston College build
Attachments: Rolleston College DRAFT Construction Rev 1.pdf

Thanks 9(2)(a) yes that would be helpful - 9(2)(a)

If possible I would like to put something out in our community communications on Friday so if there is something that could be sent through that accurately captures the situation with the second campus to put the community at ease that would be great.

I am concerned that this is the perception in our community and I worry that there might be some truth to this.

It would be good to have an understanding of how the expansion is tracking against the program attached. Is this programme still accurate? Is this project on track or not on track? It would be good to be able to give an indication to my Board of Trustees at our meeting this evening.

Many thanks

Rachel

On Tue, Feb 20, 2024 at 12:28 PM 9(2)(a) <[redacted]@education.govt.nz> wrote:

Kia ora Rachel,

Thanks for reaching out. I have discussed with Sam today and can confirm that the expansion of Rolleston College is a priority project for the Ministry of Education within its new schools programme. The second campus of Rolleston Campus is a large and complex investment, and we are continuing to work with the contractor to progress planning, design and construction activities.

If you would like for me to draft some community communications for the College to use in its community updates, I am happy to do so. Equally happy to work with 9(2)(a) on this.

Thanks Rachel,

9(2)
()

Ngā mihi nui,

9(2)(a) | Senior Regional Engagement Advisor – Southern, Te Tai Runga
Te Pou Hanganga, Matihiko | Infrastructure & Digital

9(2)(a)
Christchurch Office

education.govt.nz

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga

We shape an education system that delivers equitable and excellent outcomes



**Te Tāhuhu o
te Mātauranga**
Ministry of Education

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Sent: Monday, February 19, 2024 9:01 PM

To: 9(2)(a) <[REDACTED]@education.govt.nz>; Martin Connell <Martin.Connell@education.govt.nz>; Pene Abbie <Pene.Abbie@education.govt.nz>; Sam Fowler <Sam.Fowler@education.govt.nz>

Subject: Rolleston College build

Kia ora

Is there a statement we can put out to our community in the next newsletter in response to postings like this on the community page?

What truth is there in this?

Thanks

Rachel

Released under the Official Information Act 1982

9(2)(a)



Just wondering what's happening to the College extension cnr rolleston/Springston road and Selwy Road. Started with a hiss and a roar prior to Christi but nothing since and we are 1 and a half months in 2024. Just asking.



Like



Comment



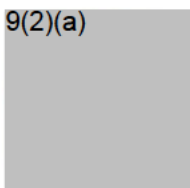
Se



1

Top comments ▾

9(2)(a)



9(2)(a)



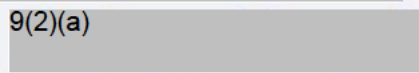
It's been put on hold while the new Govt reviews it was what I heard from one of my customers tendering for part of the build.

7 m Like Reply

9(2)(a)



9(2)(a)



thankyou

7 m Like Reply

Released under the Official Information Act 1982



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

--



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

Released under the Official Information Act 1982

ID	Task	Working Days	Start	Finish	2023	2024	2025	2026
1	Rolleston College - Second Campus - SP01	407 days	Mon 4/09/23	Fri 18/07/25				
2	Key Dates	453 days	Mon 4/09/23	Fri 18/07/25				
3	Contract Milestones	447 days	Mon 11/09/23	Fri 18/07/25				
4	Site Establishment Commences	0 days	Mon 11/09/23	Mon 11/09/23	11/09/23	◆ Site Establishment Commences		
5	Main Construction Contract Commencement	0 days	Fri 19/01/24	Fri 19/01/24		19/01/24	◆ Main Construction Contract Commencement	
6	Practical Completion SP01	0 days	Fri 18/07/25	Fri 18/07/25			18/07/25	◆ Practical Completion SP01
7	Client Milestones	82 days	Mon 11/09/23	Fri 19/01/24				
8	MoE - Agree and Instruct Early Works Tranche #1	0 days	Mon 11/09/23	Mon 11/09/23	11/09/23	◆ MoE - Agree and Instruct Early Works Tranche #1		
9	MoE - Access to Site for Early Works	0 days	Mon 11/09/23	Mon 11/09/23	11/09/23	◆ MoE - Access to Site for Early Works		
10	MoE - Approval and Instruct Tranche #2. 1 Civil Works / Aluminium Windows	5 days	Mon 30/10/23	Fri 3/11/23	30/10/23	◆ MoE - Approval and Instruct Tranche #2. 1 Civil Works / Aluminium Windows		
11	MoE - Approval and Instruct Tranche #2. 2 SBC - Procurement & Mobilisation	5 days	Mon 6/11/23	Fri 10/11/23	6/11/23	◆ MoE - Approval and Instruct Tranche #2. 2 SBC - Procurement & Mobilisation		
12	MoE - Approval of SP1 Detailed Design	0 days	Thu 14/12/23	Thu 14/12/23	14/12/23	◆ MoE - Approval of SP1 Detailed Design		
13	MoE - Agreement of FPLS & Contract Signing	15 days	Fri 15/12/23	Fri 19/01/24	15/12/23	◆ MoE - Agreement of FPLS & Contract Signing		
14	MoE - Commencement of Main Contract Works	0 days	Fri 19/01/24	Fri 19/01/24	19/01/24	◆ MoE - Commencement of Main Contract Works		
15	Contractor Milestones	453 days	Mon 4/09/23	Fri 18/07/25				
16	SBC - Issue Early Works Pricing - Earthworks & Site Set up Tranche #1	0 days	Mon 4/09/23	Mon 4/09/23	4/09/23	◆ SBC - Issue Early Works Pricing - Earthworks & Site Set up Tranche #1		
17	SBC - Procurement & Mobilisation - Earthworks (Tranche #1)	0 days	Wed 11/10/23	Wed 11/10/23	11/10/23	◆ SBC - Procurement & Mobilisation - Earthworks (Tranche #1)		
18	SBC - Civil Works / Aluminium Windows Tranche #2.1	35 days	Mon 2/10/23	Mon 20/11/23				
19	SBC - Stage 1 - Building Consent Documentation (100% Civil Services)	5 days	Mon 2/10/23	Fri 6/10/23	2/10/23	◆ SBC - Stage 1 - Building Consent Documentation (100% Civil Services)		
20	SBC - Tender Period & Issue of Civil Services / Aluminium Windows Pricing for Approval	14 days	Mon 9/10/23	Fri 27/10/23	9/10/23	◆ SBC - Tender Period & Issue of Civil Services / Aluminium Windows Pricing for Approval		
21	SBC - Stage 1 Building Consent Approved	0 days	Mon 20/11/23	Mon 20/11/23	20/11/23	◆ SBC - Stage 1 Building Consent Approved		
22	SBC - Procurement & Mobilisation Tranche #2.1 Civil Services / Aluminium Windows	0 days	Mon 20/11/23	Mon 20/11/23	20/11/23	◆ SBC - Procurement & Mobilisation Tranche #2.1 Civil Services / Aluminium Windows		
23	SBC - Structural Steel / Reinforcing Tranche #2.2	19 days	Mon 16/10/23	Fri 10/11/23				
24	SBC - Tender Period & Issue of Structural Steel / Reinforcing Pricing for Approval	14 days	Mon 16/10/23	Fri 3/11/23	16/10/23	◆ SBC - Tender Period & Issue of Structural Steel / Reinforcing Pricing for Approval		
25	SBC - Procurement & Mobilisation Tranche #2.2 Structural Steel / Reinforcing	0 days	Fri 10/11/23	Fri 10/11/23	10/11/23	◆ SBC - Procurement & Mobilisation Tranche #2.2 Structural Steel / Reinforcing		
26	SBC - Stage 2 - Building Consent (S&T / Majority of Works) - Application	0 days	Wed 15/11/23	Wed 15/11/23	15/11/23	◆ SBC - Stage 2 - Building Consent (S&T / Majority of Works) - Application		
27	SBC - Stage 3 - Building Consent (Gymnasium) - Application	0 days	Thu 30/11/23	Thu 30/11/23	30/11/23	◆ SBC - Stage 3 - Building Consent (Gymnasium) - Application		
28	Main Contract Works Milestones SBC	44 days	Thu 14/12/23	Fri 1/03/24				
29	SBC - Issue FPLS for SP01	0 days	Thu 14/12/23	Thu 14/12/23	14/12/23	◆ SBC - Issue FPLS for SP01		
30	SBC - Building Consent Obtained	0 days	Fri 1/03/24	Fri 1/03/24		1/03/24	◆ SBC - Building Consent Obtained	
31	SBC - Issue/Receipt of Construction Documentation	0 days	Fri 1/03/24	Fri 1/03/24		1/03/24	◆ SBC - Issue/Receipt of Construction Documentation	
32	Construction Milestones	199 days	Tue 17/09/24	Fri 18/07/25				
33	SBC - Gym Superstructure Complete	0 days	Wed 18/09/24	Wed 18/09/24		18/09/24	◆ SBC - Gym Superstructure Complete	
34	SBC - S&T Superstructure Complete	0 days	Tue 17/09/24	Tue 17/09/24		17/09/24	◆ SBC - S&T Superstructure Complete	
35	SBC - Gym Building Watertight	0 days	Mon 16/12/24	Mon 16/12/24		16/12/24	◆ SBC - Gym Building Watertight	
36	SBC - S&T Building Watertight	0 days	Tue 17/12/24	Tue 17/12/24		17/12/24	◆ SBC - S&T Building Watertight	
37	SBC - S&T Fit-Out Complete	0 days	Thu 1/05/25	Thu 1/05/25			1/05/25	◆ SBC - S&T Fit-Out Complete
38	SBC - Gym Fit-Out Complete	0 days	Tue 17/06/25	Tue 17/06/25			17/06/25	◆ SBC - Gym Fit-Out Complete
39	SBC - External Infrastructure Works Complete	0 days	Tue 29/04/25	Tue 29/04/25			29/04/25	◆ SBC - External Infrastructure Works Complete
40	SBC - Practical Completion	0 days	Fri 18/07/25	Fri 18/07/25			18/07/25	◆ SBC - Practical Completion
41	SBC - Landscaping Complete	0 days	Fri 18/07/25	Fri 18/07/25			18/07/25	◆ SBC - Landscaping Complete
42	Building Consents	103 days	Mon 9/10/23	Mon 18/03/24				
43	Stage 1 - Building Consent (Civil Works)	30 days	Mon 9/10/23	Mon 20/11/23				
44	Building Consent Application (SP01)	5 days	Mon 9/10/23	Fri 13/10/23	9/10/23	◆ Building Consent Application (SP01)		
45	Building Consent Processing (SP01)	30 days	Mon 9/10/23	Mon 20/11/23	9/10/23	◆ Building Consent Processing (SP01)		
46	Building Consent Approved (SP01)	0 days	Mon 20/11/23	Mon 20/11/23	20/11/23	◆ Building Consent Approved (SP01)		
47	Stage 2 - Building Consent (S&T / Majority of Works)	65 days	Thu 16/11/23	Fri 1/03/24				
48	Building Consent Application (SP01)	5 days	Thu 16/11/23	Wed 22/11/23	16/11/23	◆ Building Consent Application (SP01)		
49	Building Consent Processing (SP01)	60 days	Thu 23/11/23	Fri 1/03/24	23/11/23	◆ Building Consent Processing (SP01)		
50	Building Consent Approved (SP01)	0 days	Fri 1/03/24	Fri 1/03/24		1/03/24	◆ Building Consent Approved (SP01)	
51	Stage3 - Building Consent (Gymnasium)	65 days	Fri 1/12/23	Mon 18/03/24				
52	Building Consent Application (SP01)	5 days	Fri 1/12/23	Thu 7/12/23	1/12/23	◆ Building Consent Application (SP01)		
53	Building Consent Processing (SP01)	60 days	Fri 8/12/23	Mon 18/03/24	8/12/23	◆ Building Consent Processing (SP01)		
54	Building Consent Approved (SP01)	0 days	Mon 18/03/24	Mon 18/03/24		18/03/24	◆ Building Consent Approved (SP01)	
55	Trade Procurement	253 days	Mon 13/11/23	Tue 26/11/24				
56	Structural Trades	150 days	Mon 13/11/23	Tue 2/07/24				
57	Structural Trades Signing	49 days	Mon 13/11/23	Fri 2/02/24				
58	Structural Steel	5 days	Mon 13/11/23	Fri 17/11/23	13/11/23	◆ Structural Steel		
59	Concrete / Formwork / Reinforcing	10 days	Mon 13/11/23	Fri 24/11/23	13/11/23	◆ Concrete / Formwork / Reinforcing		

ID	Task	Working Days	Start	Finish	2023	2024	2024	2025	2026
60	Precast Concrete - Stairs	0 days	Fri 19/01/24	Fri 19/01/24		19/01/24	◆ Precast Concrete - Stairs		
61	Precast Concrete - Ribs (Supply)	0 days	Fri 26/01/24	Fri 26/01/24		26/01/24	◆ Precast Concrete - Ribs (Supply)		
62	External Cladding - Block	0 days	Fri 2/02/24	Fri 2/02/24		2/02/24	◆ External Cladding - Block		
63	Shop Drawings - Structural	145 days	Mon 20/11/23	Tue 2/07/24					
64	Structural Steelwork	145 days	Mon 20/11/23	Tue 2/07/24					
65	S&T	120 days	Mon 20/11/23	Fri 24/05/24					
66	Shop drawing Submission incl. Procurement	70 days	Mon 20/11/23	Tue 12/03/24		20/11/23	Shop drawing Submission incl. Procurement		
67	Approval	10 days	Wed 13/03/24	Tue 26/03/24		13/03/24	Approval		
68	Fabrication: Structural Steel	40 days	Wed 27/03/24	Fri 24/05/24		27/03/24	Fabrication: Structural Steel		
69	Gym	140 days	Mon 27/11/23	Tue 2/07/24					
70	Shop drawing Submission incl. Procurement	70 days	Mon 27/11/23	Tue 19/03/24		27/11/23	Shop drawing Submission incl. Procurement		
71	Approval	10 days	Wed 20/03/24	Thu 4/04/24		20/03/24	Approval		
72	Fabrication: Structural Steel	60 days	Fri 5/04/24	Tue 2/07/24		5/04/24	Fabrication: Structural Steel		
73	Reinforcing	49 days	Mon 27/11/23	Mon 19/02/24					
74	S&T	40 days	Mon 27/11/23	Mon 5/02/24					
75	Shop drawing Submission	10 days	Mon 27/11/23	Fri 8/12/23		27/11/23	Shop drawing Submission		
76	Approval	10 days	Mon 11/12/23	Mon 8/01/24		11/12/23	Approval		
77	Fabrication: Reinforcing	20 days	Tue 9/01/24	Mon 5/02/24		9/01/24	Fabrication: Reinforcing		
78	Gym	40 days	Fri 8/12/23	Mon 19/02/24					
79	Shop drawing Submission	10 days	Fri 8/12/23	Thu 21/12/23		8/12/23	Shop drawing Submission		
80	Approval	10 days	Mon 8/01/24	Fri 19/01/24		8/01/24	Approval		
81	Fabrication: Reinforcing	20 days	Mon 22/01/24	Mon 19/02/24		22/01/24	Fabrication: Reinforcing		
82	Precast Concrete Stairs	40 days	Wed 27/03/24	Fri 24/05/24					
83	Shop drawing Submission	10 days	Wed 27/03/24	Thu 11/04/24		27/03/24	Shop drawing Submission		
84	Approval	10 days	Fri 12/04/24	Fri 26/04/24		12/04/24	Approval		
85	Fabrication: Precast Concrete Stairs	20 days	Mon 29/04/24	Fri 24/05/24		29/04/24	Fabrication: Precast Concrete Stairs		
86	Precast Concrete Ribs	35 days	Wed 27/03/24	Fri 17/05/24					
87	Shop drawing Submission	10 days	Wed 27/03/24	Thu 11/04/24		27/03/24	Shop drawing Submission		
88	Approval	10 days	Fri 12/04/24	Fri 26/04/24		12/04/24	Approval		
89	Fabrication: Precast Concrete Ribs	15 days	Mon 29/04/24	Fri 17/05/24		29/04/24	Fabrication: Precast Concrete Ribs		
90	Architectural Trades	237 days	Mon 4/12/23	Tue 26/11/24					
91	Architectural Trades Signing	92 days	Mon 4/12/23	Wed 1/05/24					
92	Aluminium Windows & Louvres	0 days	Mon 4/12/23	Mon 4/12/23		4/12/23	◆ Aluminium Windows & Louvres		
93	Internal Doors (Supply)	0 days	Fri 1/03/24	Fri 1/03/24		1/03/24	◆ Internal Doors (Supply)		
94	Roofing	0 days	Fri 1/03/24	Fri 1/03/24		1/03/24	◆ Roofing		
95	Roller Doors	0 days	Fri 15/03/24	Fri 15/03/24		15/03/24	◆ Roller Doors		
96	Carpentry	0 days	Fri 15/03/24	Fri 15/03/24		15/03/24	◆ Carpentry		
97	External Cladding - Iron	0 days	Fri 22/03/24	Fri 22/03/24		22/03/24	◆ External Cladding - Iron		
98	External Cladding - Brick	0 days	Fri 22/03/24	Fri 22/03/24		22/03/24	◆ External Cladding - Brick		
99	Steel Stud / Suspended Ceilings / Rondo Ceilings	0 days	Tue 2/04/24	Tue 2/04/24		2/04/24	◆ Steel Stud / Suspended Ceilings / Rondo Ceilings		
100	Internal Aluminium Partitions & Glazing	0 days	Tue 2/04/24	Tue 2/04/24		2/04/24	◆ Internal Aluminium Partitions & Glazing		
101	Plasterboard / Insulation / Plastering	0 days	Tue 2/04/24	Tue 2/04/24		2/04/24	◆ Plasterboard / Insulation / Plastering		
102	Joinery	0 days	Tue 16/04/24	Tue 16/04/24		16/04/24	◆ Joinery		
103	Internal Linings - Plywood, Autex etc	0 days	Tue 16/04/24	Tue 16/04/24		16/04/24	◆ Internal Linings - Plywood, Autex etc		
104	Flooring - Vinyl & Carpet Tiles	0 days	Wed 1/05/24	Wed 1/05/24		1/05/24	◆ Flooring - Vinyl & Carpet Tiles		
105	Flooring - Sports Floor	0 days	Wed 1/05/24	Wed 1/05/24		1/05/24	◆ Flooring - Sports Floor		
106	Landscaping	0 days	Wed 1/05/24	Wed 1/05/24		1/05/24	◆ Landscaping		
107	Shop Drawings - Architectural	237 days	Tue 5/12/23	Tue 26/11/24					
108	Aluminium Windows & Louvres	170 days	Tue 5/12/23	Wed 21/08/24					
109	Shop drawing Submission	40 days	Tue 5/12/23	Wed 14/02/24		5/12/23	Shop drawing Submission		
110	Approval	10 days	Thu 15/02/24	Wed 28/02/24		15/02/24	Approval		
111	Fabrication: Aluminium Windows	120 days	Thu 29/02/24	Wed 21/08/24		29/02/24	Fabrication: Aluminium Windows		
112	Internal Doors	185 days	Mon 4/03/24	Tue 26/11/24					
113	Shop drawing Submission	25 days	Mon 4/03/24	Tue 9/04/24		4/03/24	Shop drawing Submission		
114	Approval	10 days	Wed 10/04/24	Tue 23/04/24		10/04/24	Approval		
115	Fabrication: Internal Doors	150 days	Wed 24/04/24	Tue 26/11/24		24/04/24	Fabrication: Internal Doors		
116	Joinery	75 days	Wed 17/04/24	Fri 2/08/24					
117	Shop drawing Submission	20 days	Wed 17/04/24	Wed 15/05/24		17/04/24	Shop drawing Submission		
118	Approval	10 days	Thu 16/05/24	Wed 29/05/24		16/05/24	Approval		

ID	Task	Working Days	Start	Finish	2023	2024	2025	2026
119	Fabrication: Joinery	45 days	Thu 30/05/24	Fri 2/08/24		30/05/24		
120	Internal Linings - Plywood	55 days	Wed 17/04/24	Fri 5/07/24				
121	Shop drawing Submission	20 days	Wed 17/04/24	Wed 15/05/24		17/04/24		
122	Approval	10 days	Thu 16/05/24	Wed 29/05/24		16/05/24		
123	Procurement: Internal Linings - Plywood	25 days	Thu 30/05/24	Fri 5/07/24		30/05/24		
124	Roller Doors	110 days	Mon 18/03/24	Fri 23/08/24				
125	Shop drawing Submission	20 days	Mon 18/03/24	Tue 16/04/24		18/03/24		
126	Approval	10 days	Wed 17/04/24	Wed 1/05/24		17/04/24		
127	Fabrication: Roller Doors	80 days	Thu 2/05/24	Fri 23/08/24		2/05/24		
128	Service Trades	217 days	Mon 4/12/23	Fri 25/10/24				
129	Service Trades Signing	62 days	Mon 4/12/23	Fri 15/03/24				
130	Civil / Drainlayer	0 days	Mon 4/12/23	Mon 4/12/23	4/12/23			
131	Mechanical	0 days	Fri 1/03/24	Fri 1/03/24		1/03/24		
132	Vertical Transport	0 days	Fri 1/03/24	Fri 1/03/24		1/03/24		
133	Electrical	0 days	Fri 8/03/24	Fri 8/03/24		8/03/24		
134	Fire	0 days	Fri 8/03/24	Fri 8/03/24		8/03/24		
135	Hydraulics	0 days	Fri 8/03/24	Fri 8/03/24		8/03/24		
136	Communications / Data	0 days	Fri 15/03/24	Fri 15/03/24		15/03/24		
137	Security	0 days	Fri 15/03/24	Fri 15/03/24		15/03/24		
138	Shop Drawings - Service Trades	165 days	Mon 4/03/24	Fri 25/10/24				
139	Vertical Transportation	165 days	Mon 4/03/24	Fri 25/10/24				
140	Shop drawing Submission	15 days	Mon 4/03/24	Fri 22/03/24		4/03/24		
141	Approval	10 days	Mon 25/03/24	Tue 9/04/24		25/03/24		
142	Fabrication: Vertical Transportation	140 days	Wed 10/04/24	Fri 25/10/24		10/04/24		
143	Mechanical	155 days	Mon 4/03/24	Fri 11/10/24				
144	Shop drawing Submission	25 days	Mon 4/03/24	Tue 9/04/24		4/03/24		
145	Approval	10 days	Wed 10/04/24	Tue 23/04/24		10/04/24		
146	Fabrication: Mechanical Equipment	120 days	Wed 24/04/24	Fri 11/10/24		24/04/24		
147	Electrical	130 days	Mon 11/03/24	Fri 13/09/24				
148	Shop drawing Submission	20 days	Mon 11/03/24	Tue 9/04/24		11/03/24		
149	Approval	10 days	Wed 10/04/24	Tue 23/04/24		10/04/24		
150	Fabrication: Electrical Equipment	100 days	Wed 24/04/24	Fri 13/09/24		24/04/24		
151	Fire - Sprinklers	100 days	Mon 11/03/24	Fri 2/08/24				
152	Shop drawing Submission	30 days	Mon 11/03/24	Tue 23/04/24		11/03/24		
153	Approval	10 days	Wed 24/04/24	Wed 8/05/24		24/04/24		
154	Fabrication / Procurement: Fire Equipment - Sprinklers	60 days	Thu 9/05/24	Fri 2/08/24		9/05/24		
155	Fire - Alarms	90 days	Mon 11/03/24	Fri 19/07/24				
156	Shop drawing Submission	20 days	Mon 11/03/24	Tue 9/04/24		11/03/24		
157	Approval	10 days	Wed 10/04/24	Tue 23/04/24		10/04/24		
158	Fabrication / Procurement: Fire Equipment - Alarms	60 days	Wed 24/04/24	Fri 19/07/24		24/04/24		
159	Communication / Data	60 days	Mon 18/03/24	Thu 13/06/24				
160	Shop drawing Submission	20 days	Mon 18/03/24	Tue 16/04/24		18/03/24		
161	Approval	10 days	Wed 17/04/24	Wed 1/05/24		17/04/24		
162	Fabrication: Communication / Data	30 days	Thu 2/05/24	Thu 13/06/24		2/05/24		
163	Construction	399 days	Tue 12/09/23	Tue 15/07/25				
164	Site Establishment	35 days	Tue 12/09/23	Mon 6/11/23				
165	Mobilisation	15 days	Tue 12/09/23	Wed 4/10/23	12/09/23			
166	Hoardings / Sediment Control Plan / Stabilised Entrances	5 days	Thu 5/10/23	Thu 12/10/23	5/10/23			
167	Haul Roads	5 days	Thu 12/10/23	Thu 19/10/23	12/10/23			
168	Site Offices / Amenities	10 days	Fri 20/10/23	Mon 6/11/23	20/10/23			
169	Site Enabling Works	38 days	Thu 2/11/23	Mon 15/01/24				
170	Site Scrap (Whole Site)	10 days	Thu 2/11/23	Thu 16/11/23	2/11/23			
171	Excavation and Backfill (Whole Site)	28 days	Fri 17/11/23	Mon 15/01/24	17/11/23			
172	Civil Infrastructure	284 days	Tue 5/12/23	Wed 2/04/25				
173	Selwyn Road - Super Trench	11 days	Tue 5/12/23	Thu 21/12/23				
179	Hungerford Drive - Super Trench	30 days	Thu 21/12/23	Thu 22/02/24				
189	West Boundary - Super Trench	15 days	Thu 18/01/24	Mon 12/02/24				
196	S&T East	21 days	Fri 23/02/24	Tue 26/03/24				
203	Gym West - Super Trench	26 days	Mon 18/03/24	Wed 1/05/24				

ID	Task	Working Days	Start	Finish	2023	2024	2025	2026
211	Hard Court	22 days	Tue 26/03/24	Thu 2/05/24				
218	Eileen Way Car Park	21 days	Fri 26/04/24	Wed 29/05/24				
225	HVAC Pipe Install	17 days	Fri 7/03/25	Wed 2/04/25				
229	Science & Technology	269 days	Fri 23/02/24	Mon 19/05/25				
230	Super Structure	128 days	Fri 23/02/24	Tue 17/09/24				
231	Foundations & Floor Slab Ground Floor	61 days	Fri 23/02/24	Tue 4/06/24				
281	Structural Steel - Main	28 days	Mon 27/05/24	Thu 11/07/24				
283	First Floor Slab	47 days	Fri 5/07/24	Mon 16/09/24				
310	Structural Steel - Roof	10 days	Tue 3/09/24	Tue 17/09/24				
312	Envelope	87 days	Thu 12/09/24	Wed 12/02/25				
313	Roof	58 days	Thu 12/09/24	Fri 13/12/24				
328	External Claddings	55 days	Fri 1/11/24	Wed 12/02/25				
380	Fit-Out	107 days	Tue 12/11/24	Mon 19/05/25				
381	Ground Floor	107 days	Tue 12/11/24	Mon 19/05/25				
482	First Floor	87 days	Fri 6/12/24	Fri 9/05/25				
662	Exterior Storeroom	47 days	Mon 2/12/24	Thu 27/02/25				
670	Dust Extract Unit	25 days	Tue 18/03/25	Tue 29/04/25				
675	Plant Room	218 days	Fri 22/03/24	Mon 24/03/25				
676	Super Structure	74 days	Fri 22/03/24	Tue 23/07/24				
677	Foundation	32 days	Fri 22/03/24	Thu 16/05/24				
697	Walls	19 days	Thu 16/05/24	Mon 17/06/24				
703	Floor Slab	17 days	Mon 17/06/24	Mon 15/07/24				
712	Structural Steel	6 days	Mon 15/07/24	Tue 23/07/24				
715	Envelope	42.5 days	Wed 24/07/24	Fri 27/09/24				
716	Roof	16 days	Wed 24/07/24	Fri 16/08/24				
723	External Claddings	33.5 days	Wed 7/08/24	Fri 27/09/24				
728	Fit out	131 days	Tue 13/08/24	Mon 24/03/25				
737	Gymnasium	266.5 days	Thu 28/03/24	Tue 17/06/25				
738	Super Structure	107.5 days	Thu 28/03/24	Wed 18/09/24				
739	Foundations & Floor Slab	59 days	Thu 28/03/24	Thu 4/07/24				
786	Structural Steel	50 days	Wed 3/07/24	Wed 18/09/24				
790	Envelope	113 days	Tue 3/09/24	Mon 17/03/25				
791	Roof	65 days	Tue 3/09/24	Mon 16/12/24				
809	External Claddings	94 days	Thu 3/10/24	Mon 17/03/25				
891	Fit Out	119 days	Fri 22/11/24	Tue 17/06/25				
1012	Landscaping	254 days	Fri 17/05/24	Tue 15/07/25				
1013	Sports Fields	63 days	Fri 17/05/24	Mon 26/08/24				
1026	Car Park - Eileen Way	44 days	Fri 10/01/25	Thu 20/03/25				
1036	Hard Courts	50 days	Mon 17/03/25	Mon 9/06/25				
1049	Gym Exterior / Hard Court	77.5 days	Thu 13/02/25	Thu 19/06/25				
1089	Main Courtyard	53 days	Thu 17/04/25	Tue 15/07/25				
1103	Defecting / Commissioning	47 days	Thu 3/04/25	Mon 23/06/25				
1104	Science & Technology	12 days	Mon 19/05/25	Fri 6/06/25				
1107	Gymnasium	16 days	Wed 7/05/25	Fri 30/05/25				
1110	Plant Room	8 days	Mon 19/05/25	Fri 30/05/25				
1113	Civil Infrastructure	5 days	Thu 3/04/25	Thu 10/04/25				
1115	Landscaping	5 days	Fri 13/06/25	Mon 23/06/25				
1117	Commissioning / Completion	26 days	Mon 9/06/25	Fri 18/07/25				
1118	Commission Building Services	5 days	Mon 9/06/25	Mon 16/06/25				
1119	Defecting	0 days	Mon 23/06/25	Mon 23/06/25				
1120	Warrantees /Guarantees & Producer Statements	10 days	Mon 16/06/25	Wed 2/07/25				
1121	Consultant Inspections, FPIS & Producer Statements	10 days	Mon 16/06/25	Wed 2/07/25				
1122	SDC CPU Documentation & Processing	20 days	Mon 16/06/25	Thu 17/07/25				
1123	SDC CPU Inspection	1 day	Fri 18/07/25	Fri 18/07/25				
1124	SDC CPU App/Award	0 days	Fri 18/07/25	Fri 18/07/25				
1125	Practical Completion	0 days	Fri 18/07/25	Fri 18/07/25				

9/06/25 ■ Commission Building Services
 23/06/25 ◆ Defecting
 16/06/25 ■ Warrantees /Guarantees & Producer Statements
 16/06/25 ■ Consultant Inspections, FPIS & Producer Statements
 16/06/25 ■ SDC CPU Documentation & Processing
 18/07/25 ■ SDC CPU Inspection
 18/07/25 ◆ SDC CPU App/Award
 18/07/25 ◆ Practical Completion

Released Under Official Information Act 1982

Lucy Jordan

From: rachel.skelton
Sent: Thursday, 22 February 2024 8:22 pm
To: Simon Cruickshank
Cc: 9(2)(a); Sam Fowler; David Hobern; Martin Connell; Pene Abbie; Coralanne Child
Subject: Re: Rolleston College Campus 2

Kia ora 9(2)(a)

Thank you for coming back to me.

Thursday 29th would work well for us if you are able to firm up a time and location - we are happy to come into the MOE offices if more convenient.

Many thanks

Rachel

On Thu, Feb 22, 2024 at 4:32 PM Simon Cruickshank <Simon.Cruickshank@education.govt.nz> wrote:

Kia ora Rachel,

Sincere apologies for not getting back to you sooner, I have just been clearing some time in everyone's calendars for next week which has taken longer than expected.

I just wanted to ask if you and your team would be available sometime next Thursday or Friday? If this doesn't suit please let me know.

Looking forward to hearing from you.

9(2)(a)

9(2)(a) | Regional Administrator
Te Puna Hanganga, Matihiko | Infrastructure & Digital

9(2)(a)

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Thursday, February 22, 2024 2:57 PM
To: 9(2)(a) <[9\(2\)\(a\)@education.govt.nz](mailto:9(2)(a)@education.govt.nz)>; Sam Fowler <Sam.Fowler@education.govt.nz>; David Hobern <David.Hobern@education.govt.nz>; Martin Connell <Martin.Connell@education.govt.nz>; Pene Abbie <Pene.Abbie@education.govt.nz>; Coralanne Child <Coralanne.Child@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>
Subject: Re: Rolleston College Campus 2

Kia ora

Thanks ^{9(2)(a)} for the comms sent through. They will be included in my comms to the community tomorrow.

Unfortunately I did not receive a response from the local property team so I was unable to give any assurances to the Board of Trustees last night regarding timeframes and program as I had none to provide.

The Board is very concerned that, once again, the communication from property is not forthcoming and are concerned about the timeline for the second campus and the impact any delay will have on the educational provision of children in our community.

An email yesterday requesting a meeting with the local property team next week, as discussed in our conversation Sam, remains unacknowledged.

Rachel

On Wed, Feb 21, 2024 at 9:48 AM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Thanks ^{9(2)(a)} some community comms would be great

I will await some clarity from the Property team today for me to present to the Board tonight related to the building program. Just to clarify this needs to have some specific dates rather than general statements about Rolleston being prioritized. What does prioritization mean in practice in order to be assured that our learners will have facilities to learn in 2025? We have already had major (years behind) delays to the PPP site and are currently sitting at a 7 month delay to the new campus already.

Stage 1 of the expansion is an 18month build and timeframes were always going to be tight. If there is now a hold up then the school needs transparency around this.

I would assume that if Southbase were instructed to be on site they would be - they are not. This gives little confidence in the status of this project.

Sam if it is easier I am happy to call you at a convenient time?

Rachel



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

Lucy Jordan

From: Sam Fowler
Sent: Friday, 1 March 2024 11:21 am
To: rachel.skelton
Subject: RE: Revised plan

Hi Rachel,

The team shared the plans with me yesterday.

I have spoken to Simon Cruickshank, and he agrees that there are concerns that you have raised with what the team are proposing that need to be considered. They will need to work with you to respond to these and I understand that meetings are being set up for that purpose. He will be seeking Te Mahau's involvement in these discussions to ensure that educational outcomes are prioritised.

Would you like me to find a time for us to connect and discuss next week?

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Thursday, February 29, 2024 7:53 PM
To: Sam Fowler <Sam.Fowler@education.govt.nz>
Subject: Revised plan

Kia Ora Sam

Just checking.

Have you seen the revised plan for Rolleston College Campus 2?

Can you see any issues with this approach? Do you see this as a stand alone school?

Are you cognisant of the fact that stages 2 and 3 are not being designed as they may not happen?

Rachel



Lucy Jordan

From: rachel.skelton
Sent: Monday, 4 March 2024 9:19 am
To: 9(2)(a); Sam Fowler
Subject: Re: Rolleston college - record of meeting (draft)

Kia Ora 9(2)(a)

Thanks for your email.

At 11.09 on the 1st of March I received an email of concern from the Principal of 9(2)(a) offering support following the Thursday meeting.

He had heard it was not good news for us. He heard this from MOE staff.

Rachel



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

On Mon, 4 Mar 2024 at 9:13 AM, 9(2)(a) <[9\(2\)\(a\)@education.govt.nz](mailto:9(2)(a)@education.govt.nz)> wrote:

Kia ora Rachel

My sincere apologies that this happened. I am not aware of any schools knowing the property situation of Rolleston College (or any other school for that matter) unless informed by those staff involved in the project.

Would you mind messaging me directly and I can follow this up. This was not our intention whatsoever so would like to ensure this doesn't happen again.

My apologies again Rachel

9(2)(a)

Ngā mihi nui,

9(2)(a) Senior Regional Engagement Advisor – Southern, Te Tai Runga
Te Pou Hanganga, Matihiko | Infrastructure & Digital

9(2)(a)
Christchurch Office

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga

We shape an education system that delivers equitable and excellent outcomes



**Te Tāhuhu o
te Mātauranga**
Ministry of Education

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Sent: Friday, March 1, 2024 4:11 PM

To: 9(2)(a) <[REDACTED]@education.govt.nz>

Cc: Sam Gawn <Sam.Gawn@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; Martin Connell <Martin.Connell@education.govt.nz>; Sophie Ralph <sophie.ralph@rollestoncollege.nz>; kelly.tippett@rollestoncollege.nz; raewyn.hooper@rollestoncollege.nz; 9(2)(a) <[REDACTED]@rollestoncollege.nz>; Sharon Wong <Sharon.Wong@education.govt.nz>; David Hobern <David.Hobern@education.govt.nz>; 9(2)(a) <[REDACTED]@rollestoncollege.nz>; Sam Fowler <Sam.Fowler@education.govt.nz>; Coralanne Child <Coralanne.Child@education.govt.nz>; Pene Abbie <Pene.Abbie@education.govt.nz>

Subject: Re: Rolleston college - record of meeting (draft)

Kia ora

Just on the communications front the school is hugely disappointed having not told our staff or Board of Trustees about this property issue that another principal within the Kahui Ako knew about this and was told by Ministry of Education staff.

Please allow us the dignity of being able to tell our staff and board before sharing this more widely.

Rachel

On Thu, Feb 29, 2024 at 7:44 PM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Kia ora^{9(2)(a)}

Thank you for your timely comms and your offers of assistance. This was a very unpleasant and demoralising meeting for our community.

- The additions I would make is that the school expressed that one permanent structure, a single gym and a series of portacoms, is not a school. This campus is 2.5 kms away from the first campus so this is not adding additional buildings to an existing school - this facility needs to function as a stand alone school where all areas of the curriculum can be accessed.

- On reflection - please do not remove the signs - this indicates to the community what was promised versus what the MOE will deliver.

- Can the MOE please provide examples of Secondary Schools without an admin block/front office, a whare, a library, a performing arts space, a cardio and weights room, a canteen counselling space, nursing space, Art rooms, Learning Support ORS spaces - Rolleston College outside of the specialist unit has 15 ORS Learners who are entitled to attend their local school until they are 21. These are all essential services in a school not "nice to haves".

- Please explain how the current plan and the provision provided gives effect to the NELPS or Te Tiriti?

- Please provide the current projections from the network team for the next 5 years.

- Please provide a revised program

The times I have for meetings with SouthBase are as follows: Tomorrow after 3.30pm but before 6pm, Monday before 1pm, Thursday between 1-3.30pm, Friday after 11am but before 6pm.

Can the MOE please confirm the timing of this meeting by COB tomorrow.

Many thanks

Rachel

On Thu, Feb 29, 2024 at 7:16 PM 9(2)(a) <[redacted]>@education.govt.nz> wrote:

Kia ora koutou,

Please excuse the (very) rough and ready nature of the below. In the interests in having this emailed in a timely fashion, my shorthand will have to suffice for now. My intention is for this to be an accurate record of our meeting today so please do reach out if I haven't captured something as I should have. I have highlighted actions in yellow.

Once I hear back with anything I have missed, I can formalise this and send it through in a better format.

Rolleston College represented by Board, Staff, Principal 9(2)(a) [redacted], Rachel Skelton, Sophie Ralph, Kelly Tippett, Raewyn Hooper)

Ministry of Education represented by Capital Works, Asset Management, New Schools, Engagement (Sam Gawn, Sharon Wong, Simon Cruickshank, David Hobern, 9(2)(a) [redacted], Martin Connell)

- SC wished to reiterate the Ministry's commitment to the second campus. He also acknowledges the noise in the media and how this is unnerving. He established that the purpose of the meeting is to discuss our way forward, talk through the challenges we have and how it works with budget.
- DH spoke about how the funding of the second campus is from a 'new schools' – national funding stream. Within that stream RC is #1. He discussed that we have 9(2)(j) for the stage we can use now so we need to close the 9(2)(j) +/- gap that we have between funding approved and the current scope (presented today).
- MC and Southbase will work with RC going forward. The scope no has a MoE standard single gym (rather than the original double gym) and the STEM building having some external value engineering.
- **MC will send through the concept drawing to RS et al.**
- DH spoke about how the new single MoE standard gym is not build for a roll. A second gym will be required when student rolls requires it. He also spoke about how there are likely to be hard courts between the first and second gym. The new gym (on the page) will have no teaching spaces. It will have changing facilities.
- The proposed new scope (on the paper) includes a single sports playing field
- RS expressed the PPP set up is not ideal – having to ask 17 people to water the grass.
- RS expressed that the roll will be 1801 when submitted tomorrow
- RS expressed that they felt like 9(2)(g)(i) [redacted]
- **MC to look into taking down existing hoardings/signage with images ??**
- DH and SC confirmed that the school can work towards a t1 2026 handover day for stage 1
- Sophie noted that she felt 9(2)(g)(i) [redacted]
- **SC and MC to flag the roll numbers that would trigger a second gym**

- Staff want it acknowledged that the staff put their hearts and souls into RC and it is more than just a campus
- RS to note that the PPP process doesn't work and should be investigated further
- Staff acknowledge that the single gym size won't be able to facilitate senior exams
- RS to note that escalation to the Minister is an option – this was acknowledged by MoE staff
- RS notes that the capacity of site is 1800 and with Waitaha, staff and students, RC is currently 1784
- It is noted that the original delivery time frame was Jan 25, then July 25 and now Jan 26
- It was noted that the stage 2 will proceed when budget is available and fits into terms of national priority
- Consents are still in, consent for gym will need to be relodged with consent amendment. Build time for gym likely to be 9 months. MC to lead
- MC confirmed that no decision have been made on what the OMB solution is likely to be
- RC staff mentioned that it will be hard to teach specialist subjects in OMBs that aren't designed for these subjects
- SC confirms that the furniture in the current modulars now belongs to the school and confirmed the school can keep or can request the removal of modulars as they require.
- SC to pick up the capacity issue of the upstairs learning spaces.
- Southbase need to be briefed and this needs to happen in the next two weeks to reconfirm total cost of build so progress can be made. MC to lead and meet with school. RC to confirm availability 1/03/2024 to have this meeting.
- MC has approval to proceed with changes to consent, enabling works and engaging with Southbase. MC to lead
- Technically, any project with a higher value than \$35M needs to go to Cabinet for Delegated Financial Approval/Authority (DFA). A business case has already been written.
- The Ministry (present in this room) are understanding of the less-than-ideal situation but want to continue working with the school and its community.
- We spoke about what is the back up plan if the scope isn't delivered in time. SW mentioned that our last resort is short term roll growth. It was discussed that standard OMBs won't be able to facilitate the learning of specialist subjects.
- Raewyn mentioned the current growth will outnumber the building WOF
- RS discussed that 9(2)(g)(i) . SW agreed to share this to leadership.
- Board reps mentioned that the stage one of the current campus had faultless delivery. An Ed Brief was prepared in 2018 and since then the campus feels like a 'sardine can' – Foyers and theatres used as teaching spaces resulting in highly stressed staff and a board that feels ingenuine about saying they are offering the best learning environment.
- It was mentioned that this meeting felt transparent and that the RC team are aware of other pressures at play.
- RS is concerned that this project won't be delivered for T1 26 considering the tight timelines that we are working to i.e construction starting in July
- RS has raised concerns about the extension. SC to follow up.
- Community comms – it was agreed that RC wouldn't send out communications to its community until after the sports day (1 March). JH has offered assistance where possible.
- JH has agreed to share relevant national supplier communications and agreed to share RC's feedback that schools should have been communicated with before suppliers (national level).
- RC to decide what weekly check in plan with Ministry staff would work for them. E.g 15 min check in each week with MC/SG/JH to address and stamp out rumours in community
- New schools/expansion priorities are made about this time each year. DH/SW will communicate with RC when stage 2 will go ahead.
- SC mentioned that ideally, we would do the second campus in consecutive stages but would depend on funding availability and how it fits in with national priorities.
- SC to follow up with Raewyn about FF&E what the way forward with furniture.

Ngā mihi nui,

9(2)(a) | Senior Regional Engagement Advisor – Southern, Te Tai Runga
Te Pou Hanganga, Matihiko | Infrastructure & Digital

9(2)(a)
Christchurch Office

education.govt.nz

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga

We shape an education system that delivers equitable and excellent outcomes



**Te Tāhuhu o
te Mātauranga**
Ministry of Education

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

--



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

Lucy Jordan

From: rachel.skelton
Sent: Thursday, 7 March 2024 12:26 pm
To: Martin Connell
Cc: Sophie Ralph; Cameron Winsloe; raewyn.hooper@rollestoncollege.nz; kelly.tippett@rollestoncollege.nz; David Hobern; Gayle Baldwin; Sam Gawn; Simon Cruickshank; 9(2)(a); Pene Abbie; Sam Fowler; Sharon Wong
Subject: Re: RC C2 Gym

Kia ora

Is there confirmation on a date, venue and time for this meeting?

We need to be able to confirm with staff and BOT members

Rachel

On Wed, Mar 6, 2024 at 6:58 PM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:
Kia ora Martin

I have that time pencilled in - let me know when it is confirmed and with a venue.

Many thanks

Rachel

On Wed, Mar 6, 2024 at 4:13 PM Martin Connell <Martin.Connell@education.govt.nz> wrote:

Hi Rachel.

Regarding meeting with us can you please pencil in 1pm Friday 8 March?

I will confirm for certain tomorrow morning.

Ngā mihi

Martin Connell | Delivery Manager
Te Puna Hanganga, Matihiko | Infrastructure & Digital
DDI +6433787354 | Mobile 9(2)(a)

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Tuesday, March 5, 2024 8:48 PM
To: Martin Connell <Martin.Connell@education.govt.nz>
Cc: Sophie Ralph <sophie.ralph@rollestoncollege.nz>; 9(2)(a) <[REDACTED]@rollestoncollege.nz>; raewyn.hooper@rollestoncollege.nz; kelly.tippett@rollestoncollege.nz; David Hobern <David.Hobern@education.govt.nz>; Gayle Baldwin <Gayle.Baldwin@education.govt.nz>; Sam Gawn <Sam.Gawn@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; 9(2)(a) <[REDACTED]@rollestoncollege.nz>; 9(2)(a) <[REDACTED]@rollestoncollege.nz>; 9(2)(a) <[REDACTED]@rollestoncollege.nz>

9(2)(a) [redacted]@education.govt.nz>; Pene Abbie <Pene.Abbie@education.govt.nz>; Sam Fowler <Sam.Fowler@education.govt.nz>; Sharon Wong <Sharon.Wong@education.govt.nz>

Subject: Re: RC C2 Gym

Kia ora Martin

Thank you for providing a response to my email Martin - it is appreciated. You or others might be able to answer/clarify the following.

1. Thanks for this - can we also be given the SPG calculations for the modular provision?
2. In the original plan there was quite a lot of detail - fencing, cultural markers, narrative etc- are all of these now shelved or deemed not worthy of investment?
3. In the meeting it was stated by David Hobern that gyms were now just a standard size and that "Gyms are now to be designed as usable/functional spaces irrelevant of roll" Is this statement correct or incorrect?
4. Respectfully this was not the question asked. The question asked was the pricing of two separate gyms versus a double gym. Is this information available to answer this question? Potentially the cost of the single gym multiplied by two.
5. Thank you for the response here. Last week the school requested the Network projections for Rolleston College for the next 5 years. This information is yet to be provided. It would seem the information is available and is being used to make these infrastructure predictions.
6. The last correspondence received said that Southbase had been offered times on Thursday and Friday of this week. Were these times not available? At the meeting on Thursday Sharon Wong stressed needing to meet as soon as possible. The school cleared calendars for this week in order to make this happen. Has this changed or is there another reason the Ministry of Education is delaying a meeting?
7. If there have been no discussions in this space why was the following released by the Ministry of Education to RNZ. This is quite precise and is rather puzzling if it is not true. *We met with the College last week to discuss proposals to reduce the scope of the first stage of development to reflect what is needed when the campus opens. The College raised several issues with what was proposed, and we will continue to work with them to ensure that the new facilities meet the need. Stage one is proposed to include a 24-classroom STEM block, a single-court gymnasium and 12 temporary classrooms.*

Many thanks again for a response to the points raised.

Rachel

On Tue, Mar 5, 2024 at 4:38 PM Martin Connell <Martin.Connell@education.govt.nz> wrote:

Hi Rachel.

I can provide some of the information requested below.

1. See attached plan for the STEM building. Note that this plan does not yet incorporate the agreed changes to the ground floor entry lobby and upstairs breakout space by adding in additional walls to ensure these open plan spaces were going to be usable for teaching. The plan will be updated when we progress with amendments.
2. See attached site plan. The areas in green indicated as lawn can have garden areas included. For example outside the food tech as originally planned.
3. SPG calculations are still used to inform areas required.
4. The std single court gym now proposed will be less than half the cost of the current designed double gym.
5. The mechanism is roll growth. The roll at which a second gym would be considered is approx. 1290 students. Current network predictions indicate this would be in 2028.
6. As advised we were to meet within the next two weeks. When we can confirm availability we will get back to you.
7. The number of temporary teaching spaces will depend on the 2026 roll prediction less the 23 permanent spaces being delivered in the STEM building. Discussions have not yet been had on this provision. This will occur when we have the revised scope confirmed.

Ngā mihi

Martin Connell | Delivery Manager
Te Puna Hanganga, Matihiko | Infrastructure & Digital
DDI +6433787354 | Mobile 9(2)(a)

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Sent: Tuesday, March 5, 2024 10:17 AM

To: Martin Connell <Martin.Connell@education.govt.nz>

Cc: Sophie Ralph <sophie.ralph@rollestoncollege.nz>; Cameron Winsloe <cameron.winsloe@rollestoncollege.nz>;
raewyn.hooper@rollestoncollege.nz; kelly.tippett@rollestoncollege.nz; David Hobern

<David.Hobern@education.govt.nz>; Gayle Baldwin <Gayle.Baldwin@education.govt.nz>; Sam Gawn

<Sam.Gawn@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; 9(2)(a)

9(2)(a) <@rollestoncollege.nz>; 9(2)(a) <@rollestoncollege.nz>; 9(2)(a)

9(2)(a) <@education.govt.nz>; Pene Abbie <Pene.Abbie@education.govt.nz>

Subject: Re: RC C2 Gym

Kia ora

Just following up on some of these items from last week:

1. Can you please give in writing total SPG calculations for the buildings you are suggesting in this modified plan broken down by specialist and general learning space calculations? This should be achievable based on point seven

2. Can you please confirm in writing the landscaping plan and if all areas discussed previously featuring cultural narrative including food and cultural gardens worked on with manawhenua are removed?

3. Can you please confirm in writing that the Ministry of Education is no longer using SPG calculations in relation to gyms?

4. Can you please confirm in writing that the Ministry of Education believes that building two single gyms is less costly to the tax payer than a double gym?

5. Can you please confirm the mechanism by which a second gym would begin construction? With specific numbers included. Where would this fit into a staged build?

6. Can you please confirm in writing when the meetings with Southbase will occur based on the availability given last week? I cleared my calendar to prioritise this as urgency was intimated at last week's meeting.

7. It was interesting to read in the press that there were to be 12 temporary classroom spaces on the site to service as all other school functions -this number has not been discussed with the school nor has a plan of usage for this provision.

Many thanks

Rachel

On Sat, Mar 2, 2024 at 9:29 AM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Additionally I have cancelled some personal leave I had booked for this week so could also meet at anytime on Tuesday or Wednesday prior to 1pm

Rachel

On Fri, Mar 1, 2024 at 6:41 PM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Thanks Martin

Let me know when time is confirmed.

Rachel

On Fri, Mar 1, 2024 at 5:01 PM Martin Connell <Martin.Connell@education.govt.nz> wrote:

Hi Rachel.

I have asked Southbase to be available either Thursday or Friday next week at the times you have noted. I haven't heard back from them yet but as soon as it do I will confirm either of those two days.

Ngā mihi

Martin Connell | Delivery Manager
Te Puna Hanganga, Matihiko | Infrastructure & Digital
DDI +6433787354 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Sent: Friday, March 1, 2024 3:17 PM

To: Martin Connell <Martin.Connell@education.govt.nz>

Cc: Sophie Ralph <sophie.ralph@rollestoncollege.nz>; Cameron Winsloe <cameron.winsloe@rollestoncollege.nz>;
raewyn.hooper@rollestoncollege.nz; kelly.tippett@rollestoncollege.nz; David Hobern
<David.Hobern@education.govt.nz>; Gayle Baldwin <Gayle.Baldwin@education.govt.nz>; Sam Gawn
<Sam.Gawn@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>

Subject: Re: RC C2 Gym

Kia ora Martin

Thank you for this information. We have some initial questions.

Can you please give total SPG calculations for the only permanent buildings you are suggesting in this modified plan broken down by specialist and general learning space calculations?

Can you please confirm the landscaping plan? Are all areas discussed previously including food and cultural gardens worked on with manawhenua removed?

Can you please confirm in writing that the Ministry of Education is no longer using SPG calculations in relation to gyms?

Can you please confirm in writing that the Ministry of Education believes that building two single gyms is less costly to the tax payer than a double gym?

Can you please confirm the mechanism by which a second gym would begin construction? With specific numbers included. Where would this fit into a staged build?

Can you please confirm when the meetings with Southbase will occur based on the availability given last night?

Rachel

On Fri, Mar 1, 2024 at 12:59 PM Martin Connell <Martin.Connell@education.govt.nz> wrote:

Hi Rachel and all.

As agreed yesterday we were to send you the plan for the single court gym we will be constructing at the site down the road.

Attached is the plan which is 1009m² gross floor area or 776m² net.

The minimum size gym that can be constructed to fit a basketball court is 540m² net area.

SPG entitlement calculations for a roll of 654 students (Current Ministry Prediction) provides a net area of 330m².

Your estimated roll advised yesterday of 776 students provides a 346m² net area.

I hope this is what you were after.

Ngā mihi

Martin Connell | Delivery Manager
Te Puna Hanganga, Matihiko | Infrastructure & Digital

DDI +6433787354 | Mobile 9(2)(a) [REDACTED]
Christchurch Office

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers equitable and excellent outcomes



**Te Tāhu
te Māta**

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

--



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

--



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

Lucy Jordan

From: Sam Fowler
Sent: Friday, 8 March 2024 8:23 am
To: rachel.skelton
Subject: RE: National New Schools Program

Hi Rachel,

If it is OK, I'll give you a call later on today.

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Friday, March 8, 2024 8:00 AM
To: Sam Fowler <Sam.Fowler@education.govt.nz>
Subject: Re: National New Schools Program

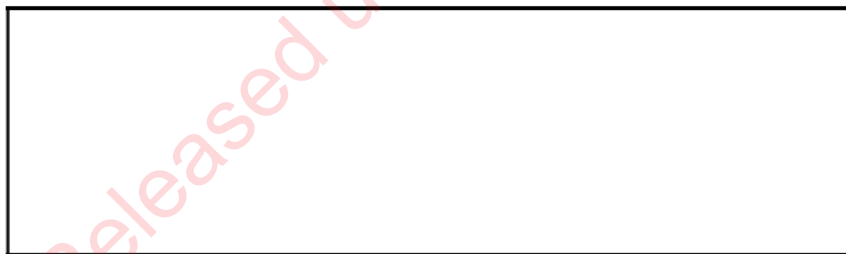
Kia ora Sam

At the meeting last Thursday David talked about Ormiston needing expansion in relation to our school.

Is a new school being built in Ormiston or is that a lack of understanding that the senior campus of Rolleston College needs to be built as a stand alone school it is 2.5 km down the road and needs to function independently of campus one? It seems puzzling unless Ormiston is having a new school built that this would be raised?

It is a pity there was obviously no time for a conversation this week.

Rachel



On Wed, 6 Mar 2024 at 7:31 AM, Sam Fowler <Sam.Fowler@education.govt.nz> wrote:

Hi Rachel,

I'll follow up with David and feed in where necessary to provide you with an answer.

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Tuesday, March 5, 2024 9:23 PM
To: Sam Fowler <Sam.Fowler@education.govt.nz>
Subject: Fwd: National New Schools Program

Kia ora Sam

9(2)(g)(i) [REDACTED] Are you able to assist with some information around who forms this team to review the 29 schools eligible for the new school funding annually? How does this work?

How does this pipeline compare to other infrastructure pipelines in terms of attributed budget?

Many thanks

Rachel

----- Forwarded message -----
From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Date: Tue, Mar 5, 2024 at 7:55 AM
Subject: National New Schools Program
To: David Hobern <David.Hobern@education.govt.nz>

Kia ora David

I was seeking to clarify the make up of the team in the National New Schools Program that you attended the meeting last week representing. In the one previous meeting you have attended with the school I thought this was as a part of the Canterbury Team but is your role more of a national role and who else forms a part of that team - just so I have a better understanding?

Many thanks

Lucy Jordan

From: Sam Fowler
Sent: Wednesday, 13 March 2024 8:17 am
To: rachel.skelton
Cc: Coralanne Child; David Hobern; Sharon Wong; Simon Cruickshank; Remi Walsh
Subject: RE: Rolleston College Second Campus - Community Meeting

Kia ora Rachel,

I suggest we lock in 3.30 on Monday and I will look to arrange travel in order to attend.

I hope that the community meeting goes well this evening.

Kind regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Tuesday, March 12, 2024 5:34 PM
To: Sam Fowler <Sam.Fowler@education.govt.nz>
Cc: Coralanne Child <Coralanne.Child@education.govt.nz>; David Hobern <David.Hobern@education.govt.nz>; Sharon Wong <Sharon.Wong@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; Remi Walsh <Remi.Walsh@education.govt.nz>
Subject: Re: Rolleston College Second Campus - Community Meeting

Kia ora Sam

At least one of the Board Property reps can make it and I will reach out to the other wider board members to see who might be able to make themselves available for this meeting to be able to go ahead at this time. It is during our Senior Leadership meeting time so I know that myself and my team are available.

Let me know once confirmed.

Just in relation to some conversations I had today - is the Minister of Education cognisant of the distance between the two campuses? I know Coralanne is as she came for the site blessing.

It might be good on the way out tomorrow afternoon if the other MOE representatives attending the meeting had time to visit the other site to gain a perspective of the physical distance between the two sites.

Many thanks

Rachel

On Tue, Mar 12, 2024 at 9:32 AM Sam Fowler <Sam.Fowler@education.govt.nz> wrote:

Hi Rachel,

Would a time between 3.30 and 5 on Monday work for you and the property representatives of your Board?

I'd propose this was held at the College and once confirmed I'll try and make arrangements to be there in person.

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]

From: Sam Fowler

Sent: Tuesday, March 12, 2024 8:56 AM

To: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Cc: Coralanne Child <Coralanne.Child@education.govt.nz>; David Hobern <David.Hobern@education.govt.nz>; Sharon Wong <Sharon.Wong@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>

Subject: RE: Rolleston College Second Campus - Community Meeting

Thanks Rachel.

David will be in touch if he hasn't already. I'll come back to you with suggested dates for a meeting with your property subcommittee, hopefully in advance of your full board.

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Sent: Monday, March 11, 2024 6:00 PM

To: Sam Fowler <Sam.Fowler@education.govt.nz>

Cc: Coralanne Child <Coralanne.Child@education.govt.nz>; David Hobern <David.Hobern@education.govt.nz>; Sharon Wong <Sharon.Wong@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>

Subject: Re: Rolleston College Second Campus - Community Meeting

Kia ora Sam

Thank you for your email confirming attendees for the public meeting on Wednesday that is most appreciated and we appreciate these people taking the time to come to meet with and listen to our community. Schools also received the generic letter from you and a generic email from the Minister of Education around property today.

Happy to talk through logistics with David if he gives me a call.

The school remains committed and available for discussions around the provision of a second functional Secondary School Campus for Rolleston College. We gave as much feedback as we could on the two proposed permanent buildings with the information we were given last Friday. This did not include updated specific changes to the STEM block or a building program but Southbase gave a tentative end of 2025 date. As outlined over the weekend there is a much wider discussion related to functionality than simply our feedback on these two buildings. That is the discussion that needs to occur as it is hard to talk about these two buildings with no idea of the descope masterplan or if one in fact exists. We know the masterplan we designed and the way The New Zealand Curriculum can be taught in those buildings but have no idea of the status of this plan now.

Our next Board of Trustees meeting is Wednesday 20th March if you are looking for a meeting with the full board of trustees or please give some potential date for a meeting of a subcommittee related to property.

Many thanks

Rachel

On Mon, Mar 11, 2024 at 11:48 AM Sam Fowler <Sam.Fowler@education.govt.nz> wrote:

Kia ora Rachel,

Further to our conversation on Friday I can confirm the following Ministry staff will be attending the community meeting on Wednesday:

David Hobern – National New School Programme Manager

Coralanne Child – Director of Education for Canterbury

Sharon Wong – Programme Manager, Capital Works – Southern

Simon Cruickshank – Regional Infrastructure Manager – Southern

This provides representation of both national and regional leaders. David will be our lead spokesperson at the meeting.

It would be good if David could speak to you today or tomorrow as to how the meeting will be managed and chaired and the logistics on the ground.

Also, I would like to find a time to discuss with you and your board how we practically take forward the proposals that we have. I want to support progressing collaborative discussions as to how we respond to the needs of your students within the constraints that we have. It would be great if we could initiate these discussions before Wednesday, but if not, as soon as possible.

Please give me a call when you have had the opportunity to consider the above.

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]
Auckland Mt Eden Office

education.govt.nz

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers equitable and excellent outcomes



**Te Tāhu
te Māta**

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

--



DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination,

Lucy Jordan

From: rachel.skelton
Sent: Wednesday, 13 March 2024 3:43 pm
To: Simon Cruickshank
Cc: Raewyn Hooper; David Hobern; Coralanne Child; Sharon Wong; Sam Fowler; 9(2)(a)
Subject: Re: Rolleston College Campus

Kia ora Simon

Thanks for letting us know.

Hope you feel better soon

Rachel Skelton

On Wed, Mar 13, 2024 at 3:15 PM Simon Cruickshank <Simon.Cruickshank@education.govt.nz> wrote:

Hi Rachel

I am going to have to miss tonight – apologies

I may still be testing negative, but I am struggling and clearly not well.

Given all the people I have spent time with last week are dropping with covid, it isn't fair on your team or community to knowingly bring it into the group

I have spoken with David, and as he was presenting anyway, we feel we can still cover everything required from the Ministry.

In relation to the PPP capacity, 9(2)(a) is meeting internally on Friday, and has requested further info for the design team. 9(2)(a) will contact you early next week to arrange a site visit with you.

Sorry again, I appreciate all the work you and your team have done to bring this meeting together.

Regards

Simon

Simon Cruickshank | Regional Infrastructure Manager - Southern
Te Pou Hanganga, Matihiko | Infrastructure & Digital

DDI +6433787782 | 9(2)(a) [REDACTED]
Christchurch Office

education.govt.nz

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers equitable and excellent outcomes



**Te Tāhu
te Māta**

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.



Rachel Skelton Principal

Rolleston College

9(2)(a) [REDACTED]

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

Released under the Official Information Act 1982

Lucy Jordan

From: rachel.skelton
Sent: Monday, 18 March 2024 9:39 am
To: David Hobern
Cc: Martin Connell; 9(2)(a); Simon Cruickshank; Sharon Wong; Darron Monaghan
Subject: Re: Standard Gym Design

Kia ora David

Thanks for this.

So just to confirm, has this gym been constructed at any school in New Zealand or would Rolleston College be the first time this standard gym structure will be constructed? It would seem the answer is no? Would it be standard practice to see something built before rolling it out to the whole country?

Rachel

On Mon, Mar 18, 2024 at 9:26 AM David Hobern <David.Hobern@education.govt.nz> wrote:

Rachel

In response to your queries about the gym design.

The Ministry's standard single-court gymnasium has been designed with the aim of providing a functional space for a single court.

By adhering to this standard design, the Ministry can ensure the provision of a full-court gym facility, regardless of the size of the school's enrolment, where deemed appropriate.

In the event that a school becomes eligible for consideration of a second gymnasium, it is probable that this same design will be utilised again. Extending the existing standard gymnasium is unlikely.

This approach allows for the school's growth without compromising the functionality of the existing space. The location for a potential second gymnasium can be indicated on the school's long-term plan.

The Ministry is dedicated to implementing standard designs consistently throughout the country. The use of standardised gymnasium designs has only recently been implemented across the country and so while we can't give you an example of it being used on site at a school, it has been used in other school designs that are currently in design phases. Additionally, we have had it scrutinised by our school design team and are confident it will meet the imminent needs of the school.

Specific responses:

- The gymnasium for Kuranui College has not yet been constructed.
- The design has been adapted from previously constructed school gymnasiums. The internal design team at the Ministry has contributed significantly to the functionality and layout of the design.
- The preliminary design for this standard gym layout was completed in 2023.

Regards

David Hobern | Programme Manager
Te Puna Hanganga, Matihiko | Infrastructure & Digital
DDI +6433787893 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Thursday, March 14, 2024 6:47 PM
To: Martin Connell <Martin.Connell@education.govt.nz>; 9(2)(a) [REDACTED] <[\[REDACTED\]@education.govt.nz](mailto:[REDACTED]@education.govt.nz)>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; David Hobern <David.Hobern@education.govt.nz>; Sharon Wong <Sharon.Wong@education.govt.nz>; Darron Monaghan <Darron.Monaghan@education.govt.nz>
Subject: Re: Standard Gym Design

You don't often get email from rachel.skelton@rollestoncollege.nz. [Learn why this is important](#)

Kia ora

Any details available here? We have a staff member travelling to the Wairarapa over the weekend and they could visit and have a look at the gym if it has been built? If it hasn't yet been built at this school has it been built somewhere else?

We have a few questions related to it like - is it retrospectively extendable? Have other users of this design found it to be a good and functional facility?

Looking forward to your response - many thanks.

Rachel

On Wed, Mar 13, 2024 at 4:08 PM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Kia ora

Can we confirm that the gym design sent to us as the "Ministry of Education Standard Gym" is from a gym designed in 2021 for a school of 800 in the Wairarapa that has never actually been built as the school has faced a lengthy uphill battle with property despite a growing roll?

Many thanks

Rachel


--



Rolleston College
Horoeka Haemata

Rachel Skelton Principal
Rolleston College
9(2)(a) [Redacted]
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

--



Rolleston College
Horoeka Haemata

Rachel Skelton Principal
Rolleston College
9(2)(a) [Redacted]
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination,

Lucy Jordan

From: rachel.skelton
Sent: Thursday, 14 March 2024 6:31 pm
To: Sam Fowler
Subject: Fwd: Standard Gym Design

Kia ora Sam

Not sure if you could shed some light here?

No response thus far from the locally based team.

Many thanks

Rachel



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

----- Forwarded message -----

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Date: Wed, 13 Mar 2024 at 4:08 PM
Subject: Standard Gym Design
To: Martin Connell <Martin.Connell@education.govt.nz>, 9(2)(a) <[REDACTED]@education.govt.nz>, Simon Cruickshank <Simon.Cruickshank@education.govt.nz>, David Hobern <David.Hobern@education.govt.nz>

Kia ora

Can we confirm that the gym design sent to us as the "Ministry of Education Standard Gym" is from a gym designed in 2021 for a school of 800 in the Wairarapa that has never actually been built as the school has faced a lengthy uphill battle with property despite a growing roll?

Many thanks

Rachel

--

Lucy Jordan

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Monday, 18 March 2024 9:15 pm
To: Sam Fowler
Cc: David Hobern; Sharon Wong; Simon Cruickshank; Sam Gawn; Martin Connell; 9(2)(a) 9(2)(a) ; Pene Abbie; Sophie Ralph; Cameron Winsloe; Sebastian Curry; 9(2)(a) Karyn Wilson
Subject: Re: Rolleston College Second Campus

Kia ora

Thank you for the meeting today.

To recap from the meeting:

MOE will come back with a list of key actions from the meeting/recording sent to Sam and from the meeting Friday 8th March (6 working days ago) and will organise a collaborative meeting with the school within the next week having reviewed the suggested modular provision and will also provide answers to the outstanding question on the Science and Technology building by COB tomorrow.

David thank you for confirming our question related to the gym that will be rolled out Nationwide in that it has never been built before.

It was positive to hear a commitment from the Ministry of Education to building the rest of the campus as permanent buildings and working collaboratively with the school, more flexibility on the modular provision than previously outlined and a commitment to provide at least in outline/framework - by the next meeting - a transparent mechanism for continued construction based on Roll Growth and Educational provision. It's also positive that the playing fields will be returned to their as designed state.

Many thanks

Rachel

On Mon, Mar 18, 2024 at 8:47 AM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Kia ora

Thanks Sam

See you this afternoon

Rachel

On Mon, Mar 18, 2024 at 8:24 AM Sam Fowler <Sam.Fowler@education.govt.nz> wrote:

Hi Rachel,

I'll make sure that the team can respond to those queries, but my intention was for the main focus of this meeting to be the discussion of the practical gap between the operational needs of Rolleston College and the Ministry's development proposal.

See you this afternoon.

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a)

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Thursday, March 14, 2024 9:53 PM
To: Sam Fowler <Sam.Fowler@education.govt.nz>
Cc: David Hobern <David.Hobern@education.govt.nz>; Sharon Wong <Sharon.Wong@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>
Subject: Re: Rolleston College Second Campus

Kia ora Sam

Thank you for confirming a meeting time to discuss the second campus further.

Just firming up an agenda. The things we seek to raise are:

Major:

1. Feedback on design presented by MOE and process for consideration of full school provision as per communication at public meeting of approx 16 temporary spaces or any reconsideration of a full school fit for purpose plan. Confirmation of a commitment to build a functional school and timeline for this. Clarity on the timeline of temporary spaces.

Additional:

2. Questions not yet answered on S and T building as posed to MOE at 2pm 13/3 - I think 9(2)(a) has these or i can outline again in writing if that is useful?

3. Questions not yet answered on single gym provision 13/3 and 14/3 - including a location to view this gym and confirmation that this gym has been built previously.

4. Review of spaces as per last year's "Wakatipu Review" as raised by Simon Cruickshank. 9(2)(b)(ii)

When was this review conducted at other schools? Could this contribute to why main building spaces seem very crowded? What is the progress on the internal control doors first raised with the PPP on 16th March 2022? It will be two years next week that this has been "with the Ministry of Education for Review" These modifications were installed at Wakatipu many years ago. What is the thinking behind the different approach for Rolleston?

5. Building program for second campus - when can this be shared?

Please let me know if this is not in keeping with what you are wanting to discuss so it can be shaped to make the most of our time.?

Rachel



On Thu, 14 Mar 2024 at 2:22 PM, Sam Fowler <Sam.Fowler@education.govt.nz> wrote:

Hi Rachel,

As per recent correspondence, a meeting to further discuss proposals for the new campus with you and your Board property representative.

Regards,

Sam

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination,

Lucy Jordan

From: Sam Fowler
Sent: Thursday, 21 March 2024 3:05 pm
To: rachel.skelton
Subject: RE: Site visit

Thanks Rachel, I have asked Simon to reach out to her.

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile +9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Thursday, March 21, 2024 2:58 PM
To: Sam Fowler <Sam.Fowler@education.govt.nz>
Subject: Re: Site visit

Kia ora Sam

In speaking with a few local people and Scott Evans today, if 9(2)(a) [REDACTED] was available then she would be the school's preferred choice to be part of some facilitated meetings.

Many thanks

Rachel

On Wed, Mar 20, 2024 at 8:16 AM Sam Fowler <Sam.Fowler@education.govt.nz> wrote:

Kia ora Rachel,

Thanks for your time on Monday and that of your SLT and Board.

It was good to understand first hand and directly the need for the self contained functional campus and it is to that that we will be working towards.

I will follow up with the delivery team in regard to the expansion to understand what the status is and what we are doing to drive the programme.

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>

Sent: Wednesday, March 20, 2024 7:55 AM

To: Sam Fowler <Sam.Fowler@education.govt.nz>

Subject: Site visit

Kia ora Sam

Were you able to undertake a visit to the site of the new Campus on Monday? If so I am hopeful that it gave you insight that in an area without public transport that busing learners between sites is unfeasible and asking them to make their own way between campuses for different lessons is also unfeasible - it is too far to walk and a waste of learning time.

This is why we need to have the self contained functional campus that we worked towards - be it with some value engineering.

Yesterday we were given the news on this site that the gym is delayed again until June - it was due to be available in February and the main construction is set to be delayed too. This puts us into winter without it. I get a clear sense that things are not good at all on this project. Watts and Hughes have not been able to produce an up to date program for the last two months.

What was the difference in price between Watts and Hughes and Southbase for this build? Why was it decided to again go for the cheapest option for Rolleston again? Amber Investments has said it was the MOE's choice.

Who is the Ministry of Education person involved in the PPP construction who is pushing for our school and holding people to account. I can see ^{9(2)(a)} is worried I don't see much MOE presence at all in this?

It would seem we are tracking to be the first PPP project not to be delivered on time as well as the first new school to be built in a staged fashion. It is interesting and disheartening that Rolleston is relegated to the cheapest option on both fronts.

Rachel

--

Lucy Jordan

From: Sam Fowler
Sent: Wednesday, 27 March 2024 2:39 pm
To: rachel.skelton
Subject: RE: Facilitation

Hi Rachel,

I just tried to call you. My expectation is that facilitation supports both parties to be challenged to achieve the right outcome. Please give me a call back when convenient.

Regards,

Sam Fowler | Head of Property
Te Pou Hanganga, Matihiko | Infrastructure & Digital
DDI +6444637744 | Mobile 9(2)(a) [REDACTED]

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Wednesday, March 27, 2024 2:35 PM
To: Sam Fowler <Sam.Fowler@education.govt.nz>
Subject: Facilitation

Kia ora Sam

I have just got off a call with David Hobern and Martin related to the facilitation with 9(2)(a) [REDACTED]

I have some concerns regarding the scope of this facilitation.

If it is about David challenging the school on the number of temporary modular classrooms then I think the point has been missed.

Are you able to give me a call?

Rachel

--


Lucy Jordan

From: rachel.skelton
Sent: Thursday, 28 March 2024 9:09 am
To: Martin Connell; David Hobern; 9(2)(a)
Subject: July deadline for onsite mentioned yesterday

Kia ora

In terms of the deadline for Southbase to begin onsite by July as mentioned in our meeting yesterday I am curious as to if this is to align it with the Ministerial review with outcomes published in June 2024?

You will all also be aware that the extension has now been confirmed as being delayed until August 19th 2024 at the earliest. So unfortunately I am currently expecting (given our experience with school property) that it is likely there will be no chance of us entering the extension until term 4 - perhaps even 2025 - 7 years post design brief.

There is an opportunity not to continue to categorically mismanage the infrastructure needed to cope with our school's growth. This rather than the number of prefabs allowed will be a key driver for the school in the mediation.

Rachel

--



Rachel Skelton Principal
Rolleston College
9(2)(a)
w: www.rollestoncollege.nz
e: rachel.skelton@rollestoncollege.nz
a: 631 Springston Rolleston Road Rolleston

Released under the Official Information Act 1982

Lucy Jordan

From: rachel.skelton
Sent: Wednesday, 10 April 2024 4:15 pm
To: 9(2)(a); Martin Connell; Simon Cruickshank; David Hobern; Sam Gawn; Sam Fowler
Subject: Re: Meeting tomorrow

Kia ora

Thanks for the meeting today.

The times we have available to meet next week are: Monday 15th All Day, Tuesday 16th before 11am, Wednesday 17th before 1 Thursday 18th anytime, Friday 19th after 1pm.

Let us know what you are able to lock in with 9(2)(a)

It will be good to have some priced up suggestions to look at at that meeting - both some temporary provision and some value engineering to a permanent building option. We will provide more detail to the document shared with you related to spaces.

I'm feeling really optimistic that we will come to a positive conclusion :) So is David - We could also name the new permanent building after him. It will be great!

Rachel

On Tue, Apr 9, 2024 at 4:28 PM Rachel Skelton <rachel.skelton@rollestoncollege.nz> wrote:

Kia ora

Looking ahead to the regular half hour meeting tomorrow - we seek a productive meeting that is worth everyone's time. The school seeks to discuss:

1. The frozen gym design and southbase - a meeting was floated last week - any progress here?
2. The next steps with 9(2)(a) we have some ideas here. What are yours?
3. Pricing difference between temporary provision and a further permanent building as discussed last meeting to allow administration not to come from capital works a recommendation from Scotty Evans.
4. Timelines and deadlines on all of the above.

What does the Ministry see as next steps and seek to discuss to move things forward?

How much progress do you see post the 18th March meeting referenced in the letter below?

Many thanks

Rachel

--



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

Lucy Jordan

From: rachel.skelton
Sent: Thursday, 18 April 2024 9:28 am
To: 9(2)(a)
Cc: David Hobern; Martin Connell; Sam Gawn; Sharon Wong; Simon Cruickshank; 9(2)(a); 9(2)(a) Sam Fowler; 9(2)(a); Cameron Winsloe; 9(2)(a); Pene Abbie
Subject: Re: 9(2)(a) shared "Meeting notes 10.04.24 " with you
Attachments: ROLL PROJ TEMPLATE Secondary.xlsx - Sheet1 (1).pdf; Temporary March 2024 Temporary Modular Needs Senior Campus (1).pdf; Senior timetable projection - Copy of HOY Senior Lines (2).pdf

Kia ora

We were very sorry to hear of the job losses announced yesterday and hope that you are not personally impacted in terms of a job loss and acknowledge that regardless of which all those in the organisation will feel some impact and it will be a very difficult time for the MOE.

We are looking forward to making some forward momentum today :)

I attach the revised detail on specialist spaces requested at the last meeting David. 9(2)(a) our timetabler can talk through logistics and distribution of data if we get to that point today and you will see a timetable link attached.

I also attach below some data around numbers as we think reaching agreement on this will be helpful for everyone.

I see that on the SPG calculator the numbers represented are from July 2023.

MINISTRY OF EDUCATION
TE TĀHUUHU O TE MĀTAURANGA

School Property Guide

Select a school:

#654 - Rolleston College

SUBMIT

School Name Rolleston College

Type Secondary (Y9-15)

July 2023 School Roll

YEAR	ACTUAL		
	NON MI	MI	TOTAL
0-1	0	0	0
2	0	0	0
3	0	0	0
4	0	0	0
5	0	0	0
6	0	0	0
7	0	0	0
8	0	0	0
9	365	0	365
10	363	0	363

ACTUAL	
Total School Roll	1,562
ORS High	15
ORS Very High	0
Outside Technology	0
Out Of Zone	3

Given July is still three months away I attach the following snap from Pourato. I am not sure how familiar the property team will be with this tool but it is the Ministry of Education database that provides our confirmed staffing. A school's confirmed staffing is based on the Ministry of Education agreed number of students that we have onsite that are funded. You will see that the number of students is 1761. In addition to these 1761 students we have 40 students doing dual enrolment at ARA or NTA who are offsite 1 or two days per week we get some funding for these students (they are

physically onsite 3-4 days in learning spaces) and we also have those students who are in the waitaha unit on the current site and 15 international learners who pay fees and are therefore not accounted for in this number - which brings our physical numbers currently closer to 1800.

	PAY PERIOD 23 24/01/2024 - 16/02/2024				PAY PERIOD 24 - 26 07/02/2024 - 19/03/2024				PAY PERIOD 01 20/03/2024 - 02/04/2024			
	FTE	UNITS	MMA	SMA	FTE	UNITS	MMA	SMA	FTE	UNITS	MMA	SMA
Total	106.49	145	76	4	106.46	145	76	4	106.40	145	75	4
Staffing Roll		1761				1761				1761		

I hope we can agree on these numbers as they are generated by the Ministry of Education. I hope we can also agree that there is a significant gap between 1562 and 176. Our retention both of inzone students at Yr 9 and at senior levels is high and our primary school feeder population continues to increase but we can speak to that at the meeting.

See you at 12 :)

Rachel

On Tue, Apr 16, 2024 at 12:03 PM 9(2)(a) 9(2)(a) <@education.govt.nz> wrote:

Kia ora Rachel

Thank you for sending these through – I will make sure everyone is aware of these questions and have as many answers prepared as possible for tomorrow’s meeting.

Appreciate you sending these through in advance.

9(2)(a)

Ngā mihi nui,

9(2)(a) (she/her) | Senior Regional Engagement Advisor – Southern, Te Tai Runga
Te Pou Hanganga, Matihiko | Infrastructure & Digital

9(2)(a)
Christchurch Office

education.govt.nz

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga

We shape an education system that delivers equitable and excellent outcomes



From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Tuesday, April 16, 2024 11:59 AM
To: 9(2)(a) <[REDACTED]@education.govt.nz>
Cc: David Hobern <David.Hobern@education.govt.nz>; Martin Connell <Martin.Connell@education.govt.nz>; Sam Gawn <Sam.Gawn@education.govt.nz>; Sharon Wong <Sharon.Wong@education.govt.nz>; Simon Cruickshank <Simon.Cruickshank@education.govt.nz>; 9(2)(a) <[REDACTED]@dandgconsulting.co.nz>; Sam Fowler <Sam.Fowler@education.govt.nz>
Subject: Re: 9(2)(a) shared "Meeting notes 10.04.24 " with you

Kia ora Team

Just a couple of questions for tomorrow's regular meeting so that we can make the most of the time on Thursday.

- 1.) Clarification on Sports fields - now back to full fields? If not, a single sports field does not fit the specifications of the CRFU Miles Toyota cup which we play in currently in Premiership grade - Rugby is one of our premier sports. There is no facility to play cricket - 65 metres from middle of pitch from radius of circle. There is no allowance to play football. Full fields are essential.
- 2.) Clarification on plant and internal access road - can we please have an up to date site map sent through?
- 3.) Price of admin block at Te Aratai College - how much did the admin building and their English/Learning support block cost?
- 4.) Are all breakout spaces teaching spaces? How are these spaces in the upstairs area of the Art/English area calculated?
- 5.) Will there be non-teaching spaces calculated into temporary provision or only in permanent buildings? i.e. breakout not admin?
- 6.) The SPG calculator does not seem to be updated for the 2024 roll return our current working are based on current and increasing roll rather than the 1536 currently showing on this portal. Is this a national problem or one isolated to Rolleston College?

Simon we have not received an invitation to the meeting on Thursday - what's the go here?

Cheers

Rachel

On Wed, Apr 10, 2024 at 2:35 PM 9(2)(a) <[redacted]@education.govt.nz> wrote:




9(2)(a) invited you to access a file

Kia ora koutou,
Excuse the brevity. I have put the rough notes for our meeting in the shared folder. I will tidy up my spelling/grammar tomorrow but hopefully this is legible in the meantime

Thanks
9(2)(a)



Meeting notes 10.04.24

 This invite will only work for you and people with existing access.

Open

Share

 **Micrr**
[Privacy Statement](#)

 Te Tāhuhu o
te Mātauranga
Ministry of Education

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

DISCLAIMER:

This email and any attachments may contain information that is confidential and subject to legal privilege. If you are not the intended recipient, any use, dissemination, distribution or duplication of this email and attachments is prohibited. If you have received this email in error please notify the author immediately and erase all copies of the email and attachments. The Ministry of Education accepts no responsibility for changes made to this message or attachments after transmission from the Ministry.



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

Released under the Official Information Act 1982

Roll Projections

School Profile Number:

654

Date:

-

Please fill in Yellow Cells

Outside Technology Roll: (if applicable)

If your school does not have an enrolment scheme please ignore the Out-of-Zone (ooze) rows

Please complete the table below and exclude all international fee paying (IFP) student enrolments.

The total roll needs to include all students (except IFP). The number of OUTZ, ORS, Special Programme and Maori Medium students then need to be recorded separately. (Students may be counted in multiple rows - for example, an out-of-zone ORS funded student may also be within a Maori Medium class and would also be included in the Total Roll)

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Out of zone Waitaha	Total
Total Actual Roll (1 March 2022)			381	408	302	281	177		1549
- Out of Zone Enrolment (OUTZ)									0
- ORS (High)									0
- ORS (Very High)									0
- Maori Medium (Levels 1&2)									0
- Other Special Programme (Waitaha)			1						0
		0			1091			458	1549
Total Actual Roll (1 March 2023)			359	384	304	273	202		1809
- Out of Zone Enrolment (OUTZ)									0
- ORS (High)			3	3	2	3	3		14
- ORS (Very High)									0
- Maori Medium (Levels 1&2)			15	11	27				53
- Other Special Programme (Waitaha current year levels)			1	5	7	3	1		17
		0			1117			492	1809
Total Predicted Roll (1 March 2024)			402	375	396	382	230		1802
- Out of Zone Enrolment (OUTZ)									0
- ORS (High)			3	3	2	3	3		14
- ORS (Very High)									0
- Maori Medium (Levels 1&2)			20	20	20	27	20		107
- Other Special Programme									0
		0			1173			629	1802
Total Predicted Roll (1 March 2025)			440	400	375	388	286	140	2028
- Out of Zone Enrolment (OUTZ)									0
- ORS (High)			5	3	3	3	3		17
- ORS (Very High)									0
- Maori Medium (Levels 1&2)			25	25	25	25	27		127
- Other Special Programme									0
		0			1215			811	2028
Total Predicted Roll (1 March 2026)			430	440	453	376	299	140	2155
- Out of Zone Enrolment (OUTZ)									0
- ORS (High)			3	5	3	3	3		17
- ORS (Very High)									0
- Maori Medium (Levels 1&2)			30	30	30	30	27		147
- Other Special Programme									0
		0			1323			832	2155

	2022/2023	2021/2022
y12 into y13 retention percentage	73%	78%
y11 into y12 retention percentage	93%	94%

Numbers as of 17/4 including new enrolments so far

1941-1976 in 2025 and 2056-2115 in 2026.

**projection in addition to overall number and not included in year levels as this is variable but as of 12/4 104 new enrolments already

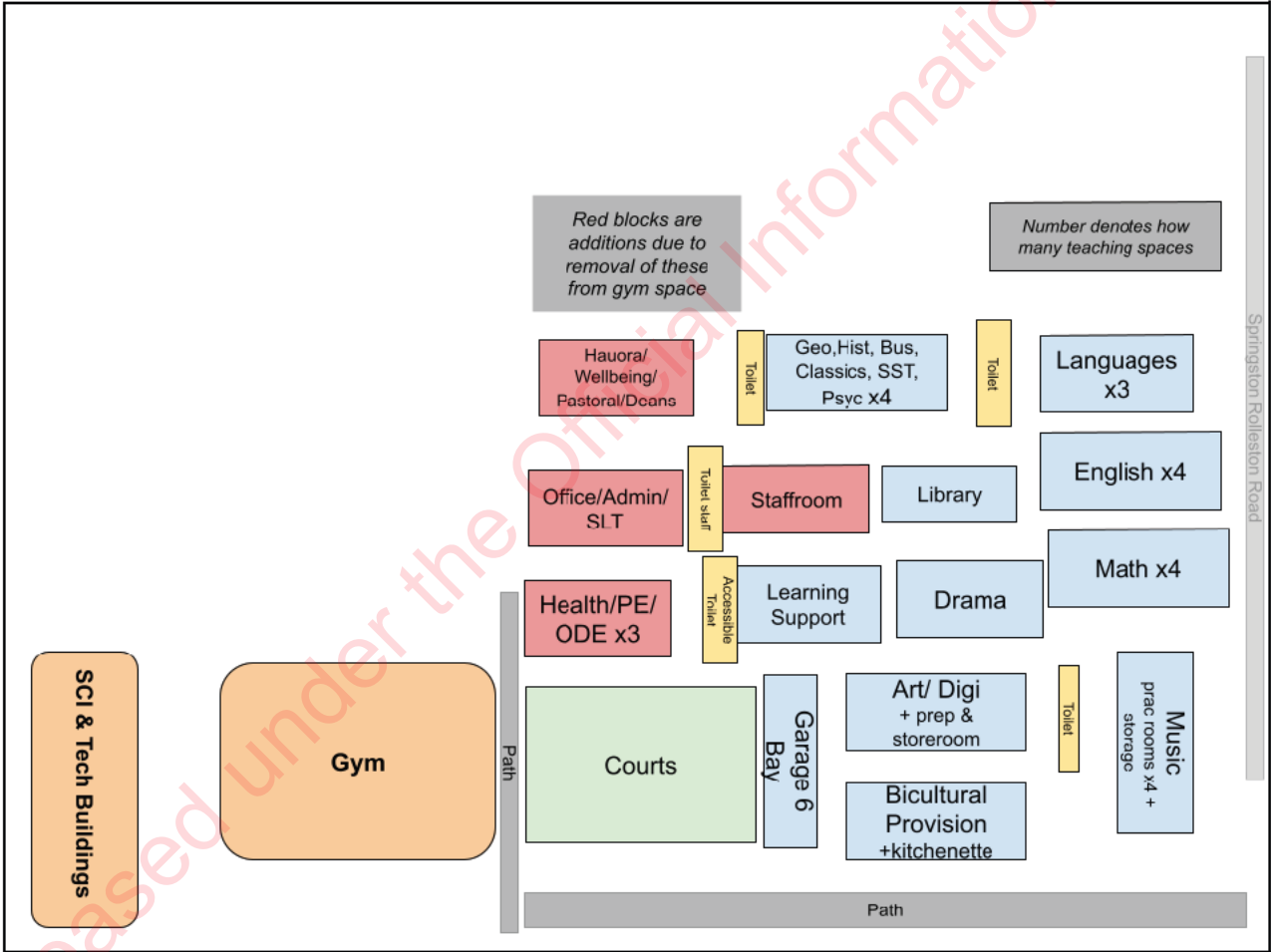
Released under the Official Information Act 1982

Temporary Modular Needs Senior Campus March 2024

All Temporary with 2 Permanent Buildings

Senior timetable projection

Modular Build Adjacencies March 2024



Technology - Spaces cannot be used for other learning areas H&S. Max 24 for tech classes
 Science - 12 teaching spaces - Based on current student population 7 classroom spaces at could be timetabled for non science
 HPE - At least 3 spaces needed at a time

32 additional spaces in order to **function as a school** for the next 3 years. Prefabs can be reduced as the next buildings are built.

Released under the Official Information Act 1982

30 classes on at one time.

6 lines of a timetables

81

82

83

84

85

86

Use of space	Number of spaces required	Additional notes
Maths	4	
Social sciences	5	
English	4	
Drama	1 (large enough for stage for performance) - fitted out specially Space for spot lights/temporary lighting	Additional storage space for props and equipment
Music	1 + (large enough for stage for performance) plus Practice spaces x3	Additional practice rooms, space for instruments to be played that it will not disturb learning in other spaces. Itinerant music Need self contained rooms to have itinerant lessons and level 2 and 3 students able to practice for assessment. External access to this space for access outside of class time

Performance space	Our arts team need a place to be able to practice and put on performance, this can come from one of the music or art classes but we need a space large enough to host small theatre and musical performances	Lights, stage and behind stage spaces, storage for music desk/lighting sound PA
Art and digital tech	3	Specific specifications required. Wet space, storage of ICT and art supplies Portfolio board storage for 4 classes of 26+ learners Spaces need to allow for students to lay out portfolio boards and spaces to dry/glue/craft on these
Languages	3	Common practice in a timetable is that all languages classes are on at the same time as learners will not be taking 2 classes. This would mean the 4 languages we offer would all require a space/home during that time
Bicultural provision	2	Kitchenette for preparing Kai, lino flooring in the kitchenette and carpet in the main space.
Learning support	1 + Facilities that are large enough for multiple wheel chairs and walkers Break out spaces off the main room for outside provider	Needing to storage for mobility equipment of ORS learners

	<p>meetings</p> <p>Super loo due to current y11 learner who can be at school till 21 and to match other learners who are currently hoisted to use this facility</p>	
PE/Health	1	Theory space for PE space when multiple classes are on
Library	2	Place larger groups can meet
Admin/office/SLT	<p>Spaces required</p> <p>5x slt offices</p> <p>2x board room</p> <p>Reception / visitor waiting space</p> <p>2x meeting room</p>	Office spaces and meeting rooms required for private conversations
Staffroom	<p>Kitchen</p> <p>Desk space,</p> <p>Toilets</p>	
Deans/Pastoral support/counselling	<p>4 deans offices</p> <p>3 counsellors office</p> <p>3x meeting rooms</p> <p>Student reception</p> <p>Nurses office and clinic/treatment space</p> <p>Hot desk space for youth worker or support staff</p>	Sound proof meeting room for confidential and private conversations

Garaging/Sheds	6 bays 2 x sports uniforms and equipment 2x outdoor ed gear 2-4x bays for vans/vehicle parking Current arrangement: 20 foot container Outdoor Ed 20 foot Sport 40 foot Sports uniform Care taking equipment Tractor	
----------------	---	--

Released under the Official Information Act 1982

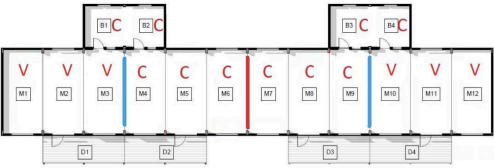
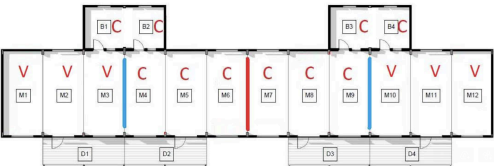
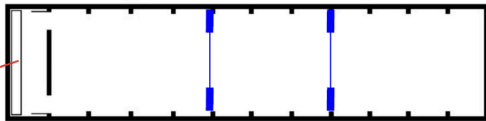
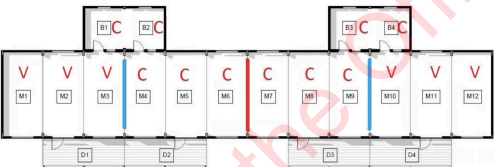
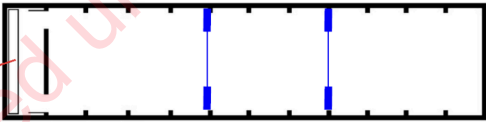
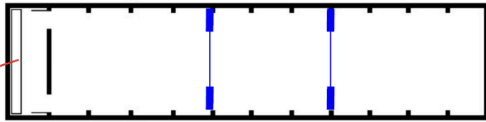
Three Buildings

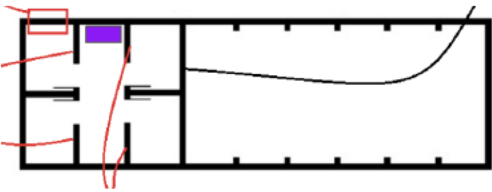

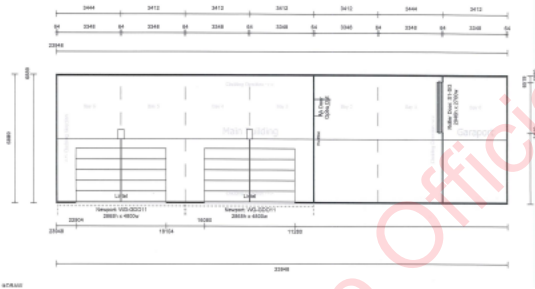
17 teaching spaces inclusive of visual Arts and Admin in permanent building.

10 Prefab spaces:

- Performing Arts
- Bi-cultural
- Learning Support
- Library
- Pastoral
- Languages

	Building type	Further description / image	Equal to X number of classrooms	Alignment stages: when moved onsite/when moved off
Art	Current block modular building A		<p>4 Teaching spaces</p> <p>V = Vinyl C=Carpet</p> <p>We would be happy with no carpet except in the TWS/Storerooms - this was not available to use last time.</p>	Could be moved July 2024
Music/Drama /Dance	Current Counselling modular block C This is G 9/Modular C		<p>3 teaching spaces</p> <p>Plus 4 practice rooms</p> <p>But want glass doors between spaces like modular building D. Also need teacher work space/storeroom for instruments/costumes etc prior to the construction of the theater.</p>	

English	Similar to modular D	 <p>Plus B block double?</p>	<p>6 teaching spaces and staff workroom/Storeroom</p> <p>At least 500 will do English</p> <p>V=Vinyl not required</p>	
Social Science	B block modular currently on carpark quad		<p>4 teaching spaces and staff workroom/Storeroom</p> <p>V=Vinyl not required</p>	
Learning Support	<p>B block modular currently on carpark double</p> <p>Or a triple space</p>		<p>2/3 teaching spaces</p>	<p>Modular building could go in 2024</p>
Maths	Generic quad	 <p>Double quad</p>	<p>6 teaching spaces and staff workroom/Storeroom</p> <p>V=Vinyl not required</p>	
Languages	Triple space	<p>Discrete spaces to support language learning.</p> 	<p>3 spaces</p>	
Te Reo Maori			<p>3 spaces</p> <p>Class space and whanau space</p> <p>Kitchenette for holding meetings with kai</p>	
Admin - Back	Similar to our	Set up for admin	Offices then larger room/BOT room	

of house	current "counselling" block. Double prefab			
Library /resource centre			Library/Resource Space Bookable spaces.	
Canteen	Portacom	External provider currently in place - would need to check requirements.		
Sheds/ storage	Totalspan garage			
Toilets	Lemonwood Grove Prefab toilets			

Senior timetable projection

Released under the Official Information Act 1982

Lucy Jordan

From: rachel.skelton
Sent: Tuesday, 16 April 2024 5:05 pm
To: Sam Fowler
Subject: Whenuapai School and Scott Point

Kia ora Sam

Hope your day is going well!

Just checking in prior to the mediation on Thursday on a couple of examples given as being a similar methodology to the approach to the expansion of our secondary school. I have particular interest in these two as I lived in the area for 10 years just off Clark Road so have a good understanding of the area and have a couple of questions.

Sam Fowler has advised an example of a school that started in temporary accommodation is Scott Point. It opened in 2021 in with 9 temporary classrooms, admin, toilet blocks, fencing, car parks and playground. They moved into the new buildings comprising 28 teaching spaces in June 2022.

From the website: We opened in February 2021 on a temporary campus and moved to permanent buildings on Scott Road in June 2022. Additional learning spaces will be built to accommodate the growth as the school roll increases.

This is a fairly quick turn around between the temporary campus and the permanent buildings. Is the campus currently full or was it built with some future insight? What were the mechanisms that triggered the permanent buildings and what will trigger the next. Rather than a statement like "number of learners/growth" what are the actual numeric figures? Did this school have a build roll and a masterplan roll? We don't seem to have that anymore.

Also Whenuapai School Senior Campus has opened with 10 temporary teaching spaces, playground, hardcourts, roading and car parks, using the temporary buildings from Scott Point; their permanent build will happen on a different site.

I note this second campus is 2.4km down the road - like ours - again what do you see as the turn around here between the temporary buildings at Whenuapai and the permanent ones?? I am assuming given the age of the children, the position of the Airbase and the busy roads - Brighams Creek and Trig roads that the learner will by and large be staying put on one campus? Does this school have a build roll and a masterplan roll? I'm thinking I might pop up and visit the school early next term to gain some insight myself but wondered what you might be able to enlighten me on in the meantime.

Lastly - both examples are primary schools who have fewer requirements for specialist facilities - do you have a secondary school example?

Many thanks

Rachel

--



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

Lucy Jordan

From: Rachel Skelton <rachel.skelton@rollestoncollege.nz>
Sent: Wednesday, 19 April 2023 8:07 pm
To: Sam Fowler; Fuetanoa Seinafo
Subject: Fwd: Google Alert - Rolleston College

Kia ora

Thank you for the meeting today I thought it was positive and proactive and appreciate your work in coordination Sam. I will send through the info requested related to monetary value of salaries re supports shortly.


As an aside - I have a google alert for all stories that feature Rolleston College and received a google alert for this story.

Will there be any school impact related to the sale of the PPP 2 New Zealand schools? Who is the new PPP partner under this?

Rachel

----- Forwarded message -----

From: Google Alerts <googlealerts-noreply@google.com>
Date: Wed, Apr 5, 2023 at 4:03 PM
Subject: Google Alert - Rolleston College
To: <rachel.skelton@rollestoncollege.nz>





Rolleston College

Daily update · 5 April 2023

NEWS

[Morrison & Co continues sustainable finance journey with CBA support](#)
CommBank
Morrison & Co Executive Director of PIP Funds, Steven Proctor, said the new sustainability loan will finance the expansion at **Rolleston College**, which ...

  [Flag as irrelevant](#)

[See more results](#) | [Edit this alert](#)

You have received this email because you have subscribed to **Google Alerts**.

[Unsubscribe](#) | [View all your alerts](#)



[Receive this alert as RSS feed](#)

[Send Feedback](#)

Lucy Jordan

From: rachel.skelton
Sent: Wednesday, 21 February 2024 5:22 pm
To: David Hobern; Martin Connell; Sam Fowler; Simon Cruickshank
Subject: Meeting regarding Rolleston Campus 2

Kia ora Property Team

I am seeking an urgent meeting next week with the Christchurch based Ministry of Education Property Team related to the Second Campus/Expansion of Rolleston College and the building program.

The College seeks to understand any proposed changes to the design of the building and what delay this will cause to the already 7 month delayed construction.

Please suggest some times next week for this discussion with representatives from College Management and Board of Trustees. We are happy to travel into the MOE offices if more convenient.

Kind Regards

Rachel Skelton

--



Rachel Skelton Principal

Rolleston College

9(2)(a)

w: www.rollestoncollege.nz

e: rachel.skelton@rollestoncollege.nz

a: 631 Springston Rolleston Road Rolleston

Released under the Official Information Act 1982

From: [Rachel Skelton](#)
To: [Hamish Dennis](#); [Pene Abbie](#); [Karyn Wilson](#)
Subject: Roll Projection Numbers
Date: Friday, 8 March 2024 11:27:44 am

You don't often get email from rachel.skelton@rollestoncollege.nz. [Learn why this is important](#)

Kia ora Hamish

Are you able to please provide the Projected number for Rolleston College for the next 5 years.

We have sought information from the feeder primary schools and have all of their current roll data from Yr 1-8 but will obviously not have information pertaining to the new proposed school and their expected roll.

I am guessing you might say wait until the roll return data has been collated which is also fine :)

Many thanks

Rachel

--



Released under the Official Information Act 1982