

# **St Patrick's School (Kaiapoi) (3540)**

## **PROPOSED Enrolment Scheme**

St Patrick's School (Kaiapoi) is a State integrated school with a Special Character which is defined in their Integration Agreement as; The school is a Roman Catholic School in which the whole School community through the general School programme and in its Religious instructions and observances, exercises the right to live and teach the values of Jesus Christ. These values are as expressed in the Scriptures and in the practices, worship and doctrine of the Roman Catholic church, as determined from time to time by the Roman Catholic Bishop of the Diocese of Christchurch.

St Patrick's School (Kaiapoi) is a Catholic State integrated primary school for Years 1 to 8.

The School Board is responsible for enrolments and is required to work within the school's maximum roll as defined in their Integration Agreement. As the school is close to its maximum roll and/or there are more applicants than there are spaces available at the school, the school operates an enrolment scheme under Section 71 and Clause 16 of Schedule 20 to the Education and Training Act 2020.

### **Enrolment**

The Integration Agreement for each school specifies the maximum roll of the school and the maximum number of Non-Preference students who may be enrolled. The St Patrick's School (Kaiapoi) Board is legally responsible for managing the roll within the numbers set down in the Integration Agreement.

Each year, the Board will advertise the number of places available at each year level and will assign these places in accordance with the following priority categories.

### **Area of Reasonable Convenience**

The Area of Reasonable Convenience for St Patrick's School (Kaiapoi) defined by Qualifying Parishes.

Qualifying Parishes means one (or more) of the following Catholic Parishes as defined by the Diocese and/or previously promulgated parishes that are now subsets of larger single parishes, again as defined by the Diocese:

#### **Primary Qualifying Parish<sup>1</sup>**

- **The former parish of Kaiapoi**

#### **Secondary Qualifying Parishes<sup>1</sup>**

- **St Peter Chanel Parish (Catholic Parish of Waimakariri)**
- **The Catholic Parish of the Good Shepherd (Hurunui)**

Normal intake is Year 1 however, applications for entry at other year levels will be considered if places are available.

Applications for enrolment close on the date published on the website (Closing Date). All criteria listed below will be assessed as at the Closing Date.

### **Priority of Enrolment**

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<sup>1</sup> Please note: the former parishes of Rangiora and Kaiapoi now form the larger **St Peter Chanel Parish (Waimakariri)**. The former parishes of Hanmer, Hawarden and Cheviot now form the larger **The Catholic Parish of the Good Shepherd (Hurunui)**

The Education and Training Act 2020 provides that “The children of parents who have a particular or general philosophical or religious connection with a State integrated school must be preferred to other children for enrolment at the school”<sup>2</sup>.

All applications for enrolment will be processed in the following order of priority:

### Preference Applicants<sup>3</sup>

All preference students will be given priority over all non-preference students seeking enrolment at St Patrick’s School (Kaiapoi).

<b>Priority 1 – Primary Qualifying Parish</b>	Preference Applicant who, on the Closing Date, resides in the Primary Qualifying Parish. Applicants are to be prioritised as follows; <ul style="list-style-type: none"> <li>a) Applicant is a sibling of a current student of the school.</li> <li>b) Applicant is a sibling of a former student of the school.</li> <li>c) Applicant is a child of a former student of the school.</li> <li>d) Applicant is a child of an employee of the school’s board or a child of a member of the school’s board.</li> <li>e) All other Preference Applicants who, on the Closing Date, reside in a Primary Qualifying Parish.</li> </ul>
<b>Priority 2 – Secondary Qualifying Parish</b>	Preference Applicant who, on the Closing Date, resides in a Secondary Qualifying Parish. Applicants are to be prioritised as follows; <ul style="list-style-type: none"> <li>a) Applicant is a sibling of a current student of the school.</li> <li>b) Applicant is a sibling of a former student of the school.</li> <li>c) Applicant is a child of a former student of the school.</li> <li>d) Applicant is a child of an employee of the school’s board or a child of a member of the school’s board.</li> <li>e) All other Preference Applicants who, on the Closing Date, reside in a Secondary Qualifying Parish.</li> </ul>
<b>Priority 3</b>	Preference Applicant who, on the Closing Date, resides outside a Qualifying Parish. Applicants are to be prioritised as follows; <ul style="list-style-type: none"> <li>a) Applicant is a sibling of a current student of the school</li> <li>b) All other Preference Applicants who, on the Closing Date, reside outside a Qualifying Parish.</li> </ul>

If the total number of applications from Preference students is less than the number of places available, all Preference Applicants will be enrolled.

### Non-Preference Applicants

<b>Priority 4 – Primary Qualifying Parish</b>	Non-Preference Applicant who, on the Closing Date, resides in the Primary Qualifying Parish. Applicants are to be prioritised as follows; <ul style="list-style-type: none"> <li>a) Applicant is a sibling of a current student of the school.</li> <li>b) Applicant is a sibling of a former student of the school.</li> <li>c) Applicant is a child of a former student of the school.</li> <li>d) Applicant is a child of an employee of the school’s board or a child of a member of the school’s board.</li> <li>e) All other Non-Preference Applicants who, on the Closing Date, reside in a Primary Qualifying Parish.</li> </ul>
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<sup>2</sup> [Schedule 6, Clause 26 – Preference of enrolment](#)

<sup>3</sup> Definition at the end of this document

<b>Priority 5 – Secondary Qualifying Parish</b>	Non-Preference Applicant who, on the Closing Date, resides in a Secondary Qualifying Parish. Applicants are to be prioritised as follows; <ul style="list-style-type: none"> <li>a) Applicant is a sibling of a current student of the school.</li> <li>b) Applicant is a sibling of a former student of the school.</li> <li>c) Applicant is a child of a former student of the school.</li> <li>d) Applicant is a child of an employee of the school's board or a child of a member of the school's board.</li> <li>e) All other Non-Preference Applicants who, on the Closing Date, reside in a Secondary Qualifying Parish.</li> </ul>
<b>Priority 6</b>	All other Non-Preference Applicants.

Non-Preference Applicants may be considered for enrolment only if enrolment places remain after all Preference Applicants have been enrolled and the total roll is still less than the maximum specified in our Integration Agreement. The maximum number of places available for Non-Preference Applicants will be governed by the maximum allowable under the Integration Agreement.

### **Additional Entitlement to Enrol**

Preference Applicants who are siblings of St Patrick's School (Kaiapoi) students enrolled at the date that the enrolment scheme is implemented by the Board, will be considered to be Priority 1a applicants as per [Section 75 of the Education and Training Act 2020](#).

[Section 75 \(3\)](#) of the Education and Training Act 2020 sets out the definition of a "sibling" for these purposes.

The School will maintain a list of students enrolled at the time of the implementation of the enrolment scheme by the Board in order to enable determination of eligibility to enrol under this provision. If applying for enrolment under this part of the enrolment scheme, the sibling's name and evidence of a sibling relationship may be required by the school.

This provision will only apply to Preference Applicants who are siblings of a student who was enrolled at (attending) the school at the implementation date. This provision will not apply to Preference Applicants who have a sibling who attended the school at the implementation date, but who are no longer enrolled at the Preference Applicant's start date.

Note that the date of implementation is the date at which the School Board officially adopted the enrolment scheme, rather than the date at which the enrolment scheme commences.

#### **Parental Consent**

- Non-Preference Applicants accept they will be attending a Catholic Special Character school and that their place is conditional on their participation in the Catholic Special Character of the School.
- All Applicants accept that they will be required to pay attendance dues as set by the Proprietor and these are compulsory.

### **Allocation of Places and Wait List**

If there are more Applicants in categories than there are places available, places will be allocated in priority order until a category (or sub-category) is reached where the number of spaces available in that category (or sub-category) is insufficient to accommodate the number of eligible students. Places will then be allocated by **ballot**.

If the total number of Applicants is greater than the number of places available, unsuccessful Applicants will have their names recorded on a waiting list within their relevant priority category (or sub category). Applicants on the waiting list may be offered places at a later date if places become available. The waiting list will remain current until the School Board next notifies the public that it is inviting applications for the next enrolment intake.

### **Notifications for Pre-Enrolment Processes**

The School Board must place a public notice in a medium appropriate to the area served by the School, indicating the likely number of places available and the significant pre-enrolment dates and procedures that will apply.

### **Maximum Roll**

The school roll will be managed within the Maximum Roll authorised by the Ministry of Education and prescribed in the School Integration Agreement and in terms of the Education and Training Act 2020 (Schedule 6).

## **Qualifying Parishes Written Descriptions**

### **Primary Qualifying Parish: the former parish of Kaiapoi**

Starting from the intersection of No 10 Road and McHughs Road;

- North east along the south side of McHughs Road to Bradleys Road
- North east along the south side of Bradleys Road to Cust River
- North east over the Cust River to the intersection of Hickland Road and Easterbrook Road
- South east along the south side of Hicklands Road to Skewbridge Road
- South east along the south side of Skewbridge Road to Mulcocks Road
- North east along the east side of Mulcocks Road to Bramleys Road
- North east along the south side of Bramleys Road to Tuahiwi Road
- North along the east side of Tuahiwi Road to Turiwhaia Road
- North east along the south side of Turiwhaia Road to Rangiora Woodend Road
- South east along west side of Rangiora Woodend Road to Main North Road
- South along the west side of Main North Road to Woodend Beach Road
- South east along the south side of Woodend Beach Road to the coastline
- South along the coastline to a point in line with the eastern terminus of Heyders Road
- South west along the north side of Heyders Road to Lower Styx Road
- North along the east side of Lower Styx Road to Spencerville Road
- West along the north side of Spencerville Road to Main North Road
- North along the east side of Main North Road to the Waimakariri River
- West along the north side of Waimakariri River to a point in line with the southern terminus of Diversion Road
- North along the east side of Diversion Road to South Eyre Road
- East along the south side of South Eyre Road to No 10 Road
- North along the east side of No 10 Road to McHughs Road

### **Secondary Qualifying Parish: St Peter Chanel Parish (Catholic Parish of Waimakariri)**

Starting from the intersection of Spencerville Road and Main North Road;

- North along the east side of Main North Road to the Waimakariri River
- West along the north and east side of the Waimakariri River to the Poulter River

- North and west along the east and north side of the Poulter River to Mount Scarface
- North east across country to Harpers Pass
- South east across country through Mount Turnbull to the intersection of the Kowai River South Branch and Marshmans Road
- South west along the west side of Marshmans Road to Robertsons Road
- East along the south side of Robertsons Road to Broad Road
- South along the west side of Broad Road to the intersection with Main North Road
- South east across country to the Ashley River Mouth at the coastline
- South along the coastline to a point in line with the eastern terminus of Heyders Road
- South west along the north side of Heyders Road to Lower Styx Road
- North along the east side of Lower Styx Road to Spencerville Road

### **Secondary Qualifying Parish: The Catholic Parish of the Good Shepherd (Hurunui)**

Starting from the intersection of Conway River and the coastline;

- South west along the coastline to Ashley River Mouth
- North west across country to the intersection of Broad Road and Main North Road
- North west along the east side of Broad Road to Robertsons Road
- West along the north side of Robertsons Road to Marshmans Road
- North east along the east side of Marshmans Road to the intersection with Kowai River South Branch
- North west across country through Mount Turnbull to Harpers Pass
- North east across country through the Southern Alps and Spenser Mountains to Lake Tennyson and the terminus of the Clarence River
- East along the Clarence River to the Palmer Stream
- South along the Palmer Stream through the Palmer Saddle to the Conway River
- South east along the Conway River to the coastline

### **Definitions**

*“Applicant”* means a student applying for acceptance onto the student roll of the School.

*“The Board”* means the School Board of St Patrick’s School (Kaiapoi)

*“Closing Date”* means the publicly notified date in each year by which applications for enrolment at the School are to be received.

*“Diocese”* means the Catholic Diocese of Christchurch.

*“Employee”* means a person employed directly by the School on either a fixed term employment agreement or on an enduring agreement for continuous employment.

*“Maximum Roll”* means the maximum number of students that should be enrolled for attendance at the School as prescribed from time to time under its Integration Agreement.

*“Non-Preference Applicants”* means Applicants who do not hold a Preference of Enrolment Certificate.

*“Preference Applicants”* means Applicants who hold a Preference of Enrolment Certificate.

Preference criteria relating to enrolment at the School is established by the **Catholic Bishop of Christchurch** and any issues relating to obtaining preference certificates must be resolved with the relevant priest or a bishop-appointed parish preference committee member.

The New Zealand Catholic Bishops Conference (NZCBC) has defined<sup>4</sup> five criteria for establishing parents' connection with Catholic State-integrated schools such as to give Preference of Enrolment which are:

- 5.1 The child has been baptised or is being prepared for baptism in the Catholic Church.
- 5.2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
- 5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 5.4 With the agreement of the child's parent/legal guardian, a significant familial adult such as a grandparent, aunt or uncle who is actively involved in the child's upbringing undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of a child's non-Catholic parents/guardians is preparing to become a Catholic.

*"Primary Qualifying Parish"* means the following Catholic Parish as defined by the Diocese:

- **The former parish of Kaiapoi**

*"Proprietor"* means the Roman Catholic Bishop of Christchurch.

*"Secondary Qualifying Parish"* means the following Catholic Parish as defined by the Diocese:

- **St Peter Chanel Parish (Catholic Parish of Waimakariri)**
- **The Catholic Parish of the Good Shepherd (Hurunui)**

*"School"* means St Patrick's School (Kaiapoi)

*"St Peter Chanel Parish (Catholic Parish of Waimakariri)"* means the Catholic Parish as defined by the Diocese. This is made up of the former parishes of;

- Rangiora
- Kaiapoi

*"The Catholic Parish of the Good Shepherd (Hurunui)"* means the Catholic Parish as defined by the Diocese. This is made up of the former parishes of:

- Hanmer
- Hawarden
- Cheviot

Words which refer to the singular shall include the plural and vice-versa.

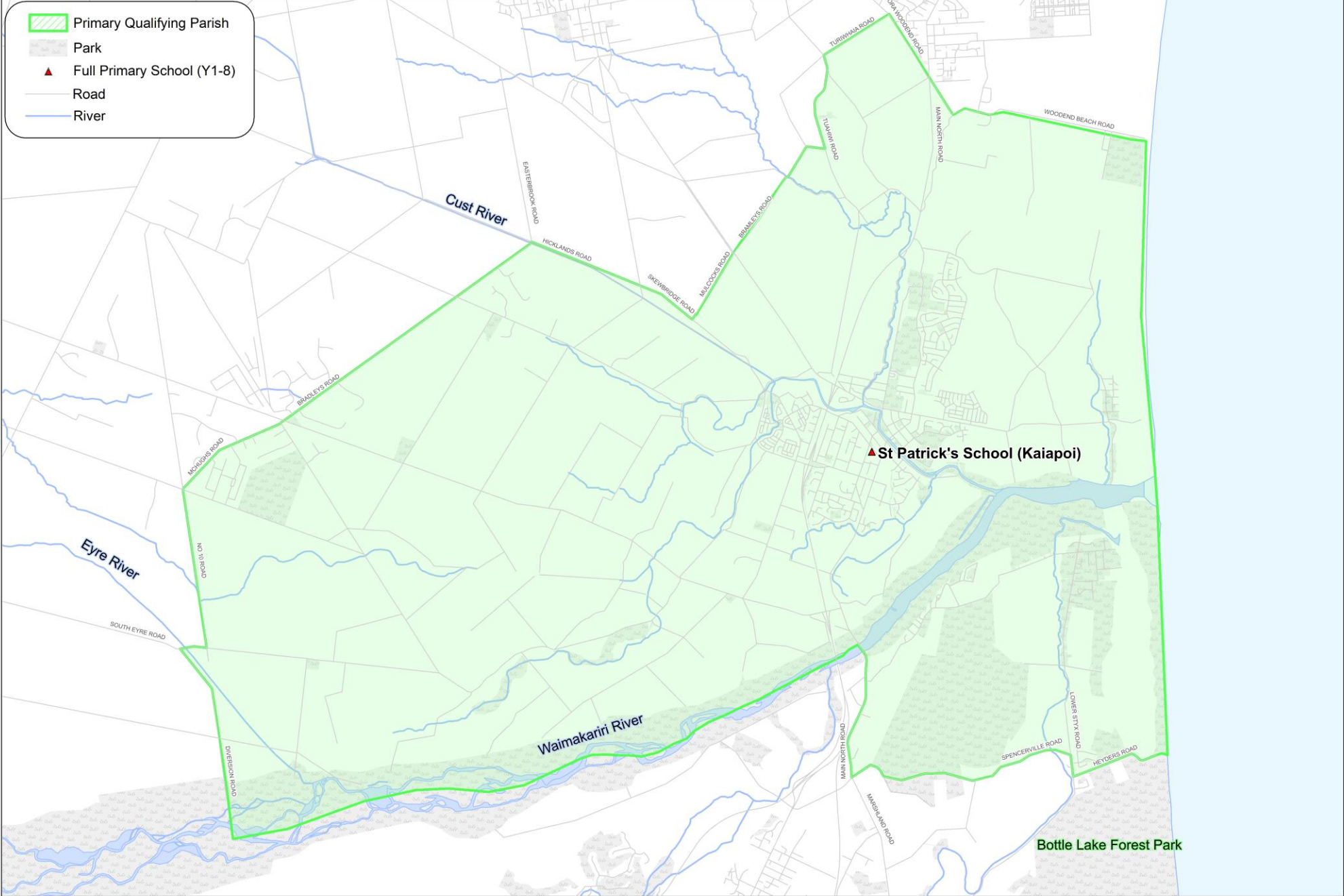
## Notes

- The selection processes described above will be the basis for students applying to enrol either at the beginning of, or during the school year.

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<sup>4</sup> [Guidelines for The Granting of Preference of Enrolment in New Zealand Catholic Schools, November 2018.](#)

# St Patrick's School (Kaiapoi) Primary Qualifying Parish



# St Patrick's School (Kaiapoi) Primary and Secondary Qualifying Parishes

